

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 357th), of the Council, commenced on Tuesday 6th December 2022, at 7pm at Outwell Village Hall.

Chairman Mr. Fred Keer presided the meeting.

Attending:-

Councillor's Mr. John Wake, Mr. Dale. Boyce, Mrs Tara Rust, Ms Sarah Arden, Ms Donna Semmens, Mr. Matt Titmarsh and Mrs. Jill Gooch.

Borough Councillor Mr. Harry Humphrey and Mr. Chris Crofts

3 Member's of Public.

1.1 Apologies accepted for absence: -

Councillor's Mrs. Jane Sutton, Mr. John Watts and Mr Paul Brenchley.

County Councillor Mr. Chris Dawson

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. **Public Forum:**

The Village Cleaner mentioned that he had found Barbed Wire in the Boat Basin- he has disposed of it safely.

1.4 The minutes of the meeting held on Tuesday 1st November 2022 were distributed before this meeting.

They were accepted on a proposal by Cllr Tara Rust and seconded by Cllr Sarah Arden.

These were duly signed as a true record by the Chairman.

1.5 **Council Procedures:** The complaint made to the External monitoring officer is now with Borough Council's solicitor. Still Awaiting outcome.

2.1 To report matters arising from the minutes from the Meeting held 1st November 2022

2.1.1. New Cemetery Working party – copy of letter has been sent to all Council members, Councillor Mrs Jane Sutton continuing to pursue the matter. The letter has indicated that Parish Council could buy the land of the Charity to change its use. To be discussed further.

2.1.2 Planting of Trees in the Tramway- Clerk notified the Council that this was in progress at this time.

2.1.3 Councillor Mr. Paul Brenchley was absent so Councillor Sara Arden reported that the Christmas light switch on was a success. She handed the Cash left over that had been donated towards the lights to the Clerk. The Council agreed that the £640.00 be banked in the general fund. This money would be used next year to fund more lights. Clerk informed the Council that an invoice from K and M Lighting had been presented for the connection of electricity. This to be taken out of the £640.00- therefore £580.00 was available.

2.2. MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS: -

2.2.1. **Safer Crossings-** Waiting to hear if Bid is successful

2.2.2 **PARISH PARTNERSHIP – 2023/24.**

Waiting to hear if bid is successful

2.2.3. FURTHER MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS: -

2.2.3.1 Councillor Mr. Paul Brenchley had reported before the meeting concerns about how messy the village has looked. He has throughout the month of November been tidying up various areas over overgrown vegetation. What is the way forward? It appears that the Rangers no longer are deployed to carry out the work. Clerk and Chairman to bring to the next meeting some suggestions.

2.2.3.2 Email received from Elizabeth Truss keen to meet with Parish Council- Clerk to arrange the meeting date.

2.2.3.3 Meeting Schedule for 2023 was agreed.

2.2.3.4 Notification of Street naming of Development SE of 46 and E of 36 Wisbech Road. Mr. David Brown has consulted with the Parish Council and no objections have been made.

2.2.4 MATTERS OF INFORMATION NOT REQUIRING ANY ACTION:-

2.2.4.1 Notification of New Property address- Seven new properties at Mullicourt Road- copies sent to Council.

3. FINANCE –

Payee	Goods	VAT	Payments	For December	Supplier/ Service
			Total	Ref	
Debbie Newton	551.48	0.00	551.48	DD	Clerk Wages
Mr Ellington	313.50	0.00	313.50	Dec-01	Village cleaner 33hrs @£9.50
Plusnet	26.42	0.00	26.42	Dec-02	BT Telephone/broadband December
K & M Lighting	105.15	21.03	126.18	Dec-03	Nov Streetlighting maintenance
K & M Lighting	50.00	10.00	60.00	Dec-04	Linking of the xmas lights
Drax Elec	222.19	42.93	265.12	DD	Electricity November
Totals	1268.74	73.96	1342.70		

3.1 Decisions/action

3.1.1 October Accounts were formerly approved.

3.1.2. Payments for December as above agreed.

3.1.3 The 1st Draft of the Budget was explained to the Council by the Chairman. Everything straightforward apart from the possibility of the Utility Bills increasing massively. This will be discussed again at the next meeting when there hopefully will be some quotes available. Councillor Jane Sutton to be asked if she would do that on behalf of the Council.

3.1.4 Council on a proposal by Councillor Mrs Jill Gooch of increased by 10%, this was seconded by Councillor Mr. Dale Boyce. The Council unanimously agreed.

The Council also agreed at the next meeting to discuss the raising of Allotment rents for next October.

3.1.5 Clerk has received notification that PKF Littlejohn will be the external auditors for the next 5 years.

3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

3.2.2 Income- Allotment Rents £5685.00

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

4.1.1 All relevant emails sent to the Councillor's.

4.2. **Neighbourhood Planning-** Council have made the decision not to do anything about the Neighbourhood plan until a new Council is elected in May 2023. Take off the Agenda.

4.3 **To receive the report from the School Liaison Officer –** Councillor Mrs Tara Rust had nothing to report.

4.4 **To receive the report from the OLD Cemetery working party-** it is tidy currently. Councillor Mr. Dale Boyce reported that a Dissenters meeting had occurred, and more land had been cleared and there is the possibility of 5 or 6 more plots. It will be left to the dissenters to notify the parish when this has been confirmed.

4. REPORTS-

4.5 To receive the report from the Playingfield and Village Hall Committee – Councillor Mrs Tara Rust reported that the committee are allying for CIL money to re- surface the Car Park. There was to be an AGM at the Crown Pub on December 7th at 7.30pm.

4.6 To receive the report from the Planning working party – report attached to the agenda. Borough Councillor Mr. Harry Humphries to investigate why the planning application for Olivedene is taking so long. Councillor Mrs Donna Semmens reported to the Council that she went to the appeal for three static caravans in Back Lane. It was refused at Borough level. The applicants planning expert rang rings around the executive planning officer. The outcome will be announced early next year. Council was not informed of this appeal. Enforcement responses- both The Willows in Well Creek Road and Mr. Sieley, Langhorns lane to apply in for retrospective permission for the work they have already carried out.

4.7 To receive the report from the Allotment Working Party- All rents have been paid. Councillor Ms Sarah Arden requested more information on the whereabouts the land is that the Council owns- what acreage each piece is and what payments are paid. This will be presented at the next meeting ready to discuss the rent increases.

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Streetlights reported as and when.

4.8.2. Please report any highway issues to Councillor Jane Sutton.

4.8.3. Clerk reported that County Councillor Chris Dawson is investigating why the Rangers are not turning up to clear the vegetation in the village.

4.9 To receive the Norfolk County Councillor's Report -Mr Chris Dawson has sent all updates via Email.

4.10 To receive Borough Councillor's reports. Councillor Mr. Chris Crofts reported that CIL applications are again open from December 1st to the 31st. Freebridge have been cleaning up overgrown vegetation. In the last year there had been 24 planning appeals- 8 were allowed, 16 dismissed. Councillor Mr Harry Humphrey reported that the budget for Winter Roads Management is currently being discussed and sorting options.

4.11 Outwell Parish Council Web Site is updated monthly-

4.12 To consider agenda items for the next meeting 01.02.2022.

4.13 Date of next scheduled meeting – Tuesday 7th February 2023 at the Village Hall, Outwell at 7pm

The meeting closed at 8.30pm.

Signed by the Chairman.....Date.....