

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 291st), of the Council, commenced on Tuesday 2nd August 2016, with Chairman Councillor Mr J Wake presiding.

Attending :-

Councillor's Mr P. Smith, Mrs J. Gooch, Mr P. Cutting, Mr D. Boyce, Mrs T. Rust, Mr A. Mould, Mr P. Brenchley Mr J. Hollands, Mr F. Keer and Mr J. Watts.

2 member's of public

Apologies for absence :-

Borough Councillor Mr. Chris Crofts.
District/ Borough Councillor Mr. Harry Humphrey

Public Forum :-

The Chairman welcomed members of public to speak at this time.

A resident asked again when the dog waste bin and salt bin are going to be purchased? Again to be told the ownership of land has not been found yet.

The drain at the corner of Church Drove with Church Terrace is blocked. Clerk to report it to NCC

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

None

Police reports :-

None

Minutes of the last Meeting (5th July 2016) :-

These having been circulated before the meeting, they were then accepted – as a true record - on a proposal by Councillor Mr. J. Holland and seconded by Councillor Mr P. Smith.

Matters Arising :

- a). The piece of land near the Bridge to be Landscaped- no updates
- b). The Tramway Momento has been installed and unveiled. Chairman and Councillor Mrs Jill Gooch attended. Clerk informed the meeting that she has been sent all the costings and donations for records.

Correspondance :-

- a). Email received from Upwell Parish Council- Neighbourhood Parish Plan- OPC has been invited to join with UPC to discuss the neighbourhood plan for both parishes- this stems from the spur on the roundabout and trying to divert HGV's away from both the villages. Councillor's Dale Boyce, John Holland, Fred Keer and Paul Smith agreed to attend their next meeting.
- b). BC- Local Plan Review- Clerk received form to fill in re- Facilities in the village.
- c). Various other documents are on the 'information table' for Councillors attention.

Working Party Reports

Beaupre School- Council Representative

Councillor Mrs Tara Rust reported that the school has now broken up for Summer Term the safety barrier has now been installed. Just need to keep reminding NCC (Andy Wallace about the signage).

Cemetery

Councillor Mr. Dale Boyce reported that he had spoken with Mr and Mrs Rayner and they very happy with maintaining the cemetery and would like to do so as long as they are able too. The mowers are quite workable and the parts are still available for them. He also report that there are 4 graves available, 27 plots have been reserved.

Playingfield/Recreation Ground :-

Councillor Mr. Paul Brenchley handed the accounts upto August 2015 to the Council along with a donation of £1,750.00. The MUGA pitch still requires the fencing to be erected and they have had to have the surface redone- another topping was required.

Planning- appendix attached :-

The Planning Committee are still having difficulties opening the links for the planning applications. The Planning portal is to be closed to the public at times this month to carry out necessary work. Hopefully this will help when the links come through.

Allotments:-

Chairman thanked the clerk for the resume of the allotments- presenting all the information to the Council. It was also discussed that in the highlight of events this month that one particular tenant might have to be given a year's notice. This will occur at next meeting if required.

Village Committee and Highway matters including Streetlights :-

It was reported at the meeting by Councillor Mrs Jill Gooch that a pedestrian had been hit by a vehicle. She is very concerned about the speed of which vehicles travel down this road. Council to request that and NCC look into this matter and help with either road markings to indicate the speed limit or speed calming measures. The email to be copied to all councillor's and District/County Councillor Harry Humphry and Borough Councillor Chris Croft. (email sent 5.8.16). Upwell Parish Council still pressing for the Trod to be installed.

Other matters reported a pot hole at the junction of Church Drove with Churchfield Road.

Overhanging trees in the Church yard. This matter is being looked at by the PCC. Hall Road Name plate near mini roundabout needs re- instating. Grass cutting in Basin Road complained about. Concrete post along the riverside in rectory road -can they be removed? No one knows the ownership. Clerk to write to NCC, BC and ML requesting the removal. Also Robbs Chase is overgrown. The hedge outside the Flats in Churchfield Road is overgrown- Freebridge to be contacted.

Finance :-

1. Payments received- BCKLWN- Recycling credit- £20.90, VAT return- 2015+ upto June 2016- £8,762.39.
2. May and June accounts to be formerly approved.
3. BulleyDavy- are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month.
4. Councillor Mr Fred Keer advised that a budgetary system be put in to place- this was agreed.

Finance:-

Payee	<u>Payments for August 2016 Authorisation</u>				
	Goods/ Services	VAT	Total	Ref	Supplier/ Service
Debbie Newton*	506.00	0.00	506.00	DD	Clerk
Mr Ellington	175.00	0.00	175.00	102207	Village cleaner
BullyDavey	71.00	14.20	85.20	102208	PAYE
Playingfield	20.90	0.00	20.90	102209	Credit
Sadie Forth	17.50	0.00	17.50	102210	WebSite
Barclays	62.37	0.00	62.37	DD	Referral fee
Eon Energy	172.82	34.56	207.38	DD	July energy charges
Postage	7.24	0.00	7.24	PC 12	
Debbie Newton	45.73	0.00	45.73	PC 13	Expenses (BT)
Bloom & Wake	14.41	2.88	17.29	PC 14	Fuel for Cemetery mowers
	<u>1092.97</u>	<u>51.64</u>	<u>1144.61</u>		
PWLB	732.01		1876.62	DD	Loan Payment

Rural Exception Site for Affordable Housing-

Still awaiting the completion of the Highway- awaiting to hear from Grahame Seaton and the developers.

Public Rights of Way:-

Nothing reported

Back Lane/The Tramway: –

Nothing reported.

Outwell Parish Council Website-

Sadie Forth will train Councillor Mr. J. Hollands at the end of September to download information onto the Website at a cost of £30.00 per hour.

Site Allocations and Development Management-

Nothing was reported.

Parish Partnerships 2016/17-

Councillors to come to next meeting with ideas and move this item to earlier in the meeting.

Council Procedures :-

The New Budgetary System is to be adopted.

Other urgent matters :-

None.

Date of next meeting :-

Tuesday 6th September 2016 at 7.00p.m. at **St. Andrew's Church**.

There being no other business to conduct, the meeting was declared closed at 8.45 p.m.

Signed as true record of the meeting :-

..... **Chairman**