

# OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 341<sup>st</sup>), of the Council, commenced on Tuesday 6<sup>th</sup> July 2021, at Outwell Village Hall, with restrictions put in place. Chairman, Councillor Mr. Fred Keer presiding.

## Attending :-

Councillors Mr John Wake, Mr John Watts, Mr Matt Titmarsh, Mrs Jane Sutton, Mrs Jill. Gooch, Ms. Sarah Arden, Mr Dale Boyce and Mrs Tara Rust.  
Borough Councillor Mr. Harry Humphrey  
3 Member's of Public

## 1.1 Apologies accepted for absence :-

Councillors Mr. Paul Brenchley and Mr John Hollands.  
County Councillor Mr Chris Dawson and Borough Councillor Mr Chris Crofts.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3. Public Forum for electors to address the Council.

The Village Cleaner informed the Council that the bin near the post office needs repairing.

Another resident raised the issue, that the Council planning working party were going to arrange a meeting to visit his Dog Breeding Business to ensure that everything had been put in place. Clerk explained why they didn't feel the need to visit and have responded appropriately to the planning request. The member of public then left the meeting.

1.4 The minutes of the meeting held on Tuesday 1<sup>st</sup> June were distributed before this meeting. They were accepted on a proposal by Councillor Tara Rust and seconded by Mr Dale Boyce. These were duly signed by the Chairman.

## **2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS**

### **2.1 To report matters arising from the minutes from the Meeting held 1<sup>st</sup> June 2021**

2.1.1 The land adjacent to Picea Lodge. Councillor Mr. Paul Brenchley to approach the Owner of Picea Lodge as to whether he is interested in buying the piece of land adjacent to his property. Councillor P. Brenchley didn't attend the meeting. It was then questioned as to whether the piece of land is worth selling. It was agreed that if its worth in the region of £10,000 then it would. The dangerous tree reported by residents last meeting has been cut down at a cost of £260.00 with Chairman's permission.

2.1.2. License has been granted for the Dog waste bin- awaiting arrival of the bin for it to be installed. Clerk then to inform the Borough Council it will need emptying.

2.1.3. There was no response from Upwell Parish Council regarding the Chairman's letter, re a joint Traffic management working party.

2.1.4 Discussion regarding suitable land for a new cemetery- this to wait till the Charities have had a meeting.

### **2.2 Other matters requiring actions and/or decisions.**

2.2.1 Previous to May meeting Councillor Ms Sarah Arden sent queries to the Council.

a). Mappage of the allotments so that location and how large the fields are and who rents them.

**Action to be taken- Councillor Mr. Dale Boyce is in the process of producing these.**

b). The Web Site is not in chronological order and out dated.

**Councillor Arden to look into how the WebSite can be improved.**

2.2.2. Email received from Steve Tierney complaining of actions by the Clerk on Social media- The Chairman explained that this was not a Council matter- the clerk posted on Social Media in a personal manner – not as Clerk. **Action to be Taken- Chairman to respond to the email.**

2.2.3. Email from Mr. Bill Smith requesting minute books from the 1900-1920's. The Chairman explained to the meeting, that Council only have to keep minute records for 100 years- the location of these minutes is most likely to be in the Loft at the Village Hall with records previous to the last 7 years. **Action to be taken- Chairman is to respond to Mr. Bill Smith. A working party is to be organised to sort the records in the loft and list them.**

2.2.4. Email from Cllr Jo Rust Springwood Ward- informing the Parish Council a motion has been passed by NCC and a motion is being put to BC regarding the QEH campaign- it was agreed that Outwell Parish Council will get involved with supporting a new Hospital due to the fact QEH is no longer safe or suitable.

2.2.5. New Contract received from K & M Lighting services- a three year contract will cost £105.15 per month. The current payment is £91.35 for the last three year period. Commencement date is 1<sup>st</sup> October 2021. It was proposed by Councillor Mrs. Jill Gooch that we go ahead with the new one. Councillor Jane Sutton seconded this. The Council unanimously agreed. **Action to be taken- Clerk to sign and send back the new contract.**

2.2.6. Letter of complaint from Ms Alison Robb about lack of Burial facilities in Outwell- Chairman offered Council's condolences and then explained that its not statutory that Parish Council's supply a cemetery. **Councillor Mr. Dale Boyce – member of the Cemetery Dissenters- had thought there were still 3 plots available. He was to check this.** As to the request of helping pay for the costs- this was not Outwell Parish Council's responsibility either. **Action to be taken- Clerk to write back to Ms Robb.**

2.2.7. NCC Parish Partnership with Towns and Parish Council's 2022- Councillor's to think of any issues that might be helped with this scheme. **To discuss at the next meeting.**

2.2.8. Proposed Waste incinerator in Wisbech- Outwell Parish Council do not support the proposal and will write to the Secretary of State when all the issues are collated. **Chairman suggested to the Council they familiarise themselves with the situation before the next meeting.**

### 3. FINANCE –

#### Payments for July 2021 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	287.76	0.00	287.76	Jul-01	Village cleaner 33 hrs @£8.72
Plusnet	24.99	0.00	24.99	Jul-02	BT Telephone/broadband May
1and1	15.00	3.00	18.00	Jul-03	Web Site monthly subscription
K & M Lighting	91.35	18.27	109.62	Jul-04	Streetlight 01.07.21-31.07.21
Ben Jupp	260.00	0.00	260.00	Jul-05	Felled tree in Tramway
Viking	80.86	16.17	97.03	Jul-06	Stationery and rubbish sacks
Glasdon	135.54	0.00	135.54	Jul-07	New dog waste bin and fittings
BulleyDavy	54.00	10.80	64.80	Jul-08	PAYE for Clerk
Haven	222.12	49.93	272.05	DD	June Electrical charges
PWLB	732.01	0.00	732.01	DD	Loan payment for village hall
<b>Total</b>	<b>2444.63</b>	<b>98.17</b>	<b>2542.80</b>		

#### 3.1 Decisions/action

3.1.1 May Accounts were formerly agreed

3.1.2. Payments for July were agreed- as above.

#### 3.2 For information

3.2.1. Variance Update for May - copy sent to all Councillors.

3.2.2 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

#### 4. REPORTS-

##### 4.1 To receive monthly Police Updates sent via email.

All relevant emails sent to the Councillor's. Councillor Jane Sutton posts on Social media any important information.

**4.2. Neighbourhood Planning-** Councillor Jill Gooch reported that a couple of members of the community are willing to help continue the Neighbourhood plan. She also persuaded Councillor Tara Rust to help on the Council side too. County Councillor Chris Dawson sent information on local plans.

**4.3 To receive the report from the School Liason Officer** – Councillor Mrs Tara Rust reported that parking is still an issue and that more police presence would help.

**4.4 To receive the report from the Old Cemetery working party-** Councillor Mr. Dale Boyce reported that complaints had been made about the grass not being cut in May- but this was quickly rectified.

**4.5 To receive the report from the Playingfield and Village Hall Committee** – Councillor Mrs. Tara Rust reported that now the government guidelines are to be lifted completely that bookings again are rising.

**4.6 To receive the report from the Planning working party** - report attached to the minutes. Chairman read out the Agent's statement to the Council for the following Application. Application 21/00928/F was discussed at length and with a vote from the Council, no support, 7 against, 1 abstention, it was agreed to object to this application. **Action to be taken - Planning working party to email Clerk with all the reasons for the objection.** A copy of an Email sent to Borough Council was received from Donna Semmens. Councillor Mrs. Jill Gooch showed an interest in attending the Local Plan Review Briefing for Town and Parish Councils.

**4.7 To receive the report from the Allotment Working Party.** Allotment inspection was arranged for Tuesday 13<sup>th</sup> July- meeting in the Village Car park at 6.30pm- all Councillor's invited to attend.

##### 4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Welle Tidy group- Councillor Sarah Arden reported that people continue to clear up- the worse area at this time is the Churchyard, the BC Council cut the churchyard and the rubbish is then shredded.

4.8.2 Streetlight and potholes are reported by the residents at times and the Clerk deals with them immediately.

4.8.3 County Councillor Chris Dawson informed the Council that he had an annual budget of £6,000.00 to be used on small highway works within each financial year in the Division. Councillor Ms. Sarah Arden suggested signs beng erected coming into the village to promote a litter free community and help reduce speed. To be discussed at the next meeting.

**4.9 To receive the Norfolk County Councillor's Report - Mr Chris Dawson** had sent his apologies.

**4.10 To receive Borough Councillor's Mr Harry Humphrey report.** -waste disposal being the biggest issue at this time- also that he does have £1,000.00 to spend in his local area.

**4.11 Outwell Parish Council Web Site is updated monthly-** this matter to be discussed next meeting.

**4.12 To consider agenda items for the next meeting 28.07.2021.**

**4.13 Date of next scheduled meeting – Tuesday 3<sup>rd</sup> August, at Outwell Village Hall, 7pm.**

**4.14 With no other business to discuss the Chairman declared the meeting closed at 9.10pm.**

Signed as true record of the meeting :-

..... Chairman