

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 309th), of the Council, commenced on Tuesday 5th June 2018, Councillor Mr F. Keer presiding.

Attending :-

Mr J. Wake, Mr. J. Hollands, Mrs J. Gooch, Mr. P. Cutting, Mr Paul Brenchly, Mrs T. Rust, Mr J. Watts and Mr D. Murfitt.

County Councillor Mr. Harry Humphrey
Borough Councillor Mr. Chris Crofts.

2 members of public

Apologies for absence :-

Councillor Mr D. Murfitt and Mrs Tara Rust.

Public Forum :-

Mr D. Ellington informed the Council that Robb's Chase Bridleway is still overgrown. Clerk to inform Highways and see if the Rangers will carry out the work. (emailed 6.6.18).

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

None.

Police reports :-

Updates from the police have been emailed to all Councillor's.
No comments made

Minutes of the last Meeting (1st May 2018) :-

These having been circulated before the meeting, an amendment was made referring to the Borough Councillors report- then they were accepted - on a proposal by Councillor Mr. P. Brenchley and seconded by Councillor Mr. J. Hollands.

Matters Arising :

- a). Community Payback – Councillor Mrs. Tara Rust was not at the meeting but asked the Clerk to request someone meet Bryan Foster to discuss areas that need work carrying out on. Councillor Mr. John Hollands agreed.
- b). At this time one member of the public was asked to leave the room- this member had applied to be co- opted onto the Council. There were two positions to fill and three applicants. The Councillors all voted for two Candidates. Mrs Jane Sutton and Ms Donna Semmens were. The member of public returned to the room and the Clerk informed the meeting that all applicants will be informed next day whether they were successful or not.
- c). At the last meeting held Council couldn't decide if the Council should pay for the NALC Subscription as it appeared rather expensive, but it was re- iterated how important it is for the Council to have their support. So on a proposal by Councillor Mr. John Watts and Seconded by Mr. John Wake- the Council unanimously agreed to continue with being a member of NALC. Cheque written at this meeting.

Correspondance :-

a). The Chairman referred to an e mail from Michael Walsh – Borough Council – regarding information relating to the land available for the bus shelter adjacent to the Crown public house. This e mail had been circulated to all council members prior to the meeting. Councillor Keer proposed that since the matter appeared to have nothing to do with the parish council its contents should be noted and council could proceed to the next item on the agenda. The proposal was accepted by the parish council. Councillor Mrs. Gooch dissented from the decision on the grounds that it was not consistent with an earlier decision taken by the parish council. She supported her argument by providing the minutes from the earlier council meeting where this issue was discussed. The relevant minute from the earlier meeting is reproduced, in full, below.

The Minutes of an Ordinary Meeting (the 268th.) of the Council on Tuesday 1st. July 2014 Councillor Mr. J. Wake presiding.

Minutes of the last Meeting (3rd. June 2014):-

Matters Arising:-

a) Land Adjacent to Crown Pub- At the meeting held on the 3rd. July it was agreed that 4.5 metre area belonging to NCC Highways could house a Bus Shelter- a license would be granted. Borough Council to deal with the Public House Owner about the rest of the land. Clerk to look for suitable bus shelters and possible grants. Then an application can be made to NCC Highways for a license to house a bus shelter.

b). Various other documents are on the 'information table' for Councillors attention.

Neighbourhood Plan:-

Councillor Mr Fred Keer reported that there had been another meeting of the steering group, Councillors Jill Gooch, John Watts and Fred Keer attended. Their discussion resulted in a memo being sent to all Councillors on the current status of the plan and the decisions that need to be made in the short term. They want suggestions as how to distribute questionnaires, how to get people to meetings etc. This to be studied before the next meeting then to be discussed. Councillors were also provided with a suggested statement of the aims and objectives of the Neighbourhood Plan. Councillor Keer noted that the whole neighbourhood planning process is dependent on whether or not the Council is able to obtain funding for the process. He undertook to investigate this matter and report at the next meeting. Mr Dale Boyce (ex Councillor) has agreed to stay on the steering committee.

Working Party Reports

Beaupre School- Council Representative

Councillor Mrs Tara Rust was absent

Cemetery

A contract for the Chairman to sign has been received from CGM- he took this away to study before signing. Councillor Mr. J. Watts has the machinery used for maintaining the cemetery but the conclusion is they are too expensive to repair so the Council will advertise them to sell them. Amount and pictures will be available the next meeting.

Playingfield/Recreation Ground :-

Councillor Mr. Polly Brenchley reported that the planning application for an extension on the Village Hall has been accepted. The Committee are applying for a grant to fund this. They do not want to spend general account money at this time. The Outwell Festival was held during the May Bank Holiday weekend and an excess of £3,000.00 was raised for funds.

Allotments:-

Nothing was reported. The rents have all been paid except for one tenant. This will be chased.

Planning:-

Report is attached :-

Finance:-

1. April accounts were formerly approved.
2. BulleyDavy- are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month.
3. Councillor Mr. Fred Keer reported on the Budget and Variances.

Payee	Goods/ Services	VAT	Payments for June 2018 Authorisation		
			Total	Ref	Supplier/ Service
Debbie Newton*	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	212.00	0.00	192.00	102347	Village cleaner -May
K & M lighting	171.36	34.28	205.64	102348	Light maintenance May/June
CGM	516.16	103.24	619.40	102349	Canal cutting April/May
BT	51.76	0.00	51.76	102350	Clerk's expenses 21/5/18-20/6/18
Debbie Newton*	8.99	1.80	10.79	102351	Web Site monthly subscription
BCKL&WN	250.00	0.00	250.00	102352	Annual charge for contribution to car park
BHIB Insurance	386.66	0.00	386.66	102353	annual insurance charge
NALC	358.62	0.00	358.62	102354	Annual subscription
Eon Energy	246.49	49.30	295.79	DD	Energy Charges
	<u>2708.04</u>	<u>188.62</u>	<u>2876.66</u>		

Village Committee and Highway matters including Streetlights :-

Damaged Signs in Langhorns Lane and Downham Road to be reported. Sign on Lowside facing the wrong Way. The council were pleased to see the 30mph circles have been painted on the Lowside Highway.

County and Borough Councillor Reports:-

County Councillor Mr. Harry Humphrey informed the meeting, he is now Vice Chairman of Norfolk County Council, he was congratulated by the Council.

Councillor Mr Chris Crofts advised that NALC is one of the best organisations for Parish Council to obtain advice and help from. He reported that the Borough Council have met and are going to charge Parish and Town Councils for uncontested elections as from 2019- this is a new charge for administration costs.

Rural Exception Site for Affordable Housing-

Nothing reported this meeting

Public Rights of Way:-

Robbs Chase as reported earlier in the meeting.

Back Lane/The Tramway:-

Nothing reported.

Outwell Parish Council Website-

The publication of the minutes on the WebSite, will now be after they have been approved.

Council Procedures :-

Data protection policy still has some finishing touches to be made. The Councillor's will all be asked to sign that they agree their contact details can be accessed by the residents of the Village, for Council use only.

Other urgent matters :-

None

Date of next meeting :-

Tuesday 3rd July 2018 at 7.00p.m. at **St. Andrew's Church.**

There being no other business to conduct, the meeting was declared closed at 8.27pm

Signed as true record of the meeting :-

..... Chairman