

# **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 333<sup>rd</sup>), of the Council, commenced on Tuesday 6<sup>th</sup> October 2020, at Outwell Village Hall, starting at 7pm. Chairman, Councillor Mr. Fred Keer presiding.

## **Attending :-**

Councillors Mr John Wake, Mr John Watts, Mr Matt Titmarsh, Mrs Jane Sutton and Mrs Tara Rust.

## **Apologies for absence :-**

Councillor's Mr. John Hollands, Mr Paul Brenchley, Borough Councillor Mr. Chris Crofts, Ms. Sarah Arden, Mrs J. Gooch, Mr Dale Boyce and County Councillor Mr. Harry Humphrey.

## **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

## **Public Forum- Each elector has a two minute slot in which to talk :-**

No public present.

## **To receive monthly Police Updates/Speedwatch:-**

Local Crime Rates were emailed to all Councillor's.

Clerk informed the Council that Tracey James- local beat manager is aware of ASB going on in the village but has given advice that those that see any ASB to report it straight to the police by ringing 101 or getting in touch via the website.

## **Minutes of the remote Meeting (Tuesday 4<sup>th</sup> August 2020) :-**

These were circulated to all Councillors before the meeting.

The minutes were recorded as true recording on a proposal by Councillor Mrs. Jane Sutton and seconded by Councillor Mrs. Tara Rust. There was not a meeting held in September.

## **Council Procedures :-**

**NALC Checklist for holding In-person Council meeting. Clerk made sure that all guidelines had been followed for the meeting to be held in the Village Hall.**

**It was proposed by the Chairman that due to ever increasing restrictions that future meetings will be held via Zoom. Councillor Jane Sutton holds a licence to have meetings longer than 45 minutes. She has offered this for Council's use. It was gladly accepted. Before the next meeting everyone will be requested to download the Zoom app and practice meetings will be arranged arranged.**

## **Matters Arising :-**

a). Street lights for the Oakley Development off Wisbech Road. Council agreed to get in touch with Developers to see if they will instal intermittent garden lighting due to the fact NCC won't install street lighting. Parish Council concerned for residents safety. (Email sent 8.10.2020 to Adam O'Hagan, MTC Engineering , copying in Cameron Main, senior technician for NCCstreetlights).

b). Great British September Clean 11-27 September- Councillor Sarah Arden informed the Council this is now cancelled due to government restrictions. She has obtained litter sticks and will endeavour to do some cleaning up herself.

### **Correspondance:**

- a). BCKL&WN- Notification that new property address – Mullicourt Priory Farm, Downham Road- copy of email sent to all Councillor's.
- b). An email sent to Council from Mr John Kenway - complaints of various issues in the village centre - clerk has contacted St. Clement's PCC and the police with these.
- c). Revealing of the sign on Boat Basin – Tramway Phase 3- Mr William Smith had contacted the Council -re unveiling of the sign which is yet to be completed and how it can be celebrated due to restrictions. Council to write back requesting a date to be put forward and that they would send a representative when the occasion is organised. They thanked him and those that had contributed to this momento. (email sent to Mr Smith 7<sup>th</sup> October 2020).
- d). All information otherwise has been sent to all Councillor's.

### **Neighbourhood Plan:-**

No discussion at this meeting.

### **Beaupre School- Council Representative**

Councillor Mrs.Tara Rust reported that the school had re opened on 7<sup>th</sup> September 2020. The new sytem of stqaggered times pupil enter school and leave school are very successful and parents and staff feel quite safe in the current conditions.

### **Cemetery**

Councillor John Holland reported in his absence that a branch had fallen from one of the trees alongside the pathway, he put it in a safe place under the tree.

### **Proposed New Cemetery :-**

Previous to the meeting Councillor Mr. Paul Brenchley had submitted a report from the meeting held on 28<sup>th</sup> August 2020- copy of the minutes with these minutes. Some discussion was made about locations and the actual need for a new cemetery. Council was grateful for the report. This is to remain on the agenda.

### **Playingfield/Recreation Ground :-**

Councillor Mrs Tara Rust reported that the Hall is now being used for certain day time clubs with measures in place for the safety of the people using them.

### **Allotments:**

Due to the fact that Council have missed the time slot for upping the Rents for allotment rent in October- this is to be discussed at the next meeting. It was agreed that Councillors Mr Matt Titmarsh and Dale Boyce look at the land and potentially see if some and is better than others and whether a new rent structure be out in place. This to be on the next agenda. Notice has been given by Mr. Cowling that he is to give up allotment land next October 2021.

### **Planning:- Report is attached:**

Council discussed the latest planning application 20/01026/FM- Proposed residential development of 39 dwellings in Hall Road. With the whole Council not being in attendance it was agreed the Clerk email everyone and ask their opinions before responding to Borough Council on this matter.

### **Finance:-**

- 1). July's/August's Accounts were formerly agreed. Agree to sign cheques and approve payments - copy of payments to be made are attached to this agenda.
- 2). Variance Updates for July/August - copy sent to all Councillors.
- 3). BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 4). On a proposal by the Chairman that the precept for 2021/22 be raised by 10% againthis year- it was seconded by Councillor John Wake and unanimously agreed.

- 5) Start working on the budget for 2021/22- Council agreed that the Chairman and Clerk work on the Budget and bring the results to the next meeting
- 6). The Annual Audit has been completed by the Audit Commission. To be published on the Website.

**Payments for October 2020 to be Authorised**

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	287.76	0.00	287.76	Oct-01	33 hrs @ 8.72
Plusnet	24.99	0.00	24.99	Oct-02	BT Telephone/broadband August
1and1	15.00	3.00	18.00	Oct-03	Web Site monthly subscription
K & M Lighting	91.35	18.27	109.62	Oct-04	Streetlight 1.10.20-31.10.20
CGM	315.00	63.00	378.00	Oct-05	Cemetery Maintenance x3
CGM	258.08	51.62	309.70	Oct-06	Canal maintenance
CGM	25.00	5.00	30.00	Oct-07	Cutting of boat Basin
PKF Littlejohn	200.00	40.00	240.00	Oct-08	Audit Commission
Drainage	1421.38	0.00	1421.38	DD	Drainage Rates
Mrs Nicholas	1500.00	0.00	1500.00	Jun-80	1/2 yearly rent payment
Haven	222.56	43.02	265.58	DD	Electricity Supply-SEPTEMBER
Wave Water	6.48	0.00	6.48	DD	Water supply for Cemetery
<b>Total</b>	<b>4908.60</b>	<b>223.91</b>	<b>5132.51</b>		

**To receive the report from the Village and Highways Working Party-**

- 1). All enquiries from last month have been not dealt with - complaints again about the patching in front of properties in Wisbech Road. – copy to all Councillors. It was agreed that Councillor Mrs. Jane Sutton get in touch with Andy Wallace by phoning him
  - 2). Baldwins Drove and Robyns nest still a contentious issue – again Councillor Mrs Jane Sutton to contact Mr Wallace about the road signage for Baldwins drove at Chalk Road end.
  - 4). Rangers cleared some of the vegetation in the village centre in September as requested.
  - 5). Village Cleaner- it was discussed at the meeting there is a requirement for a new contract- the last one being compiled in 2012. The Clerk to take on board all comments made by the Councillor's, compile new contract then send to the Councillors for approval.
  - 6). TROD - this issue was bought up at the last meeting- Councillor Mr Paul Brenchly was absent from the meeting therefore no discussion.
- Clerk informed the meeting that she had spoken with James Vickers- Robins Nest about a trailer that was parked on Council land. This matter was resolved.

**Parish Partnership 2020:-**

The SAM2 bid was successful- Council to establish where the post should go to accommodate the SAM2- there are three, Hall Road, Rectory Road and Lowside was suggested, but the main trunk roads are where most speeder are caught so the Clerk will liason with Westocet for the positioning of these.

**Parish Partnership 2021:-**

Upwell Parish Council emailed Outwell Council that they do not want to be the lead in obtaining information and doing feasibility studies for the suggest Trod solar lighting. This was discussed and decided that Outwell Parish Council wanted reassurance that if they carried out the work that Upwell Will pay for their half of the lights. The project will not go ahead if they don't agree to having the lights and paying for them. (email sent 8.10.2020)

**Rights of Way in the Parish :-**

Councillor Ms Sarah Arden- is going to check all public highways before reporting any issues.

**Tramway and Backlane:-**

This area is being forgotten and becoming untidy. Last week a tree fell over and blocked the roadway - it was kindly cleared by three members of the community. This tree fell from a piece of land adjacent to Picea Lodge - the owner of which has put a TPO order on these trees.

Clerk has written to Mr Fisher at the Borough Council, but unfortunately he is out of office at this time. Council needs to know who is responsible for these trees. They are dangerous.

**County and Borough Councillor Reports:-**

County Councillor Mr. Harry Humphrey and Borough Councillor Mr Chris Crofts - absent.

**Outwell Parish Council Website-**

The website has been updated.

**Agenda items for next meeting:-**

Any other Items for the next agenda to be received by **28.10.2020**.

**Matters that were raised for next meeting were:-**

- 1). Allotment rent increases.
- 2). The Trod.
- 3). Laying of the Wreath

**Date of next meeting :-**

Tuesday 3<sup>rd</sup> Novemeber 2020 at 7.00p.m. Via Zoom- a link will be sent directly to those that are required to attend.

**There being no other business to conduct, the meeting was declared closed at 9 pm**

Signed as true record of the meeting :-

..... **Chairman**