

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 314th), of the Council, commenced on Tuesday 4th December 2018, Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Mr John Wake Mr. John Watts, Mrs Jill Gooch (late 7.10pm) , Mr Paul Brenchely, Mr Peter Cutting, Mrs Tara Rust, Mr John Hollands, Mrs Jane Sutton, Mr Paul Brenchely, Mr David Murfitt, and Ms Donna Semmens.
County Councillor Mr. Harry Humphreys
2 member's of public

Apologies for absence :-

Borough Councillor Mr. Chris Crofts

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

Public Forum- Each elector has a two minute slot in which to talk :-

Police reports :-

Councillor's Mr. John Hollands and Mrs Jane Sutton both attended a meeting on Monday 26th November, 2pm at Downham Market Police Station. Councillor Sutton reported that it was well attended by all Parishes. Lee Anderton will be going into schools and there is to be increased visibility and accessibility of officers. They will be walking around villages and towns instead of driving around. PCSO's are being re-instated as officers, The Police UK website gives details of local crime if you enter your postcode. The local officer is using social media to gather information on local crime. It was clear from the meeting that in every parish speeding is the biggest issue.

Minutes of the last Meeting (2nd October 2018) :-

These were circulated to all Councillors before the meeting.

The minutes were accepted on a proposal by Councillor Mrs Tara Rust which was seconded by Councillor Mr. John Hollands.

Council Procedures :-

No discussion of procedures this meeting.

Matters Arising :

- a). The issue of the dog waste bin is still ongoing, the Clerk to write for permission from Highways and Residents.
- b). Remembrance Sunday Poem Competition was a massive success and was published in the local Press. Thanks to Councillor Donna Semmens for putting the idea forward and Councillor T. Rust for liaising with the school. Councillor Paul Brenchley has had the poem embossed onto a board to be hung in St. Clement's Church along with the press cuttings.
- c). KLFM – Mayor's Civic Award's- there were no nominations.

Correspondance :-

- a). SLCC- Subscription renewal- this was not renewed in 2018 and will not be renewed again in 2019.
- b). Village Sign- it was decided that the Village sign located on the infilled canal opposite the playingfield needs to be renewed. Councillor Mr. Paul Brenchley believes he can get sponsorship once the design and cost is known. Mr. William Smith has kindly sent some ideas as to what would represent the village. Councillor Brenchley also had some designs that he had from previous years when this was discussed. It was agreed that the design should include the church along with the Welle Creek and a narrowboat. Councillor Brenchley will cut the design and bring to the next meeting.
- c). Meeting dates for 2019 were agreed.
- d). Various other documents and matters of interest are on the table.

Neighbourhood Plan:-

Councillor Mr Fred Keer reported that he has studied the information regarding grant help towards costs for this project. At present only £900.00 of costs have been identified. The minimum application is £1,000. This has stopped the project at this time as the next stage in the process cannot go ahead until funding is in place. It was agreed that a fuller and more comprehensive proposal for funding would be prepared in time for an application to be made at the beginning of the next financial year.

Working Party Reports-

Beaupre School- Council Representative

Councillor Mrs Tara Rust reported that its nearing the end of term with various Christmas activities occurring. It is hoped that the poem competition might become an annual event.

Cemetery

Councillor Mr. John Hollands reported at the meeting that the cemetery is now looking like it should do throughout the year. He did mention that the leaves on the path should be cleared.

Playingfield/Recreation Ground :-

Councillor Mr Paul Brenchley reported that the Bonfire Night went well- although the gate entries were lower this year. The playingfield committee were not successful with their grant application for help towards building an extension on the village hall, so they are applying again. The A.G.M is to be held on 5.12.18 at the Crown Pub at 7pm. Clerk asked for a copy of the Accounts. He re-iterated that the Village Hall and Playingfield Committee have to do many fundraising events to cover costs for the Hall, the bookings do not cover this, Alison Smith does a fortnightly Bingo and there is to be a New Years Eve family occasion arranged to help toward fundraising.

Allotments:-

Chairman asked about a rent increase. The Allotment committee to discuss this before the next meeting and decide whether an increase is favourable and feasible.

Planning:

Report is attached :-

Council is to ask Borough Councillor Chris Crofts if will find out the procedure for SIL payments due to the nature of large developments possibly planned for the Parish. It was noted that these grants are for capital projects and cannot be used to pay for the day to day costs incurred by the Council.

Finance:-

1. October accounts were formerly approved.
2. BulleyDavy are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month
3. Councillor Mr. Fred Keer reported that Council revenue and expenditure for 2018/19 are reasonably close to that budgeted for the year. He also provided a forecast the finances to the end of this financial year.
4. Councillor Mr Fred Keer had sent the Budget for 2019/20 to all Councillor's before the meeting. This was looked at, discussed and agreed, copy with these minutes. It was discussed that Council needs help with payment from NCC for the maintenance of the infilled canal- the Clerk and Chairman to meet up with Simon Hughes to discuss this. The Council agreed that if required, 'a threat' would be made that if no help was given towards the budget, then Parish Council will not continue to maintain the infilled canal. Council agreed to raise the precept 10% for 2019/2020- £16,129.00 plus £280.00 grant totalling £16,409.00
5. Clerk raised the matter that CGM have issued late invoices for cuts of the infilled canal undertaken some time ago. It was suggested that CGM record information on work undertaken in a book kept for the purpose in Bloom and Wakes garage. This should enable the Council to control expenditure on this highly significant item more effectively.

Payee	Goods/ Services	VAT	Payments for December 2018 Authorisation		Supplier/ Service
			Total	Ref	
Debbie Newton	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	204.00	0.00	204.00	102395	Village cleaner - November
K & M Lighting Services	91.35	18.27	109.62	102396	Light maintenance- Nov
CGM	175.00	35.00	210.00	102397	Cemetery Maintenance24/10/18
CGM	258.08	51.62	309.70	102398	Infilled Canal 27.9.18
BT	51.99	0.00	51.99	102398	BT Telephone/broadband
1and1	8.99	1.80	10.79	102399	Web Site monthly subscription
Eon Energy	238.54	47.71	286.25	DD	Energy Charges
	<u>1533.95</u>	<u>154.40</u>	<u>1688.35</u>		

Village Committee and Highway matters including Streetlights :-

It was reported that a streetlight was out opposite M & B's. Clerk to inform Streetlighting.

County and Borough Councillor Reports:-

County Councillor Mr. Harry Humphries reported The NCC Website is a hive of information and now has a section called 'What to visit in Norfolk'. Savings have been made between 5/11/18 to 12/12/18, various consultations are taking place. Fire services are to continue to operate from their own bases and not amalgamate with the Police. Councillor Mrs. Jill Gooch thanked Harry for his reports.

Outwell Parish Council Website-

The website has been updated.

Public rights of Way - Back Lane/The Tramway:-

It was suggested to help save costs that Council ask the local farmers who have land along the Tramway help to keep the Tramway Clear. Councillor Mr. David Murfitt is to look at the situation and see how this can be dealt with. There were reports that horses have been tethered in the Tramway by a local person. It was suggested that polite notices to be erected to inform people not to tether horses on Parish Council's land. Clerk to look into costs.

Agenda items for next meeting:-

If anyone has any agenda items for the next meeting then the Clerk needs to have them by Tuesday 29th January 2019

Date of next meeting :-

Tuesday 5th February 2019 at 7.00p.m. at **St. Andrew's Church.**

There being no other business to conduct, the meeting was declared closed at 8.45pm

Signed as true record of the meeting :-

..... **Chairman**