

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 299th), of the Council, commenced on Tuesday 6th June 2017,
With the Chairman Councillor Mr J. Wake presiding.

Attending :-

Councillors Mr P. Cutting Mrs J. Gooch, Mr. J. Watts, Mr. Fred Keer, Mr D. Boyce, Mrs T. Rust, Mr A. Mould,
Mr J. Hollands and Mr D. Murfitt

Borough Councillor Mr. Chris Crofts
4 member's of public

Apologies for absence :-

Councillor Mr P. Brenchley.
County Councillor Mr. Harry Humphrey.

Public Forum :-

One member of public queried the planning application at the bottom of Whetstone Way. She also asked when the dog bin and grit bin will be installed. Clerk to ask if a licence can be granted for the dog bin to be put on one of the 20 mph signs at the top of the estate.

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

None.

Police reports :-

Council are receiving the updates for the area but would prefer a monthly update on crimes in the Parish of Outwell. Clerk to request this. Also to get the Mobile Police Van in location as soon as is possible.

Minutes of the last Meeting (2nd May 2017) :-

These having been circulated before the meeting, were accepted - on a proposal by Councillor Mr F. Keer and seconded by Councillor Mr. J Holland.

Matters Arising :

a). Still no progress with the Neighbourhood Plan. The committee were invited to Upwell's next Neighbourhood meeting. Councillor Mr. Dale Boyce did say he wondered if now is not the time to progress- it will have costs and is very time consuming.

Correspondance :-

- a). Letter from Seafarers UK – Celebration year for Merchant Navy day- copy to all Councillor's, no interest was given.
- b). Various other documents are on the 'information table' for Councillors attention.

Working Party Reports

Beaupre School- Council Representative

Councillor Mrs Tara Rust informed the Council that the new Headteacher is local girl Michelle Munday. She previously was a teacher in the school and is highly admired. Councillor Rust intends to have a final meeting with Mr Rhodes before the end of term.

Cemetery

Councillor Mr. Dale Boyce reported that cemetery is tidy.

Playingfield/Recreation Ground :-

Councillor Mrs Tara Rust reported that there was good turnout for Outfest and the Raft Race. Bookings and finance are good. Muga is progressing – the decision as to what sport pitches to be marked out is being made at the next meeting. Definitely tennis- nets have already been donated.

Allotments:-

The Allotment inspection was organised for Thursday 15th June meeting at St. Andrew's at 6.30 pm. Mr Rose- one of the tenants with a small allotment complained about the rise in the annual rent. It was agreed after discussion that he will not have his rent kept as it is.

Planning:- Report is attached

Planning- report attached- there are several enforcement issues raised. Clerk to inform the Enforcement officer at Borough Council.

Village Committee and Highway matters including Streetlights :-

It was noted that the pathway between The Bus Shelter and the Bridge on A1122 was full of weeds-a job for the Rangers when they come to the parish- was noted that there are lots of weeds along the road sides. An email had been received from Mrs Watts concerns about speeding on the newly resurface A1122- Isle Road. This was sent to Mr. Wallace- NCC Highways and his response explained the reasons as to no traffic calming measures will be put in place. Robbs Chase needs clearing- owner of land to be contacted by Councillor Mr. D. Murfitt. Footpath to be repaired between the Bus Shelter and Church Bridge on A1122, Footpath on Church Drove to be cleared and repaired. Clerk to report to authorities. Lots of rubbish on the side of the Bypass coming into the Village.

County and Borough Councillor Reports:-

Borough Councillor Mr. Chris Crofts reported the Borough Council are having 6 weekly meetings discussing ways of making more for less, these meetings will be up for review after a year.

Finance

1. Debits- (i) EON Energy £207.31- May (ii) D. Newton – Clerk's Salary £506.00 June.
2. Income- Allotment payments £2342.50.
3. April accounts were formerly approved.
4. BulleyDavy- are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month. Notes on Working Pension –email to all Councillor's.
5. Internal Auditors report- copies to all Councillor's via email- the Chairman thanked both the Clerk and Councillor Fred Keer for ensuring that the finances are prepared and budgeted in an adequate manner. It was a good report.
6. Councillor Mr. Fred Keer reported on 2017/18 Actual versus Budget. It was not a true picture as yet due to the fact invoices have not been paid in the same months as last year.

<u>Payments for June 2017 Authorisation</u>					
Payee	Goods/ Services	VAT	Total	Ref	Supplier/ Service
Debbie Newton*	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington	213.75	0.00	213.75	102261	Village cleaner
CGM	258.08	51.62	309.70	102262	Infilled canal cutting
WebSite/PC	8.99	1.80	10.79	102263	Clerk's expenses May
B T Telephone	46.49	0.00	46.49	102264	Clerk's Expenses May
BCKL&WN	442.12	0.00	442.12	102265	Car Park Annual contribution
BCKL&WN	270.40	54.08	324.48	102266	Wages and PAYE
Bloom & Wake	10.90	2.18	13.08	102267	Petrol for cemetery mowers
Emma Bateman	55.00	0.00	55.00	102268	Internal Audit
Viking	96.46	19.29	115.75	102269	Envelopes and printing cartridges
SLCC	103.00	0.00	103.00	102270	Annual subscription
K&M Lighting	85.68	17.14	102.82	102247	Streetlights
Eon Energy	199.49	39.90	239.39	DD	Energy Charges
	<u>2296.36</u>	<u>186.01</u>	<u>2482.37</u>		

Rural Exception Site for Affordable Housing-

No updates.

Public Rights of Way:-

Overgrown tree hanging over the sluice from Mrs Archers Garden- Councillor Mrs Jill Gooch to approach and see if this can be removed. Several households with overgrown vegetation on the A1102. Clerk to contact homeowners.

Back Lane/The Tramway:-

Nothing reported.

Outwell Parish Council Website-

Clerk to put all the accounts on the website and update it.

Site Allocations and Development Management-

No update.

Council Procedures :-

Adoption of Risk assessment for Village Assets. A standing Orders policy is to be created. Clerk to research and bring the appropriate information forward.

Other urgent matters :-

None.

Date of next meeting :-

Tuesday 4th July at 7.00p.m. at St. Andrew's Church.

There being no other business to conduct, the meeting was declared closed at 8.25pm

Signed as true record of the meeting :-

..... Chairman