

# **AGENDA**

## **OUTWELL PARISH COUNCIL**

The 381<sup>st</sup> Ordinary Meeting of the Parish Council will take place on **Tuesday 3<sup>rd</sup> June 2025**,  
At Upwell village Hall, New Road, Upwell at **7.00pm**  
**All councilors are summoned to attend. The press and public are welcome to attend.**

1.1 To consider and receive apologies for absence.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of interest should indicate the nature of interest and the agenda item to which it relates. In the case of personal interest, the members may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3 Public Forum for electors to address the Council. Each elector has a two-minute slot to talk.

1.4 To accept and sign the minutes of the meeting held on 6<sup>th</sup> May 2025 – circulated before the meeting.

1.5 **Council Procedures- Policies and Procedures to agree too.**

**Agreeing to have compliance with Email addresses- a requirement for AGAR 2025/26.**

### **2 Councilor's Reports**

2.1 NCC – Chris Dawson – various updates and information has been sent by Chris.

2.2 B C – Chris Crofts and Harry Humphreys.

### **3 MATTERS REQUIRING COUNCIL ACTION AND/OR DECISIONS**

**3.1 To report matters arising from the minutes from the Meeting held 6<sup>th</sup> May 2025.**

An Action plan has been produced with this agenda.

If you have any reports or updates on any of the matters on the Action plan- please email everyone before the meeting.

### **4. FINANCE -**

#### **4.1 Decisions/action**

4.1.1 To formerly approve Accounts – April- copies sent to all Councilor's

4.1.2. Agree to approve payments for June- copies of payments to be made are attached to this agenda.

4.1.3 Annual Governance to be agreed and signed by Chairman/Clerk

4.1.4 Accounting Statements to be agreed and signed by Chairman/Clerk

#### **4.2 For information**

4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for March and April

4.2.3 Received from Advertisers for Magazine- £120.00, BCKL&WN – CIL- £40,876.00

### **5. REPORTS-**

**5.1 To receive monthly Police Updates sent via email.**

**5.2 To receive the report from the School Liaison Officer – Councillor Mrs Tara Rust/Gina Greenwood to report.**  
Meeting at Beaupre school re organised for Wednesday 11<sup>th</sup> June at 4pm. Who will be attending?

**5.3 To receive the report from the OLD Cemetery working party- Councilor Mr Dale Boyce to report.**

**5.4 To receive the report from the Playing field and Village Hall Committee – Councilor Mrs. Gina Greenwood/Tara Rust to report.**

**5.5 To receive the report from the Planning working party –** report attached to the agenda.

Correspondence received from local MP Terry Jermy regarding the application at the top of Cotton's Head. Copy to all Councillor's.

**5.6 To receive the report from the Village and Highways Working Party-**

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs Jane Sutton-

5.6.3 There is a new funding initiative to support Bus Shelter installations. Chris Dawson has said that he will liaise with Councilor Jane Sutton. He believes the new bus stop near Outwell Timber should have one.

5.6.3 Councilor Mrs. Joanne Seaton has agreed to look at new maintenance contracts for the areas that Council are responsible for. She is also connecting with UK Networks to get overgrown trees that are connected with electricity wires in Isle Road, Basin Road and Wisbech Road, on the infilled Canal.

**5.7 To receive the report from the Allotment committee:**

**6. MATTERS FOR COUNCIL INFORMATION OR TO ACTION:**

6.1. BCKL&WN- Verification of residential Property Address: Aqueduct Cottage, Well Creek Road, Outwell.- copy sent to all Councillor's.

**7 Outwell Parish Council Web Site is updated monthly-**

**8 To consider agenda items for the next meeting 25.06.2025.**

**9 Date of next scheduled meeting – Tuesday July 1<sup>st</sup> 2025 at 7pm at Upwell Village Hall, New Road, Upwell.**

**Debbie Newton 27.05.25.**