

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 292nd), of the Council, commenced on Tuesday 6th September 2016, with Vice Chairman Councillor Mr D Boyce presiding.

Attending :-

Councillor's Mr P. Smith, Mrs J. Gooch, Mr P. Cutting, Mrs T. Rust, Mr A. Mould, Mr P. Brenchley, Mr J. Hollands, and Mr J. Watts.

Borough Councillor Mr. Chris Crofts.
District/ Borough Councillor Mr. Harry Humphrey

2 member's of public

Apologies for absence :-

Councillor's Mr. John Wake and Mr Fred Keer.

Public Forum :-

The Vice Chairman welcomed members of public to speak at this time.
Village Cleaner informed Council that he had again found used syringes near the picnic table located in the corner of the Boat Basin. It was agreed that this table must be removed or moved in order that people using this table are not hidden from public view in the hope it might prevent use of syringes in this vicinity.

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

None

Police reports :-

Clerk reported she had reported to the police a matter that when she requested a trader to move his car from the infilled canal he was trying to sell he wasn't very obliging. Police got in touch with trader although there are no laws to say he cannot trade there as far as Police were concerned. She asked that perhaps polite signs might deter people selling vehicles near the mini roundabout. Councillor Paul Brenchely proposed that signs were bought by the Council. This was seconded by Councillor Paul Smith. Councillor Brenchely to get the signs and erect them. Council to cover the cost at the next meeting.

Minutes of the last Meeting (2nd August 2016) :-

These having been circulated before the meeting, they were then accepted –on an amendment the next meeting date was changed to 6th September 2016 and the amount paid to Playingfield changed from £2,900.80 to £29.80 - on a proposal by Councillor Mr P. Smith and seconded by Councillor Mrs Jill Gooch..

Matters Arising :

a). Neighbourhood Plan meeting with Upwell Parish Council- Mr Paul Smith reported that Upwell are now running a survey and he feels that Outwell Parish Council should wait to see how Upwell get on before progressing. Outwell will have to do a separate Neighbourhood plan separate to Upwell. Borough Council will instigate the Neighbourhood Plan. OPC will be invited again to the next meeting with Upwell. District/Borough Councillor Mr. Harry Humphrey informed the Council that it is a financial incentive. A Neighbourhood Plan can give local Council precedence over planning.

Correspondance :-

- a). Email received from Mr Kenway- litter and speeding in Church Terrace- Council to get in touch with the Environmental Agency as to how far the shopkeeper has to keep the area clean around his premises. Clerk to answer Mr Kenway's mail saying the Council will do what they can to keep the footways clean.
- b). Email received from Norfolk Police- 12th September local police holding a 1 hr street briefing at approximately 15.00 hrs parking up near local store- Costcutters.
- c). Mr Bill Smith sent a copy of the figures and finance for the Tramway momento for Council's records.
- d). Various other documents are on the 'information table' for Councillors attention.

Parish Partnerships 2016/17-

Several suggestions were made- push for the safer crossing using white lines. Also Sam2 signs and possible Vas signage to slow people down in Lowside. Clerk to write to Mr Wallace NCC Highways for a meeting to talk again about the Crossing and also to get prices for both sorts of signs. Further discussion at the next meeting.

Working Party Reports

Beaupre School- Council Representative

Councillor Mrs Tara Rust reported that there was pandemonium the first two days of School Term with the school traffic and local farm vehicles using Church Drove at the same time. One of the farm vehicles hit a house at the top of Church Drove. Push for the signage to be put in place so that the vehicles dropping off children going to school go one way. Also Councillor Rust said she will meet Mr Owen and ask if the children can be dropped off into the playground earlier in the mornings to prevent everyone being there at the same time.

Cemetery

Councillor Mr. John Holland reported that everything ok with the Cemetery. It was noted that the overgrown vegetation had been removed from Roadside wall. A letter from Council to Mr. Glenn Boyce thanking him for doing this work.

Playingfield/Recreation Ground :-

Councillor Mr. Paul Brenchley responded to the queries raised by Councillor Mr. Fred Keer on the Playingfield Accounts. He verified there are no financial concerns and that they send accounts to the Charity Commission each year and that they are happy with them. There has been some damage caused by a youngster throwing a stone at the glass door and some damage to the sign at the front of the Hall. The playingfield committee funds to pay for the repairs. The Annual Bonfire Night has been scheduled for Friday 4th November.

Planning- appendix attached :-

Chris Dawson (developer) has been in touch with Council about their decision to Application 16/01400/O- Victoria Barn- Basin Road. He had hoped that a meeting would have been arranged to discuss this application before OPC made their decision- The Chairman has replied to Mr Dawson's email.

Allotments:-

Two applicants for the Garden Allotments. It has been decided that where the allotments are now is not suitable. Another location is to be found. Perhaps at the top end of the Langhorn Lane allotments or the possibility of renting a piece from the Charities in the Tramway. Councillor's Mr. Paul Smith and Mr Dale Boyce to have a look before making a decision at the next meeting. The two applicants to be informed of this. Mr. Andrew Robb wrote to Council asking if he could keep the piece of land he is renting to £130.00 instead of being charged £200.00 per acre. It has to be clarified which piece of land he means- he wrote Priory. Not Baldwins Drove- Clerk to get clarification of location before a decision is made.

Village Committee and Highway matters including Streetlights :-

Various issues were raised. These being reported to various authorities. The Rangers are coming to the Parish again next month. Various jobs lined up for them to do. Clerk to write to highways asking who owns Green Drove- has it been adopted by Highways?

Finance :-

- 1. Payments received- Outwell Playingfield and Village Hall Committee- £1,750.00- donation.
- 2. July accounts were formerly approved.
- 3. BulleyDavy- are acting on behalf of Parish Council to sort out the Clerk’s PAYE- no contributions to be paid this month
- 4. Accounts have now been sent back by Mazars- there were a couple of errors that have been changed before being signed off.

Payee	Goods/ Services	VAT	Payments for September 2016 Authorisation		
			Total	Ref	Supplier/ Service
Debbie Newton*	506.00	0.00	506.00	DD	Clerk
Mr Ellington	213.75	0.00	213.75	102211	Village cleaner
K & M Streetlighting	171.36	24.28	205.64	102212	months s/l maintenance
CGM	258.08	51.62	309.70	102213	Cutting infilled canal
Sadie Forth	30.00	0.00	30.00	102214	WebSite
Eon Energy	172.82	34.56	207.38	DD	August energy charges
Bloom & Wake	7.75	1.55	9.30	PC 18	Fuel for Cemetery mowers
Cleaner	6.00	0.00	6.00	PC 19	Rubbish bags
B T Telephone	44.24	0.00	44.24	PC 20	Clerks expenses
Viking	34.48	6.90	41.38	PC 21	Rubbish Bags and Print cartridge
PWLB	55.48	0.00	55.48	DD	Loan for land- statement 372
	1499.96	118.91	1628.87		

Rural Exception Site for Affordable Housing-

Still awaiting the completion of the Highway- awaiting to hear from Grahame Seaton and the developers. Need to find out from NCC highways to see who carried out the inspection when the first development was constructed and then also when Hastoe Housing started their development. District/Councillor Mr Harry Humphry to investigate this.

Public Rights of Way:-

Nothing reported

Back Lane/The Tramway: –

Nothing reported.

Outwell Parish Council Website-

No further update.

Site Allocations and Development Management-

Latest update was sent via email to all Councillor’s.

Council Procedures :-

None.

Other urgent matters :-

None.

Date of next meeting :-

Tuesday 4th October 2016 at 7.00p.m. at **St. Andrew’s Church.**

There being no other business to conduct, the meeting was declared closed at 9.00 p.m.

Signed as true record of the meeting :- **Chairman**

