

# **AGENDA**

## **OUTWELL PARISH COUNCIL**

The 376<sup>th</sup> Ordinary Meeting of the Parish Council will take place on **Tuesday 1<sup>st</sup> October 2024**,  
At Upwell village Hall, New Road, Upwell at **7.00pm**  
**All councilors are summoned to attend. The press and public are welcome to attend.**

1.1 To consider and receive apologies for absence.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the members may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of the meeting held on 3<sup>rd</sup> September 2024 – circulated before the meeting.

1.5 **Council Procedures- Council has received a letter of resignation from Ms Sarah Arden. Clerk to explain the procedure for replacement Councillor.**

### **2 Councilor's Reports**

2.1 NCC – Chris Dawson – various updates and information has been sent by Chris.

2.2 B C – Chris Crofts and Harry Humphreys.

### **3 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS**

**3.1 To report matters arising from the minutes from the Meeting held 3<sup>rd</sup> September 2024.**

An Action plan has been produced with this agenda.

If you have any reports or updates on any of the matters on the Action plan- please email everyone before the meeting.

### **4. FINANCE -**

#### **4.1 Decisions/action**

4.1.1 To formerly approve Accounts – August

4.1.2. Agree to approve payments for October- copies of payments to be made are attached to this agenda.

#### **4.2 For information**

4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for July and August.

4.2.3 Annual external Audit returned- no issues

### **5. REPORTS-**

**5.1 To receive monthly Police Updates sent via email.**

**5.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust/Gina Greenwood to report.**

**5.3 To receive the report from the OLD Cemetery working party- Councilor Mr Dale Boyce to report.**

**5.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs. Gina Greenwood/Tara Rust to report.**

**5.5 To receive the report from the Planning working party – report attached to the agenda.**

Councilor Donna Semmens to speak to Council re- Upwell expansion of Traveler Sites- info sent to all Councilor's.

**5.6 To receive the report from the Village and Highways Working Party-**

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs. Jane Sutton-

**5.7 To receive the report from the Allotment committee: -**

Allotment invoices have been sent.

Drainage companies notice- access to allotment land to ensure that the drains are working efficiently.

**6. MATTERS FOR COUNCIL TO ACTION: -**

6.1.1. NCC- Delivering local highway improvements in partnership with Town and Parish Councils- email sent to all Councilor's.

6.1.2. Mr. Bill Smith has requested that the Council set up a petition against Dog Breeding Business in Basin Road. Copy of email sent to the planning committee.

**7 Outwell Parish Council Web Site is updated monthly-**

**8 To consider agenda items for the next meeting 30.10.2024.**

**9 Date of next scheduled meeting – Tuesday 5<sup>th</sup> November 2024 at 7pm at Upwell Village Hall, New Road, Upwell.**

**Debbie Newton 24.09.24.**