

PANDEMIC PLAN

Overview

The purpose of this plan is to document the safe practice and operations at the Four Seasons Swim Club (4S) during a pandemic condition. The 4S and Board of Directors intend to follow the guidance of our state and local leaders and the pandemic guidelines set forth by the Center for Disease Control. These procedures are intended for operations during a pandemic condition and will be communicated to all members, employees, and patrons at 4S.

Overview of Operations

The facility is open to members in good standing and paid guests. Members have access during operating hours: 12:00pm to 9:00pm Monday through Sunday prior to the start of the new school year; 4:00pm to 8:00pm Sunday through Thursday, 12:00pm to 9:00pm on Saturday, and 12:00pm to 8:00pm on Sunday once school has resumed.

Additional services available at 4S include the concession stand, tennis, basketball court, playground, etc.

Operations during Pandemic Condition

The 4S Board of Directors will communicate to all members, staff, and patrons the guidelines the facility will be following during a pandemic condition.

- Develop and implement policies and operating procedures
- Monitor workforce
- Develop and implement policies and procedures to aid contact tracing

Access to Facility: During a pandemic condition, access to the pool may be restricted. Management retains the right to limit the number of patrons in the facility at one time. Additional measures may include scheduling block times to ensure equal access for members. Guests may be restricted during pandemic condition. The Board of Directors and Pool Management retain the right to refuse entry to members, staff, guests, or any patron who they deem poses a risk to the public health/safety of the facility. Similarly, the Board of Directors and Pool Management retain the right to request that a member, staff, guest, or any patron leave the premises for failure to adhere to required safety procedures related to the pandemic.

Additional services (e.g., concession, playground) may be restricted during pandemic conditions.

CDC guidance for businesses and employers.

- Post information to promote everyday preventive actions.
- Maintain restrooms that remain open. Ensure they have functional toilets, clean and disinfected surfaces, and handwashing supplies.
- Keep swimming pool properly cleaned and disinfected. Regular monitoring and maintenance of pool pH levels and chlorine levels.
- Make sure people are social distancing in popular areas.
- Keep staff informed about COVID-10 and preventive actions.

Additional information for pool members/guest/patrons available from the CDC.

<https://www.cdc.gov/coronavirus/2019-ncov/community/parks-rec/aquatic-venues.html>

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Members: Members are asked to follow the following CDC guidelines for visitors.

- Do not go if ill or if you have had contact with person infected with COVID
- Wash hands
- Avoid touching face
- Sneeze/cough into elbow
- Disinfect frequently
- Consider face coverings to protect others

Staff: 4S staff will ensure CDC guidelines are followed.

Management:

Pool Manager retains responsibility for operations consistent with these guidelines. The manager and assistant manager will direct all staff and visitors.

Lifeguards will be primarily responsible for the surveillance and safety of pool patrons at 4S. Lifeguards will also be responsible for pool cleanliness and other duties as directed by the 4S Pool Manager and Assistant Manager. Lifeguards and staff serve as a focal point for 4S members and guests and they play a key role in maintaining a positive member and guest experience.

Front Desk/Concession staff will assist with member check-in and front desk operations at 4S. The Front Desk/Concession staff will also assist with pool cleanliness to assist with disinfecting high touch areas and other practices as recommended by the CDC guidelines. The Front Desk/Concession workers serve as a focal point for 4S members and guests and they play a key role in maintaining a positive member and guest experience.

Additional Resources: 4S management/staff will follow social distancing practices when working with vendors and other service providers during normal pool options. This includes, but is not limited to, chemicals, concessions, cleaning supplies, etc.

Procedures to Manage Safety: Site-specific procedures for managing safety and mitigating the risk of transmission during the pandemic are included in Attachment A.

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Attachment A

4S COVID-19 Pandemic Response Procedures

Please note that the practices outlined in this attachment are subject to change as the nature of the pandemic evolves and as local, state, and/or federal leaders update requirements for ongoing operations. To the extent that any rules outlined in this attachment conflict with the swim club's bylaws and/or prior established rules, the rules specified in this attachment will take precedence for the 2020 season due to the pandemic and state requirements for safe operations.

Employee Safety Practices:

- Employees will be reminded to take their temperatures prior to arriving for their shift. If they have a temperature of 100 degrees or higher, they will be instructed to stay home.
- Employees will have their temperatures taken by management at the start of each shift. If the employee has a temperature of 100 degrees or higher, they will be sent home.
- Employees exhibiting symptoms of COVID-19 will be required to stay home until cleared, in writing, by a physician.
- Lifeguards will not be required to wear face masks while in the lifeguard chair due to risks associated with overheating and delays in rescue time associated with removing masks prior to entering the water.
- All employees will be required to wear masks and gloves when cleaning the restrooms and locker rooms.
- Employees will be required to wear masks while working in the snack bar and/or office when it does not compromise their health or wellbeing.
- Employees will be expected to wash their hands and/or use hand sanitizer at the start of each shift. Employees will also be instructed to wash their hands at least once per hour and at the close of their shift.

Concessions:

- Only pre-packaged items will be available for purchase during the 2020 season.
- Members will be required to pre-purchase concessions accounts (i.e., a tab) to purchase items from the snack bar in order to eliminate the handling and exchange of cash.
- A maximum of two snack bar workers may be in the concessions area at one time.

Physical Distancing:

- A plastic sneeze guard will be placed at the check-in desk.
- The check-in area will be taped off to indicate where members should stand while waiting to check in; these areas will be 6 feet apart.
- All social events that have been offered in past years will be canceled for the 2020 season.
- Members will not be allowed to host parties at the pool during the 2020 season (e.g., birthday parties) unless and until conditions to do so are safe.

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- The number of guests allowed to attend with members may be restricted or eliminated during the season depending on capacity and impact on the ability to adhere to state guidelines for operations. At a minimum, no guests will be allowed the first 2 weeks that the pool is open.
- Lounge chairs will be clustered in sets of 2, separated 6 feet apart. Members will be instructed that they may “add” more chairs to the cluster based on family size as members of the same family may sit together. Members will then be responsible for returning chairs to their original locations.
- Because of the amount of distance required between chairs, we may not be able to have all of our lounge chairs available. Consequently, use of lounge chairs is restricted to adult members only.
- Picnic tables will be re-configured on the property to meet the minimum requirement of being 6 feet apart. Members will be reminded that only members of the same household should sit together at the picnic tables.
- The number of members allowed in the main pool at any given time may be restricted if we reach a point where we cannot adequately adhere to current state requirements for social distancing. Similarly, there will be capacity limits established for the baby pool.
- The swing set will be roped off and not available for use to ensure physical distancing and to mitigate risks associated with high touch areas.
- Members may not congregate in the locker rooms/changing areas. Members should make every effort to minimize use of the locker rooms and showers.
- Adult members with children will be expected to monitor their children for compliance with all requirements of the pandemic plan.

Pool Cleaning Practices:

- Employees will routinely clean high touch surfaces every two hours; these include the restrooms, changing areas, check-in desk, and snack bar/concessions workspace and equipment. Each of these areas will be placed on a scheduled cleaning rotation with documentation procedures for employees to demonstrate completion of these tasks each day.
- Scheduled cleaning rotations will be treated as minimum cleaning expectations. Employees will also be expected to clean these areas outside of the scheduled rotation as the need arises.

Check-In and Contact Tracing:

- Members will be asked at check-in whether they have any of the symptoms associated with COVID-19. If members self-report symptoms, they will not be allowed to enter.
- Members are already checked into an automated system. In the event that a member tests positive for COVID-19, check-in information will be shared with the Montgomery County Health Department so that they can commence contact tracing in a more expedient manner.

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Accommodations for Older Members:

- 4S will offer restricted hours to members 65 years and older and to immunocompromised members on select days through the month of June. These special hours may be extended into July and August depending on pool finances and member response.

Member Responsibilities:

- Members will be asked to take their temperature prior to arriving at the pool. If they have a temperature of 100 degrees or higher, they will be instructed to stay home.
- Members will be advised of the common symptoms of COVID-19 and will be instructed to remain at home if experiencing any of these symptoms.
- While members may wear face masks while at the pool, wearing face masks while in the water is prohibited. Only swimming-approved equipment may be worn while in the water (e.g., swim goggles, snorkel masks, etc.).
- The age at which a minor member may attend the pool without a guardian will be 12 years of age for the 2020 season.
- The age at which a minor may act as a babysitter/caregiver for another minor child will be 15 years of age for the 2020 season.
- There will be no communal pool toys or rafts this year. Members may continue to bring their own from home; however, it will be the members' responsibility to monitor whether their items are shared with others outside of their family. Only personal size rafts will be allowed (i.e., no multi-person rafts allowed).
- Lifeguards and staff are here for facility operations and saving lives. All members are responsible for ensuring that they and their families practice social distancing and adhere to the established guidelines set forth in this plan.
- Members will be provided with a copy of the Four Seasons COVID-19 Pandemic Response Plan in advance of the 2020 pool season and will be required to acknowledge that they have received the plan, read and understood the plan, and agree to abide by the established procedures prior to admission into the pool.
- Members will also be required to acknowledge that while 4S has taken steps to mitigate risks associated with the transmission of COVID-19, it is not possible to eliminate all risks. Therefore, 4S in no way warrants that COVID-19 infection will not occur through use of 4S facilities. Members will agree to voluntarily assume any risks associated with use of their 4S membership and agree to indemnify and hold 4S harmless for any negative consequences associated with COVID-19.

Communicating Rule Changes:

- Changes to rules may be communicated via email, the 4S website, Remind text alerts, the 4S Facebook page, and/or via signage displayed at the pool.
- It is each member's responsibility to make sure that email addresses on record with 4S are current.