

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 354th), of the Council, commenced on Tuesday 6th September 2022, at 7pm at Outwell Village Hall.

Chairman Mr. Fred Keer presided the meeting.

Attending:-

Councillor's Mr. John Wake, Mr. Paul Brenchley, Mr. John Watts, Mr. Matt Titmarsh, Mrs Tara Rust, Ms Sarah Arden (7.20pm) and Mrs. Jill Gooch.

County Councillor Mr. Chris Dawson

9 Members of Public.

1.1 Apologies accepted for absence: -

Councillors Mrs Jane. Sutton and Mr. Dale. Boyce.

Borough Councillors Mr. Chris Crofts and Mr. Harry Humphrey.

Before the meeting started officially, the chairman had the pleasure of presenting certificates of recognition to two 16year old's who acted courageously at an incident that had happened in the Village. Photos and report were posted on social media and the Web Site. Chairman mentioned that others were there too, including a special mention for an ex- Councillor Mr. Paul Smith.

At this time, seven members of public left the meeting.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum:

The Village Cleaner reported that there is a broken bench on the Hunter Rowe area of the boat basin- Clerk to arrange the removal.

1.4 The minutes of the meeting held on Tuesday 2nd August 2022 were distributed before this meeting. They were accepted on a proposal by Cllr John Watts and seconded by Cllr Tara Rust. These were duly signed by the proposed Chairman of this meeting.

1.5 **Council Procedures:** Councillor Paul Brenchley reported that he had sent the appropriate form to the external monitoring officer at the BC of KL&WN.

1.5.1 It was proposed by Chairman Fred Keer that the Council pass a resolution to sign up to the civility and respect pledge, this was seconded by Councillor Jill Gooch- this was then agreed unanimously.

1.5.2 It was proposed by Chairman Fred Keer that the Council pledges to not opt out of the Smaller Authorities Audit, this was seconded by Councillor Tara Rust, the Council unanimously agreed.

2.1 To report matters arising from the minutes from the Meeting held 2nd August 2022

2.1.1. New Cemetery Working party- nothing was reported

2.1.2 Councillor Paul Brenchley still looking at obtaining trees and the correct sorts for easy maintenance.

2.2. MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS: -

Chairman gave County Councillor Mr. Chris Dawson permission to speak at this time.

Mr Dawson commended the Council for their recognition of the youngsters from the village for their actions. He reassured the Council that the safer Crossing appraisals will cost the Council £4,500 of which had £1,500.00 set aside. He hoped that these studies would go ahead very soon- within this budget year. He informed Council he is trying to rumble strips on the by-pass accessing the roundabout on the A1101 to hopefully prevent vehicles ending up on the roundabout and destroying signage. He was asked about who was responsible for the railings in the village along side the Creek-they seem to be no one's responsibility- but Highways will act if necessary, with slippage from the highway.

County Councillor Mr Chris Dawson then left the meeting.

2.2.1. Safer Crossings- Councillor Sarah Arden reported that Kevin Townley NCC Highways has agreed to charge £4,500.00 for both the feasibility studies for the crossings. Linda McDermott has said these will not go ahead in 2022.

2.2.2 PARISH PARTNERSHIP – 2023/24.

The proposal of a trod running from the Telephone box to the sluice bridge was discussed for a length of time. All Councillor's had their say. The Chairman re- iterated that current budget had not been allocated to spend on this. Councillor Mr. John Wake is to get in touch with Mr. Brown- from Oakley Developments and ask if there might be a donation available to help with the costs. To report at the next meeting.

2.3. OTHER MATTERS REQUIRING ACTIONS AND/OR DECISIONS

2.3.1 Email from resident informing Council that Mr. Ben Lee has not moved his fence back to the boundary- Council to write to Mr. Ben Lee requesting again that he moves his fence back to boundary line.

2.3.2 Naming and numbering from BC – North Barn and South Barn, Beaupre Barns, Marsh Road- for information only.

2.3.3 Email from James Ingham- Community liaison Manager at Upp. They are investing in Full Fibre Broadband in Outwell. This is not a matter for the Council.

2.3.4 Council can advertise the co- option of new Councillor. Clerk explained the next procedure.

The advertising will be on social media, the Web Site and on the Notice Boards. A decision will be made at the next meeting.

3. FINANCE –

Payments for SEPTEMBER 2022 to be Authorised					
Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	551.48	0.00	551.48		Clerk Wages
Mr Ellington	342.00	0.00	342.00	Sep-01	Village cleaner 36 hrs @£9.50
Plusnet	26.42	0.00	26.42	Sep-02	BT Telephone/broadband July
K & M Lighting	105.15	21.03	126.18	Sep-03	September Streetlighting maintenance
Clearview	4036.04	807.21	4843.25	Sep-04	Solar lights for lowside
Clearview	158.00	31.60	189.60	Sep-04	4 Red solar lights for lowside
Viking	106.28	21.26	127.54	Sep-05	Inks and stationary
D J Newton	20.00	0.00	20.00	Sep-06	10 Clipboards for Petitions
Chairman exp	100.00	0.00	100.00	Sep-07	Reward Vouchers
CGM	28.89	5.78	34.67	Sep-08	Boat Basin cutting
CGM	121.34	24.27	145.61	Sep-08	Cemetery Maintenance
PKF	200.00	40.00	240.00	Sep-09	Annual Audit Fee
Haven	229.58	44.35	273.93	Sep-07	Electricity 01 July-31 July 2022
Haven	229.58	44.35	273.93	DD	Electricity 01 Aug-31 Aug 2022
Anglian Water	11.21	0	11.21	DD	Cemetery Maintenance
PWLB	64.67	0	64.67	DD	Allotment loan
Total	6330.64	1039.85	7370.49		

3.1 Decisions/action

3.1.1 July Accounts were formerly approved.

3.1.2. Payments for September were formerly approved.

3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

3.2.2 Income- Donation of £250.00 from Outwell Timber, £1,560.00 from Allotment rent, £658.00 donation from Councillor Gooch.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

4.1.1 All relevant emails sent to the Councillor's.

4.2. Neighbourhood Planning- Councillor Jill Gooch had nothing to report.

4.3 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust had nothing to report.

4.4 To receive the report from the OLD Cemetery working party- Councillor Mr. John Wake reported that the cemetery is tidy.

4.5 To receive the report from the Playingfield and Village Hall Committee – Councillor Mr. Paul Brenchley reported that a new heater for the Village Hall had been obtained and fitted. They are looking for grants to help re-vamp the play equipment. Also looking for grants to help pay towards the cost of the Car Park repairs.

4.6 To receive the report from the Planning working party – report attached to the agenda. General update on planning meetings is being arranged by BC in October. Councillor Watts has shown an interest. Enforcement reference has been sent – Alleged Unauthorised Development in Langhorns Lane.

4.7 To receive the report from the Allotment Working Party- Allotment committee reported that there were no issues with the allotments..

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Streetlights reported as and when.

4.8.2. Please report any highway issues to Councillor Jane Sutton.

4.9 To receive the Norfolk County Councillor's Report -Mr. Chris Dawson has sent all updates via E-mail.

4.10 To receive Borough Councillor Mr. Harry Humphries/ Mr. Chris Crofts report. Nothing reported.

4.11 Outwell Parish Council Web Site is updated monthly - Website visitors in the last 30 days is 268.

4.12 To consider agenda items for the next meeting 27.09.2022.

4.13 Date of next scheduled meeting – Tuesday 4th October 2022 at the Village Hall, Outwell at 7pm

4.14 With no other business to discuss the Chairman of this meeting declared the meeting closed at 8.40pm.

Signed as true record of the meeting: -

..... **Chairman**