

## **OUTWELL PARISH COUNCIL**

The Minutes of an Ordinary Meeting (the 377<sup>th</sup>), of the Council, commenced on Tuesday 5<sup>th</sup> November 2024, at 7pm at Upwell Public Hall, New Road, Upwell. Chairperson, Mr. Fred Keer presided over the meeting.

### **1.1 Attending: -**

Councilor's Ms. Donna Semmens, Mr. John Watts, Mrs. Jane Sutton, Mrs. Georgina Greenwood, Mrs. Jill Gooch, Mrs. Tara Rust, Mr. Dale Boyce and Mr. David Murfitt

1 MOP

### **Apologies accepted for absence: -**

Councilor Ms. Andrea Alexander.

Borough Councilors Mr. Harry Humphrey and Mr. Chris Crofts.

County Councilor Mr. Chris Dawson.

1.2. Councilors' Declaration of Interest in tonight's Agenda items.

**Please indicate whether the interest is a personal one only or one which is also prejudicial. A declaration of an interest should indicate the nature of the interest and the agenda item to which it relates. In the case of personal interest, the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.**

1.3. **Public Forum:** No matters raised

1.4 The minutes of the meeting held on Tuesday 5<sup>th</sup> November 2024 were distributed before this meeting. They were accepted on a proposal by Cllr Tara Rust and seconded by Cllr Jane Sutton. These were duly signed as a true record by the Chairperson.

1.5 **Council procedures-** Clerk explained that no election is required to select a new Councillor.

Co- option can now go ahead within the guidance of Council's Standing Orders. Council decided to start advertising in January 2025 and a decision made in February meeting for a new candidate.

Chairman wrote on behalf of the Council to thank Sarah Arden for her work within the community. She has agreed to still help as a volunteer for the Community Garden and Christmas lights.

## **2 Councilor's Reports**

2.1 NCC – Chris Dawson – various updates and information have been sent by Chris since the last meeting.

2.2 BC- Chris Crofts -no report.

## **3 To report matters arising from the minutes from the Meeting held 5<sup>th</sup> November 2024.**

All updates on the Action plan-this is attached to these minutes.

## **4. FINANCE -**

### **4.1 Decisions/action**

4.1.1 September Accounts were formerly approved.

4.1.2. November payments were formerly agreed

### **4.2 For information**

4.2.1 TC Group are the accountants that ensure the Clerk's salary is accounted for.

4.2.2 Variance report for September presented by the chairman.

4.2.3 Allotment payments - £5,637.50.

Payments for NOVEMBER 2024 to be Authorised

Payee	Goods	VAT	Total	Ref	Supplier/ Service
Debbie Newton	700.00	0.00	700.00	NOV01/24	Clerk Wages
Mr Ellington	394.68	0.00	394.68	NOV02/24	Village cleaner 34.5hrs @£11.44
VODAPHONE	32.00	0.00	32.00	NOV03/24	Monthly Broadband
K & M Lighting	125.44	25.09	150.53	NOV04/24	November Streetlighting maintenance
Upwell Village	22.00	0.00	22.00	NOV05/24	Hire of Hall October meeting
SSE	500.57	25.03	525.60	NOV06/24	Electricity September
D. Boyce	49.17	0.00	49.17	NOV07/24	Fuel for grass cutting REC
T C Business	54.00	10.80	64.80	NOV08/24	Provision of PAYE 30.9.24
PGP services	350.00	0.00	350.00	NOV09/24	Clearing brambles etc REC
HMR&C	43.20	0.00	43.20	NOV10/24	Clerk's Tax month's 4,5,6
Totals	1823.86	50.12	2331.98		

## 5. REPORTS-

**5.1 To receive monthly Police Updates sent via email.** All relevant emails sent to the Councillor's.

**5.2 To receive the report from the School Liaison Officer** – Councillor Mrs Georgina reported that application for secondary school entries 2025 went in by 31<sup>st</sup> October 2024. Applicants will hear next March. Another teacher is leaving. Council feels they should write to the Head of Education about their concerns for the local school.

**5.3 To receive the report from the OLD Cemetery working party –**  
Nothing reported

**5.4 To receive the report from the Playing field and Village Hall Committee** – Councilor Mrs. Tara Rust reported that the Firework was a massive success- most attended so far. Bookings are climbing up again and regular weekly slots are continuing.

**5.5 To receive the report from the Planning working party – report attached to the minutes.**

**5.6 To receive the report from the Village and Highways Working Party-**

5.6.1. Streetlights reported as and when.

5.6.2 Any highway reports to Councilor Mrs. Jane Sutton-

**5.7 To receive the report from the Allotment committee:** - nothing reported.

## 6. MATTERS FOR COUNCIL TO ACTION: -

6.1.1. NCC- Delivering local highway improvements in partnership with Town and Parish Councils- Apply for money towards the Zebra Crossing's.

**Sheet attached to minutes.**

**1). New Cemetery?**

**2). Riverside Railings.**

**3). Community Garden.**

**4). Penn Sluice**

**5). Safer Crossings.**

**6). Riverside Banks**

6.1.2. Councilor Dale Boyce is to lay the wreath on behalf of the Parish Council at the memorial on Sunday 10<sup>th</sup> November at 2pm.

6.1.3 Sarah Fairbrother is looking to set up a youth club with Council's support. Councillor Tara Rust to liaise with her on behalf of the Council. They support the suggestion in principle.

**7 Outwell Parish Council Web Site is updated monthly-**

**8 To consider agenda items for the next meeting 27.11.2024.**

**9 Date of next scheduled meeting – Tuesday 3<sup>rd</sup> December 2024 at 7pm at Upwell Village Hall, New Road, Upwell.**

**Council is to congregate at 6.30pm to hear what Mundo Mac and Pro Edge are going to repair/replace the riverside railings.**

**Meeting Duly closed at 8.20pm**

**Signed.....**

**Date.....**