

OUTWELL PARISH COUNCIL

The Minutes of an Ordinary Meeting (the 379th), of the Council, commenced on Tuesday 4th February 2025, at 7pm at Upwell Public Hall, New Road, Upwell. Chairperson, Mr. Fred Keer presided over the meeting.

1.1 Attending: -

Councilor's Ms. Donna Semmens, Ms. Andrea Alexander. Mr. John Watts, Mrs. Jane Sutton, Mrs. Georgina Greenwood, Mrs. Jill Gooch, Mrs. Tara Rust, Mr. Dale Boyce and Mr. David Murfitt.

2 MOP One left at 7.40pm

Apologies accepted for absence: -

County Councillor Mr. Chris Dawson

Borough Councilors Mr. Harry Humphrey and Mr. Chris Crofts.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.

Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

1.3. **Public Forum:** No matters raised

1.4 The minutes of the meeting held on Tuesday 4th December 2024 were distributed before this meeting. They were accepted on a proposal by Cllr Jane Sutton and seconded by Cllr Dale Boyce.. These were duly signed as a true record by the Chairperson.

1.5 Council procedures- Cllr Mr. Dale Boyce declared a non- pecuniary interest at this time. The Council had four candidates that had applied for co option onto the Council. Chairman gave the choice of voting at this meeting on the applications received via email- or have an extra ordinary meeting to meet candidates before the vote took place. Council chose to vote tonight. The vote was to be a secret ballot. 1 MOP left the room. A vote was taken, and Joanne Seaton was the successful candidate. Member of public returned and was told he would hear the next day from the Council. Council was told not to discuss this until all the candidates had received emails from the Clerk.

2 Councilor's Reports

2.1 NCC – Chris Dawson – various updates and information have been sent by Chris since the last meeting.

3 To report matters arising from the minutes from the Meeting held 4th December 2024.

All updates are on the Action plan-this is attached to these minutes.

4. FINANCE -

4.1 Decisions/action

4.1.1 Accounts – November/December- were formally approved

4.1.2. Payments for January/February- were approved.

4.2 For information

4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for November/December was presented.

4.2.3 Received from Playing field committee - £1464.02

4.2.4. VAT claimed £7,245.50, NCC invoiced for the repayment of the Trod £8,750.00. NCC invoiced for the infilled canal £1,000.00.

4.2.5. Chairman shared the 2nd draft of the budget with Councilor's. He has asked that Councilor's email him with any further expenditure for 2025/26 budget.

Payments for JANUARY 2025 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	700.00	0.00	700.00	JAN01/25	Clerk Wages
Mr Ellington	360.36	0.00	360.36	JAN02/25	Village cleaner 31.5hrs @£11.44
VODAPHONE	32.00	0.00	32.00	JAN03/25	Monthly Broadband
K & M Lighting	125.44	25.09	150.53	JAN04/25	January Streetlighting maintenance
Upwell Village	22.00	0.00	22.00	JAN05/25	Hire of Hall November meeting
Viking	93.95	18.79	112.74	JAN06/25	Printing Inks
HMR&C	62.60	0.00	62.60	JAN07/25	Clerk's Tax payment
T C Group	54.00	10.80	64.80	JAN08/25	Clerk's PAYE
WAVE Water	20.24	0.00	20.24	JAN09/25	Water Rates at the Cemetery
PWLB	732.01	0.00	732.01	DD	Outwell Village Hall
Unity Bank	6.00	0.00	6.00	DD	Bank Charges
Totals	1239.80	54.68	2263.28		

Payments for February 2024 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	679.20	0.00	679.20	FEB01/25	Clerk Wages
Mr Ellington	394.68	0.00	394.68	FEB02/25	Village cleaner 34.5hrs @£11.44
VODAPHONE	32.00	0.00	32.00	FEB03/25	Monthly Broadband
K & M Lighting	125.44	25.09	150.53	FEB04/25	FEBRUARY Streetlighting maintenance
SSE	17.54	0.00	17.54	FEB05/25	Electricity October
BCKL&WN	611.00	122.20	733.20	FEB06/25	Emptying of 5 dog bins per yr
PWLB	55.48	0.00	55.48	DD	Allotment loan
Totals	1915.34	147.29	2062.63		

5. REPORTS-

5.1 To receive monthly Police Updates sent via email. All relevant emails sent to the Councillor's.

5.2 To receive the report from the School Liaison Officer – Councillor Mrs Georgina had nothing to report.

5.3 To receive the report from the OLD Cemetery working party –
Nothing reported

5.4 To receive the report from the Playing field and Village Hall Committee –
Nothing reported.

5.5 To receive the report from the Planning working party – report attached to the minutes.

5.6 To receive the report from the Village and Highways Working Party-

5.6.1. Streetlights reported as and when Clerk was asked to find out who installed the flashing signs.

5.6.2 Any highway reports to Councilor Mrs. Jane Sutton-

5.7 To receive the report from the Allotment committee: - nothing reported.

6. MATTERS FOR COUNCIL TO ACTION: -

Sheet attached to minutes.

- 1). New Cemetery?**
- 2). Riverside Railings.**
- 3). Community Garden.**
- 4). Penn Sluice**
- 5). Safer Crossings.**
- 6). Riverside Banks.**

6.1.1. Anita Turner. Freebridge- response from her re- new development of social housing off Isle Road. A meeting is scheduled for 16th April at the village hall for local people to attend. More upto date information will be available.

6.1.2. Jackie Scotten- Invitation to The AGM of Upwell and Outwell Age Concern club- Councillor Andrea Alexander agreed to attend.

6.1.3. Although the agenda had been published – Chairman requested that an item be added to the meeting due to the nature of the correspondence. The council received an email from a resident requesting more lighting in the village centre- particularly at the junction with Isle Bridge from RectoryRoad/Isle Road. Councillor's were given all the relevant information and will be discussed at the next meeting.

7 Outwell Parish Council Web Site is updated monthly-

8 To consider agenda items for the next meeting 26.02.2025.

9 Date of next scheduled meeting – Tuesday 4th March 2025, after the Parish Assembly at 7pm at Upwell Village Hall, New Road, Upwell.

Meeting Duly closed at 8.45pm

Signed.....

Date.....