

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 338th), of the Council, commenced on Tuesday 6th April 2021, via Zoom, Chairman, Councillor Mr. Fred Keer presiding.

Attending :-

Councillors Mr John Wake, Mrs Jane Sutton, Mr John Watts, Mr Matt Titmarsh, Ms. Sarah Arden, Mr Dale Boyce, Mrs J. Gooch and Mrs Tara Rust.

3 Members of Public

Apologies accepted for absence :-

Councillor Mr. Paul Brenchley, Mr John Hollands
County Councillor Mr Harry Humphrey, Borough Councillor Mr. Chris Crofts

Councillors' Declaration of Interest in tonight's Agenda Items (as per Standing orders):-

None

Public Forum- Each elector has a two minute slot in which to talk :-

A member of public concerned about a planning issue. He was interested in the views of the Council. This matter was discussed at this time so member of public could leave meeting if he chose to do so.

To receive monthly Police Updates/Speedwatch:-

Local crime rates were emailed to all Councillors.

Councillor Mrs Jane Sutton reported that she posts all the Police Connect notifications on social media.

An email requesting a member to attend the SNAP meetings monthly. This to be discussed at next meeting.

Minutes of the Meeting (Tuesday 2nd March 2021) :-

These were circulated to all Councillors before the meeting.

The minutes were accepted as true record of the meeting on a proposal by Councillor Ms. S. Arden and seconded by Councillor Mrs T. Rust.

Council Procedures :-

Chairman explained the reasons why a new agenda arrangement is required and the Council formerly agreed with it.

Clerk has advised the Chairman that any Zoom meetings after the 7th May will not be legal. The Annual audit is also being produced at this time. She has asked that Council will agree to have the next open full Council meeting and AGM to be held a week later on May 11th- also to have it in a suitable meeting area- i.e. the Village Hall as the NALC guidelines recommend, in order that various paperwork can be signed at that meeting required for the Annual audit. This was unanimously agreed.

Matters Arising :-

- a). Councillor J. Sutton to reported that she has received an email from the Middle Level (copied to all Councillor's). She is satisfied with their response.
- b). The land adjacent to Picea Lodge- Council has agreed in principal to get valuations on this piece of land with the possibility of selling it.
- c). Sinking tomb reported February- Councillor Mr John Hollands was due to look into this matter. Chairman at this time explained that he and the Clerk have received an email from Councillor Mr. John Hollands with concerns that at the moment due to illness he is not able to carry out Parish Council duties. He is considering resigning, Chairman will contact him to see whether he is to put in a proper resignation or have statutory time off.

Matter's raised for Agenda

a). Council agreed to continue the NALC Subscription- £369.18 on a proposal by Councillor Dale Boyce and seconded by Councillor John Wake- this was unanimously agreed.

Neighbourhood Plan:-

No discussion at this meeting.

Beaupre School- Council Representative

Nothing reported

Cemetery

Nothing reported.

Proposed New Cemetery :-

The Chairman sent a memo to all Council members summarising what information that is already on the table. His summary is attached to the minutes. He did suggest that Councillors go to Leverington to look at the new cemetery there. Councillor Ms Sarah Arden informed the Council she has done some research on new cemeteries and planning. Councillor Boyce advised the Council that half of the reservations of burial plots at the Leverington cemetery are from non-residents. Further discussion of the proposed new cemetery was deferred until the next meeting.

Playingfield/Recreation Ground :-

Councillor Mrs Tara Rust reported that the Hall is currently being redecorated ready for the opening. Bookings are coming in now for 2022. No date for re-opening has been made yet.

Allotments:

It was decided that the land at Goodman's Crossing to be advertised for tender. Clerk to advertise via notice boards, website and social media. The date for tenders to be received by is August 31st and a decision will be made at the September meeting.

Planning:- Report is attached:

Finance:-

- 1). i). The February Accounts were formerly Approved..
- ii). April payments were agreed as below.
- 2). Variance Update for February - copy sent to all Councillors.
- 3). BulleyDavy are the accountants that ensure the Clerk's salary is accounted for.
- 4). Formerly agreed that Emma Bates- Clerk to West Walton Parish Council Clerk is OPC internal auditor for annual accounts
- 5). PKF Littlejohn- has sent the paper work for the Annual Governance and Accountability Return 2020/21.
- 6). The minimum wage rises 2.2% £8.72 to £8.91 per hour from April 1st 2021- Council agreed to pay the village cleaner as stated in his contract.

Payments for April 2021 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	541.00	0.00	541.00	DD	Clerk Wages
Mr Ellington	300.84	0.00	300.84	Apr-01	34 1/2 hrs @ £8.72
Plusnet	24.99	0.00	24.99	Apr-02	BT Telephone/broadband March
1and1	15.00	3.00	18.00	Apr-03	Web Site monthly subscription
K & M Lighting	91.35	18.27	109.62	Apr-04	Streetlight 01.04.21-30.04.21
CGM	25.00	5.00	30.00	Apr-05	Cutting of Boat Basin 2020
KL&WNBC	314.08	62.82	376.90	Apr-06	Annual Dog waste bin emptying
ADC Printing	100.00	0.00	100.00	Apr-07	Welle Tidy vinyl gloss stickers
NALC	369.18	0	£369.18	Apr-08	NALC Annual subscription
Mrs Nicholas	1500	0	1500.00	102430	1/2 yearly rent of the common
Haven	229.83	44.49	274.32	DD	Electricity Supply-MARCH
Total	3511.27	133.58	3644.85		

To receive the report from the Village and Highways Working Party-

-) Welle Tidy group- Councillor Sarah Arden reported that it is a successful group and thanked OPC for supplying the stickers for the bins.
- ii). Streetlight and potholes are reported by the residents at times and the Clerk deals with them immediately.
- iii). Hall Road will be closed for 6 hours on the 20th April if works to be carried out.
- iv). Emails received from Mr. Bill Smith regarding an HGV Survey carried out on the A1122 and A1101 in 2017. Information sent to all Councillors was discussed. This matter being raised with the suggestion that Upwell PC and Outwell PC work together on this matter. Clerk to email Upwell Parish Council if they will consider joining forces. Several emails received from residents in the Cottons area with concerns that more traffic will be using the Cottons area to access the Weighbridge at Robinsons Transport due to the fact a large storage shed has been erected.

Parish Partnership 2021:-

Email from NCC to inform Council that the bid for Solar lights on the road in Lowside is successful. Clerk to inform Upwell Parish Council and Councillor Mrs Jill Gooch to inform Clear View that the work can go ahead.

Tramway and Backlane:-

This matter was discussed earlier in the meeting.

County and Borough Councillor Reports:-

County Councillor Mr. Harry Humphrey sent a report in his absence- attached to the minutes.

Outwell Parish Council Website-

The website has been updated.

Agenda items for next meeting:-

Any other Items for the next agenda to be received by **05.05.2021**.

Date of next meeting :-

Tuesday 11th May 2021 at 7pm after the AGM to be held at Outwell Village Hall, Wisbech Road.

There being no other business to conduct, the meeting was declared closed at 8.45 pm

Signed as true record of the meeting :- **Chairman**