
NOTICE INVITING QUOTATION

Quotation No. 23

Dated: 29/02/2024

Sealed quotations are invited from reputed agencies/contractors having valid PAN, GST No. etc for the below mentioned work: -

Description of the work

Allotment of advertisement right on 2 nos. of hoardings having size 40' X 30' (LXH) facing South East of Chetla Bridge and 20' X 20' (LXH) facing South East of Chetla Bridge located within the boundary of Chetla Boys' High School for a period of 3 years from the date of contract.

Location of work: - Located within the premises of Chetla Boys' High School at 29/2, Moni Sanyal Sarani, Kolkata-700027.

Eligibility Criteria:-

1. Bonafide agencies / contractors having experience in the field of any kind of advertisement, publicity alike will be eligible for this quotation. Work order issued by the Competent Authority of a State/Central Government, State/Central Government undertaking, Statutory/Autonomous bodies constituted under the Central/State statute will be treated as credential.
2. Intending bidders should not have any outstanding towards Land Utilization Charges and other statutory fees, charges etc. on advertisement with Advertisement Department, KMC. The bidders have to submit No Outstanding Certificate (NOC) issued by Advertisement Department, KMC after publication of the quotation.
3. The bidders should have a minimum average annual turnover of amount Rs.11,00,000/- during last three financial years ending on 31st March, 2023. Audited Profit & Loss Statement & Balance Sheet for last 3 financial years ending on 31st March, 2023 required to be submitted.
4. Consortium or joint venture agencies are not eligible to participate in the tender.
5. Self attested copy of valid PAN Card, Trade License, GST Certificate and credentials along with the application should be accompanied with the quotation and original documents are required to be produced for verification if required.

Bidding process:-

1) The quotations containing an application, self attested copy of all statutory and non-statutory documents, Notice Inviting Quotation along with duly filled up Appendix-C , BOQ etc. will be received in the tender box kept in the Room of Teacher-in-Charge, Chetla Boys' High School or through post within the specified date and time mentioned below and will be opened in the same day half an hour after the time of receiving of quotations in presence of quotationers who may choose to attend.

- Submission start date and time : 29/02/2024 11am
- Last date and time of submission : 07/03/2024 4.30pm
- Date and time for opening : 09/03/2024 12.10pm

2) Bill of Quantities:-

Base rate for (Consolidate amount in Rs. to be paid to Chetla Boys' High School exclusive of all taxes, fees, charges) of those two hoardings are given in the Bill of Quantities (BOQ) which is enclosed at Appendix -B. The prospective bidders have to quote their rates (should be greater than the base rate) in that BOQ. The quoted rate shall be consolidate amount in Rs. to be paid to Chetla Boys School per annum exclusive of all taxes, fees and charges.

- 3) Before submission of the bid intending bidders are requested to go through the location of the hoarding and terms and condition of the conditions of the quotation. No objection/grievances related with the quotation will be entertained after submission of bid.
- 4) Authority of Chetla Boys' School may extend, at its discretion, the last date and time for submission of bid or may modify the bid document by issuing agenda /corrigendum. The changes will be communicate through school notices board and website www.chetlaboyshighschool.in
- 5) During Evaluation, the bid inviting authority may summon the bidders and seek clarification/information or original hard copy of the documents already submitted and if this are not produced within the stipulated time, their bid will be liable for rejection.
- 6) Authority of Chetla Boys' High School reserved the right to accept or reject any or all bids or make any change or bid documents at any time without giving any reason thereof and the decision of the authority shall be final and binding on all the bidders.
- 7) Authority of Chetla Boys' High School reserved the rights to reject or cancel the entire bidding process or to reduce/enhance the space, change, location or exclude location from the offer submitted by the bidder at any time without assigning any reason whatsoever and decision of the of the authority shall be final and binding on all the bidders.

Allotment procedure:-

- 1) The successful bidder will be selected on the basis of the decision taken by the competent authority of Chetla Boys' High School. Generally, technically

sound H1 bidder will be offered the contract through issuance of work order and within 15 (fifteen) days of issuance of such work orders, they have to pay 25% of the annual rate offered by them for each hoarding. At the same time the successful bidder have to pay Rs. 2,00,000/- (Two lakh) as Security Deposit which will be refunded after satisfactory complaisance of the contract without incurring any interest on it.

- 2) The successful bidder shall have to enter into an agreement or non- judicial stamp paper with Chetla Boys' High School within the 15 (fifteen) days of issuance of the work order. All expenses in this regard shall have to be borne by the successful bidder.
- 3) Incase of failure on the part of H1 bidder to deposit the offered rate and Security Deposit within the 15 (fifteen) days of issuance of work order express unwillingness / incapacity to accept the offer within that date, H2 bidder if agreed to take up the work on the rate of H1 will come under the purview of consideration.

Period of contract:-

The tenure of contract is 03 (three) years from the date of issuance of work order. Further extension of the contract may be allowed on mutual understanding of both the parties and shall be upon fulfillment of certain terms & condition fixed by the Competent Authority.

Terms of payment:-

1. The licensee shall have to pay their offered annual rate, quarterly in advance throughout the entire contract period. If such payment is not received within 15 (fifteen) days of each quarter, then contract will be automatically terminated without any further intimation.
2. Licensee shall be liable for obtaining necessary permission for display advertisement on those hoardings from Kolkata Municipal Corporation and pay the statutory fees, charges etc. as applicable to KMC. The licensee shall have to submit attested copies of the receipt of the paid up KMC demands towards fees, charges etc. on advertisement generated by Advertisement Department, KMC against those hoardings on regular basis.
3. All payments to be done through demand draft drawn in favour of Chetla Boys' High School

Other terms & Condition

1. The right of those two nos. of hoardings along with the land underneath will remain in the hand of Chetla Boys' High School is not transferable under any circumstances.
2. The hoardings will be handed over to the successful bidder "as is where basis is". The bidder shall undertake the maintenance of hoardings along with the advertisement right on them from the contract period.
3. The bidder shall make necessary arrangement to get electricity connection from CESC and shall have to borne necessary charges for consumption of electricity towards illumination of hoardings.
4. Authority of Chetla Boys' High School shall not be responsible for damage or theft of frames, structures, flexes, electrical fitting or any other material fixed at the site by

- the bidder or for any temporary obstruction caused to the advertisement including pasting of posters etc. by any person/ political party. It shall be primary responsibility of the bidder to safeguard and protect the site.
5. The bidder should bid the amount considering its entire revenue potential. Authority of Chetla Boys' High School shall not be responsible for any decline in the revenue at the advertisement site for any reason whatsoever. Any claim for remission on the basis of harm to business interest on extraneous/ unforeseen conditions/ reasons whatsoever shall be summarily rejected.
 6. The successful bidder should abide by the provisions of the Act or any guidelines, rules, regulations made by the Kolkata Municipal Corporation or Department/Organization of Union or State Government.
 7. The bidder shall ensure that the advertisement displayed is not indecent/obscene or otherwise offensive to good taste or against public sentiment or in contravention of the rules, regulation, guidelines made by Kolkata Municipal Corporation or Department/Organization of Union or State Government.
 8. Successful bidder is advised to take all precautionary measure to avoid any accident during display of the advertisement. The bidder shall always be responsible for any injury or damage caused to or suffered by any person or property arising out of or relating to the display of advertisement and the consequential claim or claims shall be borne by the bidder who will also indemnify and safeguard the Chetla Boys' High School in respect of any such claim or claims. The bidder shall display the advertisement at the site in a proper manner taking all precautions against electrocution and Chetla Boys' High School shall not be responsible for any negligence, injury or casualty from the installation, removal or upkeep of the advertisement.
 9. If the bidder desires to surrender he contract, the same can be done but the security deposit as deposited shall be forfeited by the Authority of Chetla Boys' High School.
 10. In the event of failure or absence of all of any of the terms and conditions of the agreement, the Authority of Chetla Boys' High School shall issue a notice to the bidder to rectify the breaches as mentioned in the notice within 15 (fifteen) days from the date of receipt of the notice with sufficient details to the satisfaction of the authority of Chetla Boys' High School. Failure the rectify the same, the contract may be liable for termination without any further intimation.
 11. All applicable taxes and charges (GST, IT etc.), if any, shall have to be paid by the bidder. Chetla Boys' High School shall not be liable to pay such taxes, whatsoever.
 12. All disputes or differences arising out of or in connection with the agreement/contract shall be mutually discussed and settled between the parties. However, disputes or differences arising out of or relation to the tender notice and /or the agreement executed between the parties which cannot be amicable settled shall be referred to any court of Kolkata Jurisdiction and their decision shall binding both the parties hereto.

SUBHRA CHAKRABORTY
MOB:9051530290/9477472278

Teacher-in-Charge
Chetla Boys' High School

APPENDIX-A

Location of the hoardings

Sl. No.	Description of the work	Size
1	Right to display of advertisement on a hoarding facing South East of Chetla Bridge	40' x30'
2	Right to display of advertisement on a hoarding facing South East of Chetla Bridge	20' x 20

APPENDIX-B

BILL OF QUANTITIES

Sl. No.	Description of the work	Base Rate (Consolidate amount in Rs. to be paid to Chetla Boys School per annum exclusive of all taxes, fees and charges)	Rate offered (Consolidate amount in Rs. to be paid to Chetla Boys School per annum exclusive of all taxes, fees and charges)
1	Right to display of advertisement on a hoarding of size 40' x30' facing South East of Chetla Bridge	Rs. 5,00,000/- (five lakhs only)	
2	Right to display of advertisement on a hoarding of size 20' x 20' facing South East of Chetla Bridge	Rs. 2,00,000/- (Two lakhs only)	

Seal : -

Date: -

Signature

APPENDIX-C

DECLARATION

(To be executed on a non-judicial stamp paper of Rs. 10)

I,

Sri.....S/O.....
..... aged about.....years residing
at..... being the Agent / Proprietor /
Authorized Representative / Authorized Signatory of the
..... (Farm / Company) being formed under the
.....Act..... having License Number
..... (Issuing Authority).

I/we also declare that I/We have gone through and understood the contents of this quotation notice carefully. The information furnished by me/us is true & to the best of my/our knowledge and nothing has been concealed there from. I/We have also read and understood carefully the terms & conditions of the quotation which I/we shall abide by. I/We accept all the terms and condition of the quotation and shall be bound by the conditions given in the document. Moreover, if any violation of the above clauses or disputes arises, the quotation submitted by me will be treated to be cancelled / terminated without any further notice / intimation.

.....
**Signature of Authorized Signatory
with Seal**

