

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 350th), of the Council, commenced on Tuesday 3rd May 2022, at 7pm at Outwell Village Hall.

Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Councillors Mr. J. Wake, Mr J Watts, Mr. Dale Boyce, Mr P. Brenchley, Mr F. Keer, Mrs T. Rust, Ms Sarah Arden and Mrs. Jill Gooch.

1 Member of Public.

1.1 Apologies accepted for absence :-

Councillor's Mr J Hollands, Mrs Jane Sutton and Mr M. Titmarsh.

County Councillor Mr. Chris. Dawson.

Borough Councillor's Mr. Chris Crofts and Mr. Harry Humphrey.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3 . Public Forum:

The Village Cleaner reported that the seat in the Hunter-Rowe part of the Boat Basin is broken. Clerk to see if it is insured.

1.4 The minutes of the meeting held on Tuesday 3rd May 2022 were distributed before this meeting. They were accepted on a proposal by Cllr Tara rust and seconded by Cllr Sarah Arden.

These were duly signed by the Chairman.

1.5 **Council Procedures:** Clerk has been informed by NALC she is to step out of the issue of contacting the external monitoring officer. Councillor Sarah Arden agreed to continue with the procedure.

2.1 To report matters arising from the minutes from the Meeting held 5th April 2022

2.1.1. New Cemetery Working party- Still Awaiting response from the Charities on change of use of the Recreation Ground. Chairman did request that the roadway and costs need to be checked out before going too far ahead. Councillor's to get as much information as possible before next meeting.

2.1.2 Web Site- Councillor Ms Sarah Arden reported that local Upwell Parish Councillor Mr. Rob Shaw was possibly the best person to set up Outwell Parish Council's new WebSite. This was unanimously agreed by the whole Council. She believes that the existing Web Site is not phone friendly and lacks links. Clerk reminded her that there are rules and regulations as far as Parish Council Web Sites are concerned. CllrArden is to get a quote and any more information that is required before the next meeting.

2.2.1. A Parish Partnership

2.2.A Safer Crossings- Councillor Sarah Arden reported that she had investigated other companies that do feasibility studies. Council asked that this information be sent to them before the next meeting.

2.2.1 B RECREATION GROUND:

2.2.1.B The Horses have been removed from the Recreation ground. Councillor Mr. Paul Brenchley purchased a strong lock to secure the gate.

2.2. C OTHER MATTERS REQUIRING ACTIONS AND/OR DECISIONS

- 2.2.1 Notification of a New property Address- The Willows, 33C Downham Road, Outwell- for information only.
- 2.2.2. Councillor Paul Brenchley requested the removal of the railings in Rectory Road on the Creek Roadside. Much discussion over this and no conclusion reached at this time.
- 2.2.3. Councillor Paul Brenchley to request removal of the Wooden Bus Shelter at the top of Isle Bridge Road. It was agreed he could remove this.

3. FINANCE –

Payments for MAY 2022 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	551.48	0.00	551.48	DD	Clerk Wages
Mr Ellington	299.25	0.00	299.25	May-01	Village cleaner 31.5 hrs @£9.50
Plusnet	27.95	0.00	27.95	May-02	BT Telephone/broadband Dec
1and1	15.00	3.00	18.00	May-03	Web Site monthly subscription
K & M Lighting	105.15	21.03	126.18	May-04	May Streetlighting maintenance
Viking	43.99	8.80	52.79	May-05	Rubbish Bags for cleaner
BCKL&WN	556.69	0.00	556.69	May-06	Skip waste Emptying
CGM	258.08	51.62	309.70	May-07	Cutting of infilled 24/03
bulleydavey	54.00	10.80	64.80	May-08	PAYE for the Clerk wages
BHIB	450.57	0.00	450.57	May-09	Annual insurance cost
Haven	219.81	10.34	230.15	DD	March Electric Charges
KLIDB	75.40	0.00	75.40	DD	Drainage rates
Total	2657.37	105.59	2762.96		

3.1 Decisions/action

- 3.1.1 Council formerly approved March Accounts.
- 3.1.2. Council agreed to approve payments for May
- 3.1.3 Section 1 Annual Governance Statement 2021/22 where agreed and signed.
- 3.1.4. Section 2 Accounting statements 2021/22 where agreed and signed.
- 3.1.5. It was agreed the Council open an account with Outwell Timber.

3.2 For information

- 3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 3.2.2. Financial performance for the end of the accounting year was presented and explained by the Chairman. Copy with the accounts.
- 3.2.3 Precept received - £21,467.82.

4. REPORTS-

- 4.1 –**To receive Police updates** – all relevant emails forwarded to Councillor's.
- 4.2 – **To receive report on Neighbourhood Planning** – Cllr Gooch no updates
- 4.3 – **To receive report from School Liaison Officer** – Cllr Rust had nothing to report
- 4.4 **To receive report from Old Cemetery Working Party** – Clerk reported that she had received complaints about the lack of cutting of the grass and the cuttings being left, when it is done so. Council agreed that the Clerk write to CGM informing them that there had been complaints made, but do understand that this may be due to staffing levels.

4.5 – To receive report from Playing field & Village Hall representative – Cllr Brenchley reported that bookings are high. A picnic on the Boat Basin is being organised by the Playing field committee on Sunday 5th June for the celebrations of the Queen’s Platinum Jubilee. The Village Hall is booked that weekend therefore cannot be used as a venue.

4.6. To receive report from Planning working Party–report attached to the minutes.

Council discussed Planning Appeal 21/00739/FM- two Councillor’s had sent their replies via email . On a vote 2 were in favour, 3 were against and 2 abstained- therefore the Council were against this appeal for the same reasons as before.

4.7 To receive report from Allotment Working Party – invoices have been sent- one tenant has contacted the Clerk to ask for an extension on Payment. Council agreed a month’s extension.

It was lightly discussed about the nature of the land in Langhorns’s lane. This to be checked at the Allotment inspection next month. It was mentioned that dead cannabis plants have been dumped on the land.

Clerk to investigate and call the police if necessary.

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Streetlights reported as and when.

4.8.2 Several Highway Matters were reported- i.e. overgrown verges and trees on the trod in lowside.

4.9 To receive the Norfolk County Councillor’s Report – Chris Dawson has sent all updates via Email. Council has received an annual report from him, his work he has carried out for each Parish in his first year. He has handed the letter Councillor Jane Sutton has written to Liz Truss- our local MP on the Safer Crossings.

4.10 To receive Borough Councillor’s Reports – none due to absence

4.11 Outwell Parish Council Web Site is updated monthly

4.12 To consider agenda items for the next meeting 27.5.22

4.13 Date of next scheduled meeting – Tuesday 7th June 2022, at Outwell Village Hall, Wisbech Road, at 7pm.

4.14 With no other business to discuss the Chairman declared the meeting closed at 8.50pm.

Signed as true record of the meeting :-

..... **Chairman**