

# **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 332<sup>nd</sup>), of the Council, commenced on Tuesday 4<sup>th</sup> August 2020, at Outwell Village Hall, starting at 7pm. Chairman, Councillor Mr. Fred Keer presiding.

## **Attending :-**

Councillors Mrs Jill Gooch, Mr John Wake, Ms Sarah Arden, Mr John Watts, Mr Matt Titmarsh, Mrs Jane Sutton and Mrs Tara Rust.  
Borough Councillor Mr. Chris Crofts. (7.15pm).

## **Apologies for absence :-**

Councillor's Mr. John Hollands, Mr Dale Boyce and County Councillor Mr. Harry Humphrey.

The Chairman spoke to the Council welcoming the members to the first meeting after lockdown was announced back in March. He thanked the Playingfield and Village Hall Committee for allowing the meeting to be held in the Village Hall. It is hoped the next meeting can be booked there.

## **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

## **Public Forum- Each elector has a two minute slot in which to talk :-**

No public present.

## **To receive monthly Police Updates/Speedwatch:-**

Local Crime Rates were emailed to all Councillor's.

There had been a few issues in the village the last month, ASB- these had been reported to the police. Several mails were sent to Tracey James the local beat Bobby- she is dealing with the local bike riders riding on private property and being a nuisance to local residents. It was requested that a letter be written asking the police what the Parish Council can do to help prevent these issues arising and also requesting information as to how the police deal with these matters. Clerk emailed Chairmans letter 18.8.2020. Posters have been produced with information on to tell the residents how to contact the police if they have an issue, and also on social media.

## **Minutes of the remote Meeting (7<sup>th</sup> July 2020) :-**

These were circulated to all Councillors before the meeting.

The minutes were recorded as true recording after being amended for the wrong date, on a proposal by Councillor Mrs. Sarah Arden and seconded by Councillor Mrs. Jane Sutton. All the remote meeting minutes were duly signed at this time.

## **Council Procedures :-**

**NALC Checklist for holding In-person Council meeting. Clerk made sure that all guidelines had been followed for the meeting to be held in the Village Hall.**

## **Matters Arising :-**

- a). Street lights for the Oakley Development off Wisbech Road. Council is back to square one- it was agreed that the form won't be filled in because the Council agreed that Streetlighting is required but not at their expense. The Council to get in touch with the developers to see if they are willing to fund the installation and maintenance
- b). Great British September Clean 11-27 September- Councillor Sarah Arden agreed to organise this event.

### **Correspondance:**

- a). BCKL&WN- Notification that new property address formerly Sandy Lodge: to Sandyfield, Langhorns lane
- b). Request for a Parish Councillor to represent Outwell Parish Council at the licensing of the new Priest for both Upwell and Outwell Churches- Councillor Mr. John Wake agreed to attend.
- c). All information otherwise has been sent to all Councillor's.

### **Neighbourhood Plan:-**

No discussion at this meeting.

### **Beaupre School- Council Representative**

Councillor Mrs.Tara Rust reported that the school will re open on 7<sup>th</sup> September 2020. The times for pupils to arrive and leave are to be staggered. All safety measures are put in place.

### **Cemetery/New Cemetery :-**

Is Clean and tidy, as reported by Councillor Dale Boyce in his absence.

The Clerk reported that Upwell Parish Council are now in charge of the Upwell Cemetery. In the past BCKL&WN were the management team. It came to notice that Upwell now are charging double rates for any persons outside the parish of Upwell. The Clerk got in touch with the Outwell Cemetery Dissenters to find out that there are no spaces left in the Cemetery apart from 11 plots already allocated. When these are full then the cemetery will be closed.

A new cemetery in the village is paramount. Councillor Mr Paul Brenchley along with Councillor's Jane Sutton, Dale Boyce, John Hollands, (Donna Semmens) with the help of the Clerk and possibly Mrs Boyce to form a committee to find an area of land that might be suitable. To report at the next meeting.

### **Playingfield/Recreation Ground :-**

Councillor Mr Paul Brenchley reported that the Hall has obviously been closed throughout lockdown. They are not taking bookings for parties at this time. Looking to book for clubs etc in September possibly. The Hall were fortunate to receive a £10,000.00 grant to help pay toward the utility bills whilst there was no income.

### **Allotments:**

Four applicants for tenancy at The Common, Upwell. Councillors discussed all the mails received from the applicants and after a majority vote, Chris Robinson from Upwell , was the successful candidate. Clerk to inform him and the others of the result.

### **Planning:- Report is attached:**

Council discussed the latest planning application 20/01026/FM- Proposed residential development of 39 dwellings in Hall Road. Concerns that the infrastructure was going to be pushed to the limit with this proposal as well as the other 2 development proposed in the village- in total amounting to 139 new properties in the village. The decision was to write to the Borough Council Planning officer Mrs Claire Dorgan for an extension of time to make a decision- emails written 5/8/2020 and again 17/08/2020.

### **Finance:-**

- 1). June's Account's were formerly agreed. Agree to sign and approve payments -copy of payments to be made are below.
- 2). Variance Update for June.
- 3). BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 4). Accounts are with the Audit commission at this time. There has been a query regarding income. Clerk explained that the auditors wanted to know the individual receipts of donations and the insurance claim due to the variance of expenditure being higher 2019/20.

**Payments for August 2020 to be Authorised**

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	248.52	0.00	248.52	Aug-01	28.5 hrs at £8.72
Plusnet	24.99	0.00	24.99	Aug-02	BT Telephone/broadband July
1and1	15.00	3.00	18.00	Aug-03	Web Site monthly subscription
K & M Lighting	91.35	18.27	109.62	Aug-04	Streetlight 1.8.20-31.8.20
CGM	355.00	50.00	405.00	Aug-05	Cemetery Maintenance x3
CGM	516.00	103.24	619.24	Aug-06	Canal maintenance x 2
PWLB	55.48	0.00	55.48	DD	Allotment loan
Haven	229.83	44.43	274.26	DD	Electricity Supply-JULY
<b>Total</b>	<b>2077.17</b>	<b>174.51</b>	<b>2296.11</b>		

**To receive the report from the Village and Highways Working Party-**

- 1). All enquiries from last month have been not dealt with- complaints again about the patching in front of properties in Wisbech Road. – rewrite to Andy Wallace. Copy in Harry and all the council. Email (7.8.2020)
- 2). New Bus shelter has been installed
- 3). Tramway board and new litter bin has been installed at the Boat Basin.
- 4). Rangers are coming to Outwell in September request for them to clear the vegetation growing along the footways and church wall edge- email sent 5.8.2020.
- 5). Pot holes at the bottom of Hall Road have been reported.
- 6). Cleaning of the village was questioned- could the village cleaner do some weeding and clearing of vegetation at the same as clearing rubbish? Clerk and Chariman to review the contract with hours and work duties and discuss at the next meeting.
- 7). Councillor Mr. Paul Brenchley got in touch with CGM to maintain the Boat basin. They had quoted £25.00 per cut. He proposed that the quote be accepted by the Council, this was seconded by Councillor Mrs Jill Gooch- the quote was unanimously carried.
- 8). Write to Mr Northwood requesting he removes the fence and vegetation from beside his house that was located behind the bus stop. (Letter 18.8.2020).

**Parish Partnership 2020:-**

Awaiting to hear if bid is successful.

**Parish Partnership 2021:-**

Information from NCC regarding the Parish Partnership for 2021.

A proposal from Councillor Mrs. Jill Gooch to put stud lighting along the Trod in Lowside- Upwell Parish Council have agreed that they will put stud lighting on the Upwell piece. The approximate cost would be about £500-£600 plus VAT possibly cheaper if the whole length is done together. They are maintenance free and only need two hours daylight to keep them charged. This was seconded by Councillor Mr. Paul Brenchley- a vote was taken- 6 agreed, none against, and two abstained. The motion was passed. Councillor Mrs Jill Gooch to coherse with Upwell to put the bid in.

At this time it was mentioned that the Trod is not finished.  
To be discussed at the next meeting.

**Rights of Way in the Parish :-**

Councillor Ms Sarah Arden- is going to check all public highways before reporting any issues.

**Tramway and Backlane:-**

Nothing reported.

**County and Borough Councillor Reports:-**

County Councillor Mr. Harry Humphrey- absent.

Borough Councilor Mr Chris Crofts reported that the planning department are still conducting meetings via Zoom. More noise and bonfire complaints were made during lockdown.

**Outwell Parish Council Website-**

The website has been updated.

**Agenda items for next meeting:-**

Any other Items for the next agenda to be received by 26.08.2020.

**Matters that were raised for next meeting were:-**

- 1). New Cemetery.
- 2). The Trod.
- 3). Village Cleaner.
- 4). Allotment rent increases.

**Date of next meeting :-**

Tuesday 1<sup>st</sup> September 2020 at 7.00p.m. at **Outwell Village Hall, Wisbech Road**

**There being no other business to conduct, the meeting was declared closed at 8.45 pm**

Signed as true record of the meeting :-

..... **Chairman**