

# **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 335<sup>th</sup>), of the Council, commenced on Tuesday 1<sup>st</sup> December, via Zoom, starting at 7pm. Chairman, Councillor Mr. Fred Keer presiding.

## **Attending :-**

Councillors Mr John Wake, Mrs Jane Sutton, Mr John Watts, Mr Matt Titmarsh, Mr. John Hollands, Ms. Sarah Arden, Mr Dale Boyce and Mrs Tara Rust.

Borough Councillor Mr. Chris Crofts, and County Councillor Mr. Harry Humphrey (7.15pm).

## **Apologies for absence :-**

Councillors Mrs J. Gooch and Paul Brenchley.

## **Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-**

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

## **Public Forum- Each elector has a two minute slot in which to talk :-**

No public present.

## **To receive monthly Police Updates/Speedwatch:-**

Local crime rates were emailed to all Councillors.

Councillor Mrs Jane Sutton reported that she posts all the Police Connect notifications on social media.

## **Minutes of the Meeting (Tuesday 3<sup>rd</sup> November 2020) :-**

These were circulated to all Councillors before the meeting.

The minutes were accepted as true record of the meeting on a proposal by Councillor Mr. J. Holland and seconded by Councillor Mr. John Wake.

## **Council Procedures :-**

The Council are to continue Zoom meetings for the foreseeable future.

## **Matters Arising :-**

- a). The wreath was laid at the memorial on Sunday 8<sup>th</sup> November at 2pm by Councillor Mr. J. Hollands accompanied by Councillor Mr. Dale Boyce. The Clerk was notified that 13 others attended at this time. The Roll of Honour was read by Mr William Smith and he also played a recording of the last post.
- b). The County Council's proposed application to the magistrate's court to remove the public highways rights has been authorised following a hearing at Norwich Magistrates court on 10<sup>th</sup> November 2020.

## **Correspondance;**

- a). Meeting dates for 2021 were accepted. Copies to be put on notice board and website.
- b). Census 2021- It was agreed that as a Parish Council there were not any ways that this could be viably promoted during lockdown.
- c). All other relevant information has been sent to Councillors.

## **Neighbourhood Plan:-**

No discussion at this meeting.

## **Beaupre School- Council Representative**

Councillor Mrs.Tara Rust reported that 2 cases of Covid were reported.at the School. Year's 2 and 3 were isolating at this time which are the correct measures to take. They were unrelated cases.

## **Cemetery**

At the last meeting, Councillor John Holland reported that overgrown ivy on the gatepost is preventing the gates to open and shut properly. Councillor Mr Dale Boyce dealt with this issue. Given more time he will finish the job off.

## **Proposed New Cemetery :-**

The Chairman had done a review of all the various issues raised previously and this was sent to Councillors before the meeting for discussion. He re- iterated the points that had been raised. Councillor J. Wake queried why 5 acres would be required? Councillor D. Boyce informed the Council it was a forward thinking project and that the cemetery would need to be usable for at least 80-100 years. It was anticipated that the the new cemetery would require less than five acres to start but a retainer would be needed for the remaining land if the target usable life was to be achieved. After much discussion as to whether there is a requirement for cemetery in the Parish given the balance between burials and cremations today it was decided that before the next meeting realistic estimates of the likely demand for burials should be obtained from Mrs. B. Boyce. The question of how the necessary finance should be raised was discussed. The main issue is whether the Council should raise the funds required by selling assets or by borrowing the money. It was noted that small acreages of land are not readily saleable as they are really only useful for grazing. The Chairman is to research the feasibility of the various options for raising the requisite funds.

## **Playingfield/Recreation Ground :-**

There were no updates.

## **Allotments:**

Councillor Boyce, with Councillor's Titmarsh's agreement, informed the Council that if the rents are to be raised the increase should be the same for all land owned by the Council. It was noted that most of the areas owned by the Council have drainage issues. On a proposal by Councillor Dale Boyce, the rents are to be raised £10.00 per acre to £150.00. The drainage rate is to stay the same. This was seconded by Councillor Mr. Matt Titmarsh. This was unanimously agreed by the Council. The Clerk informed the Council letters will be sent with the April rent invoices to inform the tenants the increase will be from October 1<sup>st</sup> 2021.

## **Planning:- Report is attached:**

Councillor Dale Boyce informed the Council he hadn't received the application information for Beaupre Hall Lodge- A CIL payment has been made to the Council. It was discussed whether a new account should be made for these payments. It was decided at this time to leave in the General Account and ensure that the allocation is made appropriately.

## **Finance:-**

- 1). October Accounts were formerly agreed. Agreed to sign cheques and approve payments below -
- 2). Variance Updates for October were sent by the Chairman and explained.
- 3). BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 4). Income this month- CIL Payment £861.86
- 5) Budget for 2021/22 was agreed. Copy with the Finances.

**Payments for December 2020 to be Authorised**

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	261.60	0.00	287.76	Dec-01	30 hrs @ 8.72
Plusnet	24.99	0.00	24.99	Dec-02	BT Telephone/broadband November
1and1	15.00	3.00	18.00	Dec-03	Web Site monthly subscription
K & M Lighting	91.35	18.27	109.62	Dec-04	Streetlight 1.11.20-30.11.20
CGM	105.00	21.00	126.00	Dec-05	Cemetery Maintenance
CGM	516.16	103.24	619.40	Dec-06	Infill maintenance x 2
CGM	50.00	10.00	60.00	Dec-07	Boat Basin x 2
Postage	76.10	0.00	76.10	Dec-08	Years postage
Viking	46.19	9.24	55.43	Dec-09	Bin liners for the cleaner
Viking	39.72	7.94	47.66	Dec-10	Ink cartridges
Haven	222.56	43.02	265.58	DD	Electricity Supply-NOVEMBER
Wave Water	11.85	0.00	11.85	DD	Water supply for cemetery
<b>Total</b>	<b>2001.52</b>	<b>215.71</b>	<b>2243.39</b>		

**To receive the report from the Village and Highways Working Party-**

Most issues raised last month have been dealt with.

a). TROD - this issue was bought up at the August meeting- this was not discussed at this time.

**Parish Partnership 2021:-**

Chairman asked the Council if a bid should be put in for the Solar lights on the Trod? He advised the Council that Councillor Mrs. Gooch had offered to make a donation of up to £600 towards the cost of installing the solar lighting. Councillor Dale Boyce responded with thanks for the donation, but he still considered that the solar lights would be a waste of time and money. Chairman then asked other Councillors what their thoughts were and the majority were of the same opinion. The Chairman asked for a proposal. Councillor Mr. Dale Boyce proposed that the bid should not go ahead. This was seconded by Councillor Mr. John Hollands. A vote was then taken - 6 votes for, 1 against 1 abstention. Motion was carried. Clerk to inform Upwell Parish Council that Outwell Council were not going ahead with the bid.

**Rights of Way in the Parish :-**

Councillor Ms Sarah Arden reported that all the byways in the village were open and accessible apart from the one adjacent to Basin House. This is blocked with overgrown brambles. She would write a report for the next meeting. The Council thanked her for the work she had carried out.

**Tramway and Backlane:-**

Clerk met with Mr. Fisher TPO officer Borough Council and Duncan from CGM. She reported that the TPO will hopefully be revoked. Council still have to fill in a permission form to remove any vegetation from the area adjacent to Picea Lodge. A quote was sent from CGM to remove and make the area more pleasant. The quoted amount was somewhat higher than most Councillors had anticipated. It was agreed that more quotes are required before a decision can be made. Clerk will complete the proposed form from Richard Fisher, send a copy to all Councillors before it is submitted and get more quotes.

**County and Borough Councillor Reports:-**

County Councillor Mr. Harry Humphrey reported that Council could try to obtain a PWLB loan to finance the cemetery if required. He also informed the Council that Emneth Cemetery only bury Emneth parishioners there. He also said the Council should check the long term drainage in any location that is proposed for a cemetery. He reported the Budget Consultation for NCC is presently being devised, Covid presentations are being made and NCC is currently waiting to find out if Covid grants are to be received from the Government. All information is on the NCC Website.

Borough Councillor Mr Chris Crofts reported that people are complaining about fly tipping and staked horses much more in the last month or so. He said that if a proposed cemetery is to be in Langhorns Lane Council will need planning permission. He expressed grave doubts that this would be granted due to drainage problems. He also suggested Goodman's Crossing as a potential site.

**Outwell Parish Council Website-**

The website has been updated.

**Agenda items for next meeting:-**

Any other Items for the next agenda to be received by **27.01.2021**.

**Date of next meeting :-**

Tuesday 2<sup>nd</sup> February Via Zoom- a link will be sent directly to those that are required to attend.

**There being no other business to conduct, the meeting was declared closed at 8.38 pm**

Signed as true record of the meeting :-

..... **Chairman**