

## **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 298<sup>th</sup>), of the Council, commenced on Tuesday 4<sup>th</sup> April 2017,  
With Chairman Councillor Mr J. Wake presiding.

### **Attending :-**

Councillors Mrs J. Gooch, Mr. J. Watts, Mr P. Brenchley, Mr. Fred Keer, Mr D. Boyce, Mr P. Cutting, Mrs T. Rust,  
Mr A. Mould and Mr J. Hollands,  
Borough Councillor Mr. Chris Crofts  
9 members of public

### **Apologies for absence :-**

Councillor Mrs T. Rust.  
Borough Councillor Mr. Harry Humphrey.

### **Public Forum :-**

- 1). 2 Members of the newly formed Outwell and Upwell Neighbourhood Watch informed the Council of their outreach to the residents. They have spoken with Engagement officer from King's Lynn. They are on Social media- already 360 followers. Signs will also be erected at a cost of £14.00 and £15.00 each. Jane Sutton has had window stickers printed at her own expense to distribute. It was suggested that the local amenities have them with a donation box and the funds spent locally.
- 2). Fly Tipping in Back lane off Pius Drove- not on private land this time. Borough Council to be informed.
- 3). Several residents spoke about their objection to the latest application 17/00549/O. Council to discuss this application under planning.
- 4). Councillor Mr J. Watts will sort out the wheels for the Village Cleaner's Barrow.

### **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

None

### **Police reports :-**

Councillor Mr. Paul Brenchley reported that several issues were raised at the Local Policing Meeting held in Downham last month, main problems for the local communities is lack of communication, no local crimes are reported, matter's are reported in the press eventually. The Police know who are doing the local burglaries and are therefore waiting on the Highways to catch the criminals. There is a mobile Police Van that will travel to Parish's. Clerk to contact the Police Station and request it comes to the Village once a month and park up in the Village Hall Car Park. PSCO Emily Carter emailed the latest Newsletter- copy sent to all Councillor's. Clerk informed that Council that an unprovoked attack had occurred in the Village- reported to her by the family of the lad attacked- the Police are on this case.

### **Minutes of the last Meeting (7<sup>th</sup> March 2017) :-**

These having been circulated before the meeting, they were then accepted - on a proposal by Councillor Mr J. Hollands and seconded by Councillor Mr. D. Boyce.

### **Matters Arising :**

- a). The Tree Maintenance is being carried out at this time on the infilled Canal. NCC keeping in touch with Parish Council with updates.
- b). There has been no advance on the Neighbourhood Plan- The steering committee need to get together and find out the possible costs and obstacles before embarking on further with the plan also need get an update from Borough Council as to the flood risk in the Village.

## **Correspondance :-**

### **At this time Mr Colin Rose was asked to leave the room.**

a). There were 3 applicant's to be co opted onto the Council. Mr Colin Rose, Mr Thomas Fairbrother and Mr. David Murfitt. A secret ballot was instigated with nine Councillor's voting. Borough Councillor Mr. Chris Crofts with the Clerk counted the votes. There were four votes for Mr. David Murfitt, three votes for Mr Tom Fairbrother and two votes for Mr. Colin Rose. These applicants will be notified of the result the next day. (Wednesday 5<sup>th</sup> April).

### **Mr Colin Rose then returned to the meeting.**

b) Bulley Davy informed Council the basic wage has gone up to £7.50 per hour from April 1<sup>st</sup> 2017- this applies to the Village Cleaner and the Cemetery Maintenance people.

c) NCC- notification of Road works and Road closure on the A1101 through Upwell and Outwell in 2 phases- the first stage is in Upwell, Town Street- between New Road Junction and Ransome's Close – hopefully for start on May 17<sup>th</sup> and completed by 20<sup>th</sup> May. Phase 2 in Outwell to start when phase 1 is complete and completion on 12<sup>th</sup> June or as close too as is possible. This is between Whetstone Way and the junction with Basin Road.

d). Michael Rayner requesting that Outwell Parish Council sign a pledge. This is a consensus across Norfolk against the extension of housing allocations- this is on behalf of CPRE which is a county branch of the Campaign to protect Rural England- the Council do not wish to sign this pledge.

e). Various other documents are on the 'information table' for Councillors attention.

## **Working Party Reports**

### **Beaupre School- Council Representative**

Councillor Mrs Jill Gooch informed the Council that the signs erected for the School one way system are not the correct ones- Clerk to email Andy Wallace- NCC highways. It was also noted that the sign erected under the Give Way sign at the top of Church Drove on the corner of CostCutters car park is too low. People catching their heads on it. Council have requested 'Children' crossing signs on the busy A1101.

### **Cemetery**

Councillor Mr. Dale Boyce reported that there are very few spaces left. Discussion arose as to what happens next. It was suggested the Dissenters wrote to Council with information then they to get in touch with Borough Council for advise as to what happens when the Cemetery is full. Clerk informed Council that the top end which the Church used was closed several years ago and it was queried by whom. Clerk to contact the Church Warden Mrs Janet Edgson for information.

### **Playingfield/Recreation Ground :-**

Councillor Mr Paul Brenchley reported that there is a Snail race on 8<sup>th</sup> April for Hall funds. Plans are being made for the Raft Race and Music Festival on May Bank Holiday weekend, 27<sup>th</sup> an 28<sup>th</sup> May- 6 Bands have been booked. Mr. Brown has now drilled the 2 ½ acres of land at the bottom of the Playing field that the committee are paying a peppercorn rent for. Trees have been planted. A meeting to be held on 5<sup>th</sup> April will be held by the committee and they will decide what markings to put down on the MUGA pitch. Borough Council have donated small amount of money to cover the cost of Tennis Nets. The Committee have purchased 140 new chairs.

### **Allotments:-**

The invoices and letters of notification for rent increases have been sent.

### **Planning:- Report is attached**

Kellie Harmer wrote to Council with her concern of being mentioned in the February Minutes and an Enforcement order to be given due to her business being unlawful- she has informed Council that she is working with the correct licenses. Borough Councillor Chris Crofts has since rung the Clerk to inform her he has been in touch with Kellie's partner and they are seeking permission in the correct manner.

Borough Councillor Mr. Chris Crofts informed the Council of the New Government planning policy for Self Builds on Countryide. These have been circulated to agents and landowners. The principle of application is the access to the plot an if attached to the building line. Obviously the sustainability is counted. In some European Countries they are way ahead on England so therefore the Planning Laws are being changed to make it easier for youngsters to get on the property ladder – it's a Government directive. There are certain restrictions and they are changing the 106 Section payments.

This information was taken on board when the decision for the Application 17/00549/O is to be made.

### **Village Committee and Highway matters including Streetlights :-**

Several Highways issues reported- these then reported to NCC highways. It was reported that the seat at the top of Sutton's Close is in bad repair and dangerous. Clerk to ask Mrs Janet Edgson if this was a seat that she and her husband had installed and if she would give permission to have it removed. It was noted that a static caravan has been placed on the field next to the large roundabout and that someone was living in it. Clerk to make sure that this is being lived in before reporting to the Enforcement officer. It was queried also as to whether the Scrap yard on Basin Road should still be there?

### **District and Borough Councillor Reports:-**

Borough Councillor Mr. Chris Crofts reported in Planning.

### **Finance**

1. February accounts were formerly approved.
2. BulleyDavy- are acting on behalf of Parish Council sorting the Clerk's PAYE- no contributions to be paid this month.
3. Councillor Mr Fred Keer – Submitted the February Budget. Also an upto date budget ready for next year 2017/18. He informed Council that there will be about £10,000.00 bought forward to the next years budget. This is better than originally predicted but Council still has to be careful in future.
4. Clerk informed the Council that they can choose local auditors this year. The option was to have Robert Smith who did the accounts last year or Emma Bateman who already has agreed a £55.00 fee. It was proposed by Councillor Mr. Fred Keer that Emma Bateman does the local Audit this year, This was seconded by Councillor Mrs. Jill Gooch. Council agreed.

| Payee          | <u>Payments for April 2017 Authorisation</u> |              |                |        |                        |
|----------------|--|--------------|----------------|--------|------------------------|
|                | Goods/<br>Services                           | VAT          | Total          | Ref    | Supplier/<br>Service   |
| Debbie Newton* | 506.00                                       | 0.00         | 506.00         | DD     | Clerk Wages            |
| Mr Ellington   | 194.40                                       | 0.00         | 194.40         | 102246 | Village cleaner        |
| K&M Lighting   | 85.68  | 17.14        | 102.82         | 102247 | Streetlights           |
| WebSite/PC     | 91.94  | 10.00        | 101.94         | 102244 | Monthly sub and update |
| BT             | 44.24  | 0.00         | 44.24          | 102244 | Clerk's expenses March |
| Eon Energy     | 199.49                                       | 39.90        | 239.39         | DD     | Energy Charges         |
|                | <u>1121.75</u>                               | <u>67.04</u> | <u>1188.79</u> |        |                        |

### **Rural Exception Site for Affordable Housing-**

No updates

**Public Rights of Way:-**

Nothing reported.

**Back Lane/The Tramway:-**

Nothing reported.

**Outwell Parish Council Website-**

It was agreed that the Upwell and Outwell Neighbourhood Watch can post information on the Website.

**Site Allocations and Development Management-**

No update.

**Council Procedures :-**

None.

**Other urgent matters :-**

None

**Date of next meeting :-**

Tuesday 2<sup>nd</sup> May after the AGM at 7.00p.m. at **St. Andrew's Church.**

**There being no other business to conduct, the meeting was declared closed at 9.05pm**

Signed as true record of the meeting :-

..... **Chairman**