

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 313th), of the Council, commenced on Tuesday 6th November 2018, Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Mr John Wake Mr. John Watts, Mrs Jill Gooch, Mr Paul Brenchely, Mr Peter Cutting, Mrs Tara Rust, Mr John Hollands, Mrs Jane Sutton, Mr David Murfitt, and Ms Donna Semmens.

County Councillor Mr. Harry Humphreys
Borough Councillor Mr. Chris Crofts.

1 member of public

Apologies for absence :-

Councillor Mr Paul Brenchely,

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

Public Forum- Each elector has a two minute slot in which to talk :-

Police reports :-

Updates from the police have been emailed to all Councillors.
Inspector Mark Cant invited a representative to attend a meeting with himself and Sergeant Tom Micalfe (Local Policing Team Sergeant) on Monday 26th November, 2pm at Downham Market Police Station. Councillor's Mr. John Hollands and Mrs Jane Sutton both agreed to attend an report at the next meeting.

Minutes of the last Meeting (2nd October 2018) :-

These were circulated to all Councillors before the meeting.
The minutes were accepted on a proposal by Councillor Mrs Tara Rust which was seconded by Councillor Ms. Donna Semmens.

Council Procedures :-

A copy of the Draft of Standing Orders was emailed to all Councillors during August. This was agreed to adopt and be signed at this meeting. This copy is in the minutes book.

Matters Arising :

- a). Clerk has been in touch with Mr. John Hussey again and he needs written confirmation from Highways that the bin can be attached to the road sign and also from Residents in the vicinity. These will be contacted by the Clerk.
- b). Clerk needed numbers as to who is attending the Xmas Gettogether with Upwell Parish Council on Tuesday 11th December. There were nine responses. Clerk to let Upwell Parish Clerk know.
- c). Councillor Mrs. Tara Rust and Ms Donna Semmens updated the Council on the Poetry Competition. The whole class of 30 + pupils wrote poems. They are to be taken by the two Councillor's for them to judge the competition. Bloom and Wakes have donated the prize money.

Correspondance :-

- a). Numbering of new property addresses in Rectory Road - copy of email was sent to all Councillor's.
- b). KLFM Local Hero Awards – The Council were asked to think of Volunteers in the Parish that could be nominated for an award. These ominations to be bought to the next meeting.
- c). It had been reported that a fire in Langhorns lane was being a nuisance. The repsonse from the Borough Council was not very helpful. It appear they want an individual to complain and write a diary before any action can be taken.
- d). Middle Level Commisioners have written to inform the Council of the 5th phase of maintenance dredging of the Well Creek.The Clerk read the letter at the meeting – information only.
- e). Letter received from a resident complaining about vehicles being parked at the top of Robbs Lane nr the junction with the A1101. Council decided to write a polite letter to the owners of the property to request that parking be made available that will be less dangerous to other road users.
- f). Council received a letter from Mr. Northwood- re- the stopping up order. Councillor Mrs. Jill Gooch decalred an interest. He is wanting this matter to be resolved. After much discussion the Council agreed that if he moved his fence to the boundary then they would agree to the Stoping up order. Councillor's Mr. John Wake and Mr. John Watts will meet him to discuss this.
- g). Various other documents for reading were on the table.

Neighbourhood Plan:-

Councillor Mr Fred Keer is still waiting for information as to who can distribute the Questionnaires and how much it's going to cost. Councillor Mrs Jane Sutton said she will contact Andre Peacock and see if he will do the job and how much it will cost. He also wanted to know where signage for a potential open meeting can be sought. T L Productions was suggested. He will contact them as to costings. This all needs to be put in place before an application for a grant can be made.

Working Party Reports-

Councillor Mrs. Jane Sutton has agreed to go the Village and Highways, Cemetery, Playingfield and Charities working parties. Councillor Mr. John Hollands has agreed to go on the Planning Party.

Beaupre School- Council Representative

Councillor Mrs Tara Rust just commented on the poems as before. It was agreed to send a letter to the Teacher that helped make this the competition possible. The poems will be displayed in Church.

Cemetery

Councillor Mr. John Hollands reported the meeting that the cemetery is now lookig like it should do throughout the year.

Playingfield/Recreation Ground :-

Councillor Mrs Tara Rust reported that the Bonfire Night went well- its one of the biggest fundraisers. There is a New Years Eve family occasion. Councillor Mr. John Hollands said he will advertise any event that is planned in the Welle in Touch Magazine.

Allotments:-

A letter was received from Mrs. Rose asking is she could continue to be the tenant on a piece of land in Langhorns Lane. Her husband passed away a couple of month's back. The Council agreed that she could do this and send their condolences.

Planning:

Report is attached :-

Finance:-

1. September accounts were formerly approved.
2. BulleyDavy are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month
3. Councillor Mr. Fred Keer reported that Council are running to the Budget for 2018/19.
4. At the next meeting the 2019/2020 budget will need to be discussed- Chairman and Clerk to meet before the next meeting to gain a picture. The precept will have be put up another 10% to recover from past losses.
5. Income from Allotment rents- £1322.50.

November Authorisation of payments

Debbie Newton	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	220.00	0.00	220.00	102385	Village cleaner - October
K & M Lighting Services	91.35	18.27	109.62	102386	Light maintenance- Nov
CGM	105.00	21.00	126.00	102387	Cemetery Maintenance04/10/18
CGM	105.00	21.00	126.00	102387	Cemetery Maintenance22/10/18
CGM	40.00	8.00	48.00	102387	Cemetery Maintenance 18/10/18
CGM	105.00	21.00	126.00	102387	Cemetery Maintenance 30/10/18
CGM	258.08	51.62	309.70	102388	Canal cutting 12.10.18
CGM	258.08	51.62	309.70	102388	Canal cutting 26.10.18
BT	51.99	0.00	51.99	102389	BT Telephone/broadband
1and1	8.99	1.80	10.79	102390	Web Site monthly subscription
British Legion	20.00	0.00	20.00	102391	Memorial Wreath
Debbie Newton	69.35	0.00	69.35	102392	Postage 2018
BulleyDavey	54.00	10.80	64.80	102393	PAYE quarterly inv
Ashley Inwood	60.00	0.00	60.00	102394	Cutting of Boat Basin- Annually
Eon Energy	246.49	49.30	295.79	DD	Energy Charges
	<u>2199.33</u>	<u>254.41</u>	<u>2453.74</u>		

Village Committee and Highway matters including Streetlights :-

CGM have sent new contract for cutting the infilled Canal- Chairman has taken it to ensure that it's the contract Council requires. This will then be discussed a the next meeting.

Councillor Mr. Paul Brenchley informed the Council he will get the new Bus Stop installed in January 2019.

A resident has requested a grit bin to be installed at the junction of Marsh Road and Stow Road. This was declined due to the fact this will set precedence for the whole village.

Light out at 27 Isle Bridge. This to be reported.

County and Borough Councillor Reports:-

County Councillor Mr. Harry Humphries reported that the zig zags outside of schools, must be over 26m long to qualify for appropriate signs at each end would make them enforceable – now they are only advisable. The County Council spent £60,000 on several minor schemes on the A1151 that have reduced to accident rate significantly and lessons learned could be applied county and nationwide. There is a proposal to close most of the County's Children's Centres leaving just 7 hubs throughout the County which would organise early years services for the county. The local hub is proposed to be at Terrington St Clements, So Emneth CC which is our local centre could close. This proposal is open for consultation which can be found on the County website and it closes on 12th November.

Borough Councillor Mr. Chris Crofts reported that their Council meeting was Cancelled due to a shop fire close by. He informed the Council that Payments of Sil at 25%, have been paid to both South Wooten and Brancaster due to the fact they have Neighbourhood plans in place. He told the Council that Upwell and Outwell Parish Councils have together in the past done projects together in past and that meeting together each year is helpful in discussing the issues shared. He also re-iterated how important that Planning reasons are detrimental to the applications.

Outwell Parish Council Website-

The website has been updated.

Public rights of Way - Back Lane/The Tramway:-

It was suggested to help save costs that Council ask the local farmers whom have land along the Tramway help to keep the Tramway Clear. Councillor Mr. David Murfitt is to look at the situation and see how this can be dealt with.

To discuss accusaions made in email sent by Councillor Mr. Paul Brenchley:-

Councillor Mrs. Jill Gooch read out a statement concerning an e mail sent by Mr. Brenchely to all Councillor's on August 21st 2018. The accusations were considered slanderous. It accused Councillor Brenchley of Breaching Council's Code of Conduct, his bad behaviour to be addressed and stopped and not to be allowed to continue in order that this council is not discredited further and brought into disrepute by his actions.

The statement requested that Councillor Brenchley was to be asked by the Council to withdraw his accusations and apologise unreservedly to those concerned. The Chairman asked the Council if they agreed. On a proposal by Councillor John Wake, he said the Council should act accordingly. This was seconded by Councillor Mr. John Watts, a vote then was taken. Four vote for, two votes against, three abstained. The motion was carried. Clerk to send a copy of the statement to Councillor Mr. Paul Brenchley and the Council copied in.

The Chairman re-iterated that the Code of Conduct must be followed at all times- that means basically having respect for other memebers and staff, and their opinions.

Agenda items for next meeting:-

If anyone has any agenda items for the next meeting then the Clerk needs to have them by Tuesday 27th November 2018.

Date of next meeting :-

Tuesday 4th December 2018 at 7.00p.m. at **St. Andrew's Church.**

There being no other business to conduct, the meeting was declared closed at 9.05pm

Signed as true record of the meeting :-

..... **Chairman**