

# **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 301<sup>st</sup>), of the Council, commenced on Tuesday 1<sup>st</sup> August 2017, With the Chairman Councillor Mr J. Wake presiding.

## **Attending :-**

Councillors Mr. J. Watts, Mr. Fred Keer, Mrs J. Gooch, Mrs T. Rust, Mr J. Hollands Mr A, Mould and Mr D. Murfitt.

2 member's of public

County Councillor Mr. Harry Humphrey.  
Borough Councillor Mr. Chris Crofts (7.30pm)

## **Apologies for absence :-**

Councillor's Mr D. Boyce and Mr P. Brenchley

Councillor Mr P. Cutting did not attend the meeting.

## **Public Forum :-**

### **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

None.

## **Police reports :-**

Council received the monthly Newsletter for this area.

## **Minutes of the last Meeting (4<sup>th</sup> July 2017) :-**

These having been circulated before the meeting, were accepted - on a proposal by Councillor Mr. J Holland and seconded by Councillor Mrs T. Rust.

## **Matters Arising :**

- a). Still no progress with the Neighbourhood Plan. A new committee was reformed with Councillor Mr. F. Keer being nominated for the Chair. The rest of committee is Mr. A. Mould, Mr. J. Watts, Mr D. Boyce? And Mrs J. Gooch who informed the Council the stage at which Upwell Parish Council are at. County Councillor Mr. Harry Humphrey re- iterated the importance of having the Neighbourhood Plan. This committee to start the ball rolling and keep the Chairman and Clerk in the loop. At the time Councillor Mr. F. Keer resigned from the Planning Committee.
- b). Electoral Review- Warding arrangements-County Councillor Mr. Harry Humphrey elaborated on what this was about- it is the duty of the Boundary Commission to look at the Warding arrangements. Parish Council agreed that the current system is favourable.

## **Correspondance :-**

- a). BCKL&WN Notification of new property addresses-Pius Drove, Upwell.
- b). Bethany Jones- Can she advertise on our website? – it was decided its not an appropriate business to advertise on the Council Website.
- c). Two emails were received – complaining that the Boat Basin – Village green was very untidy. Clerk informed the Council she had been in touch with Mr Newton- he explained that the times he had available to cut it was too wet and the previous week he lacked time- he was going to to it that week- it was reported he was cutting it that evening. He has said this will be the last year he would be doing this on behalf of the Council.
- d). An email was received from Mr. Downey complaining about parking outside Councillor Mr. J. Hollands house. He verified that he is not obstructing the footway. Clerk to reply to Mr. Downeys complaint.
- d). Various other documents are on the 'information table' for Councillors attention.

## **Working Party Reports**

### **Beaupre School- Council Representative**

Councillor Mrs Tara Rust reported the school is on Summer break at this time. She is looking forward to meeting the new Head – Mrs Michelle Munday.

### **Cemetery**

Councillor Mr. John Holland reported that cemetery is tidy.

### **Playingfield/Recreation Ground :-**

Councillor Mrs Tara Rust reported that everything is in order. The MUGA pitch is still waiting to be marked out. A committee meeting was scheduled for 2.8.17.

### **Allotments:-**

Needham and Laddus Internal Drainage board are carrying out drainage works following this year's harvest.

### **Planning:- Report is attached :-**

At this time Chairman reported that a piece of land had been acquired by a resident in Lowside which was originally agricultural – the owner should ensure they get permission for change of use.

Clerk to check the application for the latest extension erected at the post office- it looks like its not been finished.

### **Village Committee and Highway matters including Streetlights :-**

Highways- Local Highway Parish Partnership- 2018/19.

Lowside Speed- an email was received from Jane Sutton -requesting there is some sort of notification that the speed limit in Lowside is 30mph. Council to re- contact the NCC Highways. In August last year they did suggest that road markings could indicate the speed limit. Also the Trod has been damaged by vehicle crossing it. This has been reported to Highways.

Japanese Knotweed -was discovered on the Infilled Canal- the Highways were informed and are treating it.

Parish Partnership-Councillor Mr. Paul Brenchley to request cost of Trod to run along the infilled Canal. Councillor Mrs J. Gooch requested a Sam2 Sign. The cost being £3,000.00. It was decided to discuss this in the November Meeting as to whether the budget can cover the cost. Clerk reminded the Council that someone will be required to move this every fortnight and ensure the battery is constantly charged.

### **County and Borough Councillor Reports:-**

County Councillor Mr. Harry Humphrey reported that grants are available for any scheme that requires a boost. He also reported that the Council are becoming more digital aware – there is a funding gap- £125 million to be saved. They had 6% of monies to spend on Adult Social service over 3 years. They decided on 2% last year, 3% this year and then 1% next year. Council Tax will have to be raised next year.

Borough Councillor Mr Chris Crofts reported that Waste Clearance contract runs out in 2 years time. There is a review on Boundaries as was discussed earlier in the meeting Borough Council want to reduce the number of Councillor's from 62 to 54. He also reported that the BC are looking at ways of planning. They encourage the Parish Councils reply with a good reason as to why applications should be accepted or not.

### **Finance**

1. June accounts were formerly approved.
2. BulleyDavy- are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month.
3. Councillor Mr. Fred Keer reported on the Budget. We now have to publish expenditure of over £100.00 for 2016/17. We also have to advertise that the accounts can be looked at. Council can make a charge for this.
4. External accounts approved. No issues to report.

Payee	Goods/ Services	VAT	Payments for August 2017 Authorisation		
			Total	Ref	Supplier/ Service
Debbie Newton*	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	180.00	0.00	180.00	102277	Village cleaner 24hrs x £7.50
CGM	258.08	51.62	309.70	102278	Infilled canal cutting 19.7.17
BT	47.34	0.00	47.34	102279	Clerk's expenses 21/7 - 20/8
Bloom & Wake	11.35	2.26	13.61	102280	Petrol for cemetery mowers
David Rayner	472.50	0.00	472.50	102281	Cemetery maintenance 63 hrs x £7.50
K & M Lighting	85.68	17.14	102.82	102282	Street light maintenance
Debbie Newton*	14.52	0.00	14.52	102283	Postage July- Expenses
Debbie Newton*	8.99	1.80	10.79	102284	Web Site monthly subscription
Bulley Davey	54.00	10.80	64.80	102285	Maintenance of wage PAYE
PWLB	55.48	0.00	55.48	DD	Loan for Allotments
Eon Energy	210.60	42.12	252.72	DD	Energy Charges
	<u>1904.54</u>	<u>125.74</u>	<u>2030.28</u>		

### **Rural Exception Site for Affordable Housing-**

No update.

### **Public Rights of Way:-**

Nothing reported.

### **Back Lane/The Tramway:-**

Nothing reported.

### **Outwell Parish Council Website-**

Clerk to put all the accounts on the website and update it.

### **Site Allocations and Development Management-**

This to be removed from agenda.

### **Council Procedures :-**

Chairman asked that the Council follows proper procedures when contacting any authority or member of public. The Councillors should ensure that any matter is brought to the meeting via the Clerk. Councillor's are reminded not to bring disrepute to the Parish Council in any way.

### **Other urgent matters :-**

None.

### **Date of next meeting :-**

Tuesday 5<sup>th</sup> September at 7.00p.m. at **St. Andrew's Church.**

**There being no other business to conduct, the meeting was declared closed at 8.40pm**

Signed as true record of the meeting :-

..... **Chairman**