

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 343rd), of the Council, commenced on Tuesday 7th September 2021, at Outwell Village Hall, with restrictions put in place. Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Councillors Mr. Paul Brenchley, Mr Matt Titmarsh, Mrs Jane Sutton, Mr John Hollands, Mr John Wake, Mr John Watts, and Mrs Tara Rust.
Borough Councillor's Mr. Harry Humphrey and Mr. Chris Crofts.
3 Member's of Public

1.1 Apologies accepted for absence :-

Councillors Mr Dale Boyce and Ms. Sarah Arden.
County Councillor Mr Chris Dawson (arrived 8.10pm).
Borough Councillor's Mr. Harry Humphrey and Mr. Chris Crofts.

1.2. Councillors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. Public Forum for electors to address the Council.

The Village Cleaner informed the Council that the bin near the post office still needs repairing, now collects water.
Chairman and Councillor Brenchley to resolve this issue.

1.4 The minutes of the meeting held on Tuesday 3rd August 2021 were distributed before this meeting. They were accepted on a proposal by Councillor Tara Rust and seconded by Mr John Watts. These were duly signed by the Chairman.

2 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS

2.1 To report matters arising from the minutes from the Meeting held 3rd August 2021

2.1.1 The land adjacent to Picea Lodge. The deeds are to be found before any more progress, a working group will log everything in the loft on Wednesday 15th September 7pm.

2.1.2. New Cemetery Working party- Councillor Jane Sutton updated the Council with the fact that Tony Clingo said that not many burials occur annually but people like to intern ashes in a local designated area. Councillor Mr. Chris Dawson and NCC Highways- Mr. Andy Wallace to be contacted before the next meeting that if the Recreation Ground is selected as suitable location that Highways would support the application.

2.1.3. Locations in the village regarding Roadside Nature Reserves (RNR)- this was deferred from last meeting. Councillor Mr. Paul Brenchley suggested a footway be marked along the centre of the Infilled canal and then sow areas of wild flowers alongside. This was not totally agreed with, **Clerk to find out from NCC (who owns the Infilled canal) if they would give permission for this and the possibility.**

2.2 Other matters requiring actions and/or decisions.

2.2.A Parish Partnership- CC Chris Dawson has money in his pot. Councillor Mrs. Jane Sutton has asked the CIL money be discussed along with CC Chris Dawson. Due to the absence of Chris at this time it is to be discussed properly at the next meeting. The Safer Crossings are an important issue.

2.2. B Other matters requiring actions and/or decisions.

2.2.1 B Notification of new addresses- The Barn Langhorns lane and Oak Ridge 35 Hall Road - all information sent to Councillor's.

2.2.2.B RECREATION GROUND- several issues were raised.

- i). It was agreed in May 2020 that Mr and Mrs Boyle- Webb could rent the field for their horses at £80.00 per month with one month of the year giving the grass a break, Clerk contacted them twice and was ignored and no payment has been made therefore, on a proposal by Councillor Mr. John Hollands the decision to request that they leave the field due to non payment, this was seconded by Councillor Mrs. Jane Sutton, this was unanimously agreed.
- ii). The Clerk was notified that a resident’s garden has encroached onto the field, this again will be dealt with an encroachment notice and a copy to the Council’s solicitors.
- ii). Permission was granted to Councillor Mrs J. Sutton by the Clerk in the Chairman’s absence to ask Anglia Water to get the building and surrounding area cleared up.

2.2.3 An invitation from Mr. Bill Smith to the unveiling of the Phase three information board located on the Boat Basin now known on as the Village Green, on Saturday 11th September 2021 at 11 am. The Chairman and Councillor J. Wake agreed to attend on behalf of the Council.

3. FINANCE –

Payments for September 2021 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	293.14	0.00	293.14	Sep-01	Village cleaner 33 hrs @£8.72 and rubbish bags
Plusnet	24.18	0.00	24.18	Sep-02	BT Telephone/broadband August
1and1	15.00	3.00	18.00	Sep-03	Web Site monthly subscription
K & M Lighting	91.35	18.27	109.62	Sep-04	Streetlight 01.09.21-30.09.21
Defib Shop	1343.00	268.60	1611.60	102432	Defibrillator for Village Hall
PKF Littlejohn	200.00	40.00	240.00	Sep-06	Annual external audit
CGM	420.00	84.00	564.00	Sep-07	4 Cuts of the cemetery
CGM	50.00	10.00	60.00	Sep-07	2 Cuts of Boat Basin
Haven	229.47	44.33	273.80	DD	August Electrical charges
PWLB	64.67	0.00	64.67	DD	Loan payment for allotment land
Total	3271.81	468.20	3800.01		

3.1 Decisions/action

- 3.1.1 July Accounts were formerly agreed.
- 3.1.2. Payments for September were agreed.

3.2 For information

- 3.2.1. Received the completed report from The Audit Commission, no issues arose- Chairman thanked the Clerk for the work she put into ensuring that the accounts were agreed.
- 3.2.2 BulleyDavy are the accountants that ensure the Clerk’s salary is accounted for.

4. REPORTS-

4.1 To receive monthly Police Updates sent via email.

4.1.1 All relevant emails sent to the Councillor’s.

4.2. Neighbourhood Planning- Councillor Jill Gooch was absent – no report.

4.3 To receive the report from the School Liason Officer – Councillor Mrs Tara Rust reported that there were no covid restrictions in place at the school.

4.4 To receive the report from the OLD Cemetery working party- nothing reported, only the fact that the gate is left open. Councillor Mr. Paul Brenchley to see if he can do something that that can help shut the gate.

To receive report from the Village Hall and Playingfield Committee. A request was made at this meeting that the Council pay towards a defibrillator for the Village located at the village Hall. Councillor Mr. Paul Brenchley had already received donations from the Football Club totalling to £400.00. Councillor Brenchley explained how it is easy to use and that directions are distinctive. It was proposed by Councillor Jane Sutton and Seconded by Councillor John Wake that the Defibrillator would be an asset at the Playingfield and Village Hall. This was unanimously agreed.

Councillor Mr. Paul Brenchley reported that eco friendly lighting had been installed in the Hall, bookings are now picking up, there will be no Bonfire fundraiser this year but a Halloween one. Details to follow. Councillor Mrs Jane Sutton suggested the Council write to the Playingfield and Village Hall committee to thank them for all they do in providing a well kept facility and amenity for the village and others to use.

4.6 To receive the report from the Planning working party - report circulated before meeting.

4.6.1 Comment on the consultation?- Email sent to all Councillor's- this was not commented on.

4.6.2 Mr Vickers- 21/00986/LDE Application for a Lawful Development certificate for residential use of existing mobile home was deemed not lawful.

4.7 To receive the report from the Allotment Working Party-

4.7.1 . Two Tenders for the land at Goodman's Crossing have been received. i). Mr Clabon tendered £3,000 per annum for a 5 year contract on 17 Acres of land. ii). Joe Roberts tendered £170.00 per acre giving a short precis about the nature of his works. It as an unanimous decision to give the Tender to Joe Roberts along with an annual review. **Clerk to write to both applicants.**

4.8 To receive the report from the Village and Highways Working Party-

4.8.1. Streetlights reported as and when.

4.8.2. Vegetation removal around the village has been requested.

4.8.3. All highway issues that have been raised have been reported two others raised at the meeting- Road sign has disappeared in Marsh Road at the bottom of Hall Road has disappeared. The signs at the junction of the Cottons and Basin Road need cleaning.

4.9 To receive the Norfolk County Councillor's Report - Mr Chris Dawson had sent his apologies but keeps the Parish Council updated. He then arrived at 8.10 to report on the feasibility of the Welney Wash Road being raised but the cost is phenomenal. He has agreed to attend the next meeting so that costings etc can be sorted for the Safer Crossing and the feasibility.

4.10 To receive Borough Councillors Mr Chris Croft's and Mr Harry Humphrey report. No report.

4.11 Outwell Parish Council Web Site is updated monthly- no update from Councillor Sarah Arden on modernising the Website.

4.12 To consider agenda items for the next meeting 29.09.2021.

4.13 Date of next scheduled meeting – Tuesday 5th October, at Outwell Village Hall, Wisbech Road, 7pm.

4.16 With no other business to discuss the Chairman declared the meeting closed at 8.20pm.

Signed as true record of the meeting :-

..... **Chairman**