

## OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 302<sup>nd</sup>), of the Council, commenced on Tuesday 3<sup>rd</sup> October 2017, With the Chairman Councillor Mr J. Wake presiding.

### Attending :-

Councillors Mr. Fred Keer, Mrs J. Gooch, Mrs T. Rust, Mr John Watts and Mr P. Brenchley Mr D. Boyce, Mr J. Hollands, Mr P. Cutting and Mr D. Murfitt.

2 member's of public

### Apologies for absence :-

Councillor Mr Alan Mould.  
County Councillor Mr. Harry Humphrey.  
Borough Councillor Mr. Chris Crofts

Public Forum :- No one spoke at this time

### Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

None.

### Police reports :-

Council received the monthly Newsletter for this area. The Council were informed that an Outwell Parish crime report cannot be issued.

### Minutes of the last Meeting (1<sup>st</sup> August 2017) :-

These having been circulated before the meeting were accepted - on a proposal by Councillor Mr. J. Holland and seconded by Councillor Mr D.Boyce.

### Matters Arising :

- a). Councillor Mr Paul Brenchly whom was absent at the last meeting spoke to the Council about two issues raised at the last meeting in his absence. He told the Council that the Boundary Fence at the Crown Public House is not a concern with the Parish Council. The fence has been moved to Highways specifications and the measurements were made with Highways- Mr Andy Wallace. Chairman disputed this. The owners of the Public House are waiting for an encroachment notice from the Norfolk County Council. They have one from the Borough Council. Second matter raised concerning the Outwell Village Hall and Playingfield annual accounts. The annual accounts are presented to the Charity Commission and that is all the committee are obliged to publish. Everyone has access to these. Councillor Brenchley has the conveyance deeds and informed the Council they are Custodian Trustees only. If the Village Hall and Playingfield committee get into debt then the Management Trustees of the Charity are responsible to pay these off personally. There is an AGM each year where members of public are allocated positions. Councillor Mr. Fred Keer then asked who nominates these people into the various positions. Because there are few people on the committee each person volunteers a certain task and this is agreed. Councillor Mr. Brenchley gave all relevant paper work to the Chairman and handed in his resignation. Chairman then requested that Councillor Brenchley went away and re considered his resignation. **Councillor Mr. Paul Brenchley then left the meeting (7.15pm)**. The Chairman then spoke to the Committee telling them that Councillor Brenchley and the Playingfield Committee work hard for the local ammenity and that as a Councillor, Mr. Brenchley does work hard.
- b). Chairman reported that along with Councillor's D. Boyce and J. Holland, they met with Jonathan Fenn- Middle Level Trust about the repair required of the moorings at the Basin. The conclusion was that it is not the the Parish Council's responsibility to pay for the repair of the mooring's. Councillor Mr. John Hollands to inform the Well Creek Trust.

b). Chairman reported that along with Councillor's D. Boyce and J. Holland, they met with Jonathan Fenn- Middle Level Trust- re Piled moorings at the Basin. The conclusion was that it is not the the Parish Council's responsibility to pay for the repair of the mooring's piles. Councillor Mr. John Hollands to inform the Well Creek Trust. At this time whilst the Boat Basin was being discussed. Clerk informe the Council that the voluntee who has been cutting the grass for the past 10 years has asked that someone else do it from next year. It was discussed that the Coucnil advertise this job to local businesses to cut the area for free, in return they get to advertise their business on a small board in the area. Clerk to put in the Welel in Touch, on the WebSite and the Outwell FB page.

### **Correspondance :-**

- a). Borough Council- Numbering and Naming- new property nos 88A and 88B Wisbech Road.
- b). Borough Council- Numbering and Naming- new property name Honey House to Escalon House.
- c). Various other documents are on the 'information table' for Councillors attention.

### **Neighbourhood Plan:-**

Councillor Mr. Fred Keer was thanked for all his hard work in getting the project off the ground. Councillor Mr. Fred Keer informed the Council it will take at least 18 months until complete and that a strategy is required. He is to convene a meeting with the working party before the next Council meeting. The questionnaire will be discussed- this having been distributed already to the Council and agreed. These will then be given to the Councillors at the next meeting – 10 each to hand out to various parishioners and then bought back. Clerk to register their interest in doing a Neighbourhood Plan to the Borough Council.

### **Working Party Reports**

#### **Beaupre School- Council Representative**

Councillor Mrs Tara Rust reported that they are back into the term now and she is still to meet the new Headmistress Mrs Michelle Munday.

#### **Cemetery**

Councillor Mr. Dale Boyce reported that cemetery is tidy and the hedge cut back.

#### **Playingfield/Recreation Ground :-**

Councillor Mrs. Tara Rust re- itterated how hard Mr. Brenchley works for the Village Hall and Playingfield committee. Councillor Mr. Fred Keer just reminded the meeting that these days Transparency is a major issue and each committee has to be seen that they are spending public money in the correct manner.

#### **Allotments:-**

Councillor Mr. Dale Boyce reported that Mr. Andrew Robb reluctantly has taken on the area that was Garden Allotments. He is to keep the small area at the end a a parking area for the other farmers that tend the land. Rent notices hav been sent to all tenants. This has been raised £10.00 per acre per annum.

#### **Planning:- Report is attached :-**

#### **Village Committee and Highway matters including Streetlights :-**

All issues raised to be reported to the various authorities. Pot Holes in Isle Bridge Road. Lowered drain in Langhorns Lane. Bladwins' Drove is being dealt with by Borough Councillor Mr. Chris Crofts. An anonimous letter was received from the residents of Hall complaining about the use of the road by HGV's, speed and the markings being non effective. Initially because it had no contact the Council deemed it to be ignored. The clerk felt that the road markings should be reported to highways, this was agreed.

#### **County and Borough Councillor Reports:-**

No representatives present.

## Finance

1. August accounts were formerly approved.
2. BulleyDavy- are acting on behalf of Parish Council to sort out the Clerk's PAYE- no contributions to be paid this month.
3. Councillor Mr. Fred Keer reported on the Budget- Council is still within budget- nothing to worry about at this time.

Payee	<u>Payments for October 2017 Authorisation</u>				
	Goods/ Services	VAT	Total	Ref	Supplier/ Service
Debbie Newton*	506.00	0.00	506.00	DD	Clerk Wages
Mr Ellington		0.00		102293	Village cleaner no hrs yet
CGM	258.08	51.62	309.70	102294	Infilled canal cutting 24.7.17
BT	46.49	0.00	46.49	102295	Clerk's expenses 21/9 - 20/10
Viking	99.80	19.96	119.70	102296	Printer inks and bin bags
Debbie Newton*	8.99	1.80	10.79	102297	Web Site monthly subscription
Mrs Nicholas	1500.00	0.00	1500.00	102298	half yearly land rent
Anglian Water	3.32	0.00	3.32	DD	water charge for cemetery
Eon Energy	210.60	42.12	252.72	DD	Energy Charges
Drainage Rates	1333.06	0.00	1333.60	DD	Drainage Rates
	<u>3966.34</u>	<u>115.50</u>	<u>4082.32</u>		

## Rural Exception Site for Affordable Housing-

It was suggested by the Clerk that letters be written to all the residents in Birdbeck Drive and St. Andrew's Close to their preference for the road topping- whether it be just to safety requirements or to be adoptable stage.

## Public Rights of Way:-

Nothing reported.

## Back Lane/The Tramway:-

Again the Parish Concern has received a complaint about the illegal scrap yard and someone living in a caravan that has had no permission to do so. Also the fact the damage has been made on the Back lane Highway due to excessive vehicle use on the edges. Clerk to report to the enforcement officer.

## Outwell Parish Council Website-

To be updated

## Council Procedures :-

None

## Other urgent matters :-

Councillor Mr. Fred Keer reported that the owners of the Red Lion site have not concurred with all the conditions before advertising the 'let'. Clerk to inform the enforcement officer.

## Date of next meeting :-

Tuesday 7<sup>th</sup> November at 7.00p.m. at St. Andrew's Church.

**There being no other business to conduct, the meeting was declared closed at 8.35pm**

Signed as true record of the meeting :-

..... Chairman