

# **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 319<sup>th</sup>), of the Council, commenced on Tuesday 4<sup>th</sup> June 2019, at 7pm. Chairman, Councillor Mr. Fred Keer presiding.

## **Attending :-**

Mrs Tara Rust, Mrs Jane Sutton, Mr John Wake, Mr. John Watts, Mr. Dale Boyce, Ms Sarah Arden and Mr Matt Titmarsh

County Councillor Mr. Harry Humphreys  
Borough Councillor Mr. Chris Crofts

2 members of public

## **Apologies for absence :-**

Councillors Mrs Jill Gooch, Mr. John Hollands and Mr Paul Brenchley.

## **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

## **Public Forum- Each elector has a two minute slot in which to talk :-**

Ms D. Semmens informed the Council that she had been in touch with both Anglian Water and Borough Council to take away the tyres and rubbish tipped in Back Lane near the Water Substation. This has now been cleared. She has agreed with Council's support to get a meeting together with Anglian Water, Borough Council, NCC Highways, Upwell and OutwellParish Councils and land owners in order this sort of fly tipping can be prevented. Anglian Water are going to erect safety cameras on their property. At this time it was noted that the Chase is very much over grown, Clerk to get in touch with land owners to get the work carried out.

## **To receive monthly Police Updates/Speedwatch:-**

Latest Crime figures received from the Police- copied to all Councillor's. Councillor Mrs. Jane Sutton reported that the Speed Watch teams have made a massive impact on speeding in Norfolk Parishes, the Speed Watch Team were in Three Holes that same morning and caught three speeders, April 2019 Updates for various parishes Community speedwatch was made available. This is to be published on the WebSite along with Police updates.

## **Minutes of the last Open Meeting and the AGM ( 14<sup>th</sup> May 2019) :-**

These were circulated to all Councillors before the meeting.

After a couple of small ammendments were made, The AGM minutes accepted on a proposal by Councillor Mrs. Tara Rust which was seconded by Councillor Mrs. Jane Sutton. The open meeting minutes after a couple of ammendments made were accepted as a true record on a proposal by Councillor Ms Sarah Arden and seconded my Councillor Mr M. Titmarsh.

## **Council Procedures :-**

**Clerk informed the Council, the internal audit has been carried out and the Accounts are now being sent to the Audit Commission.**

## **Matters Arising :**

- a). An email was received from the secretary, Jackie Scroten, of the Upwell and Outwell Age Concern luncheon Club, thanking the Council for the donation sent.
- b). An email from Linda Foice was received requesting a dog/litter bin to be installed at the top of Green Drove in the Cottons. After much discussion it was proposed by Councillor Mr. Dale Boyce it would be a waste of parishioners money, this was seconded by Councillor Mrs. Tara Rust. Unanimous decision not to place a bin in situ. Clerk to inform Linda Foice the decision. ( Email 5.6.19).

- c). No response as yet from St. Andrews' Church about the donation.
- d). No response as yet from NCC re- the stopping up order, wait till next meeting before requesting information.

### **Correspondance :-**

- a). Email received from BC numbering and naming department- Notification of new property address- Aubaine Farm, Langhorns Lane.
- b). Various papers and information are on the table.

### **Neighbourhood Plan:-**

Councillor Mr Fred Keer reported that he was going on vacation for a couple of weeks but in the meantime the Clerk will fill in a form known as Expression of Interest for Grant funding. This filled in, then, there is a 15 day time bracket to apply for the grant. The Chairman and Clerk will fill in the application form together, on his return from vacation. Mr Alan Gomm has written to the Council requesting a meeting to discuss the progress. Clerk to arrange sub meeting with Mr. Gomm before the next open meeting. ( has been scheduled for 24.6.19).

### **Working Parties**

#### **Beaupre School- Council Representative**

Councillor Mrs Tara Rust reported that the School is in the last six weeks before the summer term break -up. Busy time of the year for the school with various activities going on.

#### **Cemetery/New Proposed cemetery :-**

A meeting proposed with Mrs. Beryl Boyce , Leverington Clerk, whose Parish has a new Cemetery. Councillor Mr. Dale Boyce to arrange (meeting arranged 19.6.19).

#### **Playingfield/Recreation Ground :-**

Councillor Mrs. Tara Rust reported that the Raft Race and Outfest arranged over the Bank Holiday weekend was a fun weekend. The Raft Race was a success with much of the community coming to watch. The Outfest was held on a rainy day, so that affected the support, but nevertheless a great day. Committee Meeting is to be held the next evening, when the amount raised over the weekend will be announced.

#### **Allotments:-**

An allotment inspection was arranged for Tuesday 11<sup>th</sup> June, meeting at St. Andrew's Chapel at 6.30pm, along with the Charity Trustees. (this was postponed to the following week due to the bad weather).

#### **Planning:**

##### **Report is attached :-**

The Clerk now copies in the Planning working party with the decision responses to the Borough Council.

#### **Finance:-**

- 1). To formerly approve April's Account's.
- 2). Agree to sign cheques and approve payments -copy of payments to be made are attached to this agenda.
- 3). Payment's received:- Allotment rent -£55.00
- 4). Variance Balances- April- Chairman Mr. Fred Keer explained that everything is fine at this time, still got to be sparing with expenses though. Still awaiting VAT refund. ( Clerk to contact HM Customs).
- 4) BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 5). Emma Bateman has done the internal audit- report was not available at this meeting, Clerk informed the Councillor's that everything was ok.

**Payments for June 2019 to be Authorised**

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	199.20	0.00	199.20	Jun-01	Village cleaner - May 24 hrs
Plusnet	23.35	0.00	23.35	Jun-02	BT Telephone/broadband June
1and1	8.99	1.80	10.79	Jun-03	Web Site monthly subscription
CGM	258.08	51.62	309.70	Jun-04	Canal cut 23.05.19
Viking	94.86	18.97	113.83	Jun-05	Inks and Paper 2019
CGM	105.00	21.00	126.00	Jun-06	Cemetery Maintenance 24/05/19
K & M Lighting	91.35	18.27	109.62	Jun-07	Streetlight 1.6.19-30.6.19
Eon Energy	306.03	61.21	367.24	DD	Energy Charges
<b>Total</b>	<b>1592.86</b>	<b>172.87</b>	<b>1765.73</b>		

**Village Committee and Highway matters including Streetlights :-**

All enquiries have been dealt with from last month. The Streetlight in front of 32 Downham Road needs turning round (clerk contacted K & M Streelighting ltd 5.6.19). The Rangers are coming to the Parish week commencing the 10<sup>th</sup> June. County Councillor Mr Harry Humphrey, informed the Council that any member of the public can go on the NCC Website, that has a map people can mark to locate exact spot that work needs carrying out. Clerk to this information on the Website and on Social media.

**Rights of Way in the Parish :-**

Councillor Ms Sarah Arden didn't have much to report, due to lack of time, unfortunately Councillor Mr. John Wake hasn't the maps he thought would help her. County Councillor, Mr. Harry Humphrey informed her that there are definitive maps available on-line. It was mentioned that Back Way near the Tramway is not kept clear, The Clerk informed the Council that if the by-ways are not used regularly then they will become overgrown.

**County and Borough Councillor Reports:-**

County Councillor Mr. Harry Humphrey's report was very short, the Cabinet has changed. There has been no meetings as yet. Borough Councillor Mr. Chris Crofts reported the same for the Borough Council, he is now Chairman of the Planning committee. He was glad to hear Anglian Water has been involved with helping with the clear up in Back Lane, and also thanked Ms Donna Semmens for the work she has carried out with getting back lane cleared of Fly tipping. He continued to tell the Council that he encouraged Council to continue with the Neighbourhood Plan with its many advantages.

**Outwell Parish Council Website-**

The website has been updated.

**Public rights of Way - Back Lane/The Tramway:-**

Nothing reported.

**Agenda items for next meeting:-**

Any Items for the next agenda to be received by 26<sup>th</sup> June 2019 please.

**Date of next meeting :-**

Tuesday 2<sup>nd</sup> July at 7.00p.m. at **St. Andrew's Church**.

**There being no other business to conduct, the meeting was declared closed at 8.20pm**

Signed as true record of the meeting :- ..... **Chairman**

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