

# **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 346<sup>th</sup>), of the Council, commenced on Tuesday 7<sup>th</sup> December 2021, at Outwell Village Hall, with restrictions put in place. Chairman, Councillor Mr. Fred Keer presiding.

## **Attending :-**

Councillors, Paul Brenchley, Dale Boyce, Mrs Jill Gooch, Ms. Sarah Arden, Mrs Tara Rust, Matthew Titmarsh, John Wake and John Watts

1 member of the public.

## **1.1 Apologies accepted for absence :-**

Councillors Mr John Hollands, Mrs Jane Sutton Gooch.  
County Councillor Mr. Chris Dawson.  
Borough Councillor's Mr. Chris Crofts and Mr. Harry Humphrey

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3. Public Forum for electors to address the Council.

The village cleaner reported that the bin near the post office is still not fixed.  
Clerk to look at the cost to replace it before the next meeting.

1.4 The minutes of the meeting held on Tuesday 2<sup>nd</sup> November 2021 were distributed before this meeting. They were accepted on a proposal by Cllr Tara Rust and seconded by Cllr John Wake  
These were duly signed by the Chairman.

## **2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS**

### **2.1 To report matters arising from the minutes from the Meeting held 2<sup>nd</sup> November 2021**

2.1.1 **New Cemetery** :- No update.

2.1.2 Clerk informed the Council it was her responsibility as to what happens to old records and documents and that she will be filing the old Minutes at the Fenland Museum in Wisbech along with records that are kept on behalf of St. Clement's Church.

#### **2.2.1. A Parish Partnership**

The feasibility study has been put on hold at this time due to the fact the proposal for the Safer Crossings by NCC are not in the location the Council had hoped they would be. There's a possibility that the Crossing position that the Council propose will not be in a safe location on the Highway. This matter is to be discussed at the next meeting no decisions made at this time.

Interaction with the Schools (Mode of Transport) – Cllr Rust will speak to the Headmistress of Beaupre School.

#### **2.2.1 B RECREATION GROUND:**

A letter has been drafted for Council approval to send to resident with encroaching fence- copy sent to all Councillor's. This was unanimously agreed.

A month's notice to be post on gate to Recreation Ground for the removal of horses as well copy to Mr. and Mrs Boyle Webb to be contacted. (Emailed 19.12.21 and copied to all Councillor's).

## 2.2. C OTHER MATTERS REQUIRING ACTIONS AND/OR DECISIONS

**2.2.1C CIL Infrastructure Funding Governance and future applicaton dates**-Copy of this information sent to all Councillors- will hopefully be useful later this year..

**2.2.2.C** Meeting schedule 2022- was approved by all Councillor's.

**2.2.3.C** Notification of New property Addresses- 4 and 5 Abbot's Court, Isle Bridge Road- information only.

**2.2.4.C** Email received from Outwell Resident requesting a Bus Shelter for the School children to stand under in the Cottons- nr Green Drove- this was dismissed due to the fact it will set precedence for shelters for all School children in the parish..

**2.2.5.C** OPC were copied into an internal mail sent to UPC re Queen's Platinum celebrations next year- does OPC want to work with UPC or do their own? The decision was to celebrate as a singular Parish- this to become agenda item.

## 3. FINANCE –

### Payments for December 2021 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	287.76	0.00	287.76	Dec-01	Village cleaner 33 hrs @£8.72
Plusnet	26.95	0.00	26.95	Dec-02	BT Telephone/broadband Nov
1and1	15.00	3.00	18.00	Dec-03	Web Site monthly subscription
K & M Lighting	105.15	21.03	126.18	Dec-04	Streetlight 01.12.21-31.12.21
CGM	105.00	21.00	126.00	Dec-05	Cemetery 01/09/21
CGM	210.00	42.00	252.00	Dec-06	Cemetery 05/10 18/10
CGM	258.08	51.62	309.70	Dec-07	infilled canal 28.09.21
Haven	229.37	44.33	273.70	DD	October Electrical charges
Wave water	9.49	0.00	9.49	DD	Water for cemetery
<b>Total</b>	<b>1787.80</b>	<b>182.98</b>	<b>1970.78</b>		

### 3.1 Decisions/action

3.1.1 – Approval of October Accounts. Proposed Cllr Wake and seconded Cllr Gooch.

3.1.2 – Agree to approve payments for December. Proposed Cllr Boyce and seconded Cllr Arden.

3.1.3.- Variance report – nothing significant.

3.1.4 – After much discussion about next years expenditure it was agreed by whole of the Council to raise the Precept by 10% for 2022- 2023.

### 3.2 For information

3.2.1 BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.

## 4. REPORTS-

4.1 –**To receive Police updates** - Cllr Sutton confirmed most are uploaded to NHW face book page but lately they are being sent in another format which won't upload. Email already sent to inform Police.

4.2 – **To receive report on Neighbourhood Planning** – Cllr Gooch no updates

4.3 – **To receive report from School Liason Officer** – Cllr Rust reported the school have had OFSTED inspection and are awaiting the reports.

4.4 **To receive report from Old Cemetery Working Party** – a notice is to be compiled to inform those in the Parish that the existing Cemetery is full and only the plots that have been pre- booked are available.

4.5 – **To receive report from Playingfield & Village Hall representative** – Cllr Brenchley reported the Bookings for the Hall are on the increase again. The AGM is to be held at the Crown Public house on 8.12.21.

**4.6. To receive report from Planning working Party**—report attached to the minutes-

4.6.1. Parish update session from the Planning Services- Councillor Mr. John Watts attended- nothing to report.

4.6.2. Application 21/02191/F- to be discussed- email received from Mr. Delaney sent to all Councillor's. Council decision was to also query about the drainage.

4.6.3- Email received from Helen Morris on behalf of Freebridge informing the Council that RCA Regeneration will shortly be submitting a reserved matters application to the Borough Council for the site west of the Tikka Chef- copy sent to all Councillor's. This is for information only- this was not to be discussed until the application has been submitted.

**4.7 To receive report from Allotment Working Party** – nothing to report

**4.8 To receive the report from the Village and Highways Working Party-**

4.8.1. Streetlights reported as and when.

4.8.2 Highway matters reported- clerk to inform the NCC Highways.

**4.9 To receive the Norfolk County Councillor's Report – updates sent throughout the month-** not present at this meeting.

**4.10 To receive Brough Councillor's Reports** – Both were absent and therefore no reports.

**4.11 Outwell Parish Council Web Site is updated monthly-** no update from Councillor Sarah Arden on modernising the Website.

**4.12 To consider agenda items for the next meeting 26.1.22**

**4.13 Date of next scheduled meeting – Tuesday 1<sup>st</sup> February 2022, at Outwell Village Hall, Wisbech Road, 7pm.**

**4.14 With no other business to discuss the Chairman declared the meeting closed at 8.30pm.**

Signed as true record of the meeting :-

..... **Chairman**