

## **The Product...**

### ***What makes LINTOR Make-A-Book different from any other classroom publishing materials?***

LINTOR Make-A-Book is unique...

- It is the ONLY classroom publishing product that allows your students to bind their own books with no mailing away, no deadlines, no uploading, no pre-determined number of pages, and no special equipment.
- You can publish how often you like and whenever you like...and have beautiful, hardcover books in mere minutes.
- There are no restrictions on the type of paper, text size, fonts, photos, format, number of students participating, grade levels, or availability of computers.
- Publishing with Lintor Make-A-Book can be as simple as a classroom storybook project to a collaborative effort among several staff (classroom teachers, technology teacher, art teacher, media specialist, etc.) to support a project-based learning initiative.
- We are the only classroom publishing product that can truly promote **parent involvement**...you don't have to ask the parents to BUY the books, you can invite them to participate in the process of actually MAKING them!

### ***How do I become a LINTOR "Preferred Customer"?***

EASY...any school or organization that purchases ONE of our LINTOR Start-Up Publishing Packages automatically becomes a "Preferred Customer" qualifying the entire staff to use our discount pricing for life.

### ***What is the difference in the four LINTOR Start-Up Packages?***

Only the size of the book covers...all other components are the same.

### ***What is the difference between the LINTOR Start-Up Packages and the Add-On Packages?***

Only the price...the components are exactly the same. The Add-On Packages are offered at the "Preferred Customer" discount price to anyone who has purchased ONE Start-Up Package at the regular price and wishes to purchase **addition**al complete packages.

***If I purchase a Start-Up Package, do the Add-On Packages have to be the same?***

NO, you may purchase any packages that you like.

***When I purchase book covers, will the binding paper and reinforcement strips be included?***

YES, you will always get the necessary binding materials with your book covers. You can also purchase extra if you like.

***When I purchase book covers, will the peel-and-stick cover labels be included?***

Appropriate-size peel-and-stick cover labels are included in the LINTOR Start-Up Packages, Add-On Packages, and the Bookshelf Bundles. We include 2-per sheet labels for the large portrait and large landscape book covers and 4-per sheet labels for the small portrait book covers in these packages to be certain that you will have everything you need to make your books. However, we do NOT include labels with the 25-Packs of book covers so that you can select the cover label size you prefer...these are sold separately.

## **The Process...**

### ***How many pages will the book covers hold?***

Regardless of the book cover size, the bindings will hold up to 50-60 SHEETS of paper.

### ***Can I print my pages double-sided?***

Yes, but you will have to determine how your specific printer operates to print 2-sided pages (especially when working with the half-sheet pages for the small portrait book covers).

### ***Do I need a special stapler or staples?***

We recommend a heavy-duty stapler (a Bostitch heavy-duty stapler is included in our Lintor Publishing Packages as well as sold separately). It is always preferable that no matter what stapler you use, that you use the staples recommended for that particular stapler in order to avoid jamming. You will need 1/4" staples for books up to about 15 pages and 3/8" staples for thicker books. It is VERY important that the staples you use go completely through all your pages (including the binding paper), and that they fold down. Otherwise, the staple pins will stick out through the book cover.

### ***What kind of paper can I use to print my pages?***

You can use any 8.5" x 11" paper with the large portrait and large landscape book covers...you will use half-sheets with the small portrait covers. This paper can be white, color, card stock, or specialty paper. If you will be doing double-sided printing with full-color, we recommend a 32 lb., acid free paper (this is available from us and at some office supply stores).

### ***Can I laminate my pages before I bind them?***

Yes, but we have been told that laminated pages do not turn well. For books for very young children, you might want to consider card stock as an option to laminating for sturdier pages.

### ***Can I laminate my cover labels?***

Yes and no. Do NOT laminate the cover labels before adhering them to the book covers as they will not stick well at all. Should you want to put laminate OVER the cover label, though, we strongly recommend that you use ONLY FLAT SHEETS of peel-and-stick laminate (laminate on a roll is much more difficult to work with and will easily wrinkle). We sell packages of self-adhesive sheets (50 sheets per box) that can also be purchased in office supply stores.

*Here is one way we have found that works well for working with the laminate and the cover labels:*

1. Before you peel the back off your cover label, cut a piece of laminate a little larger than the label.
2. Peel the backing off the laminate and lay it on a flat surface with the sticky side facing up.
3. Carefully place your cover label face down on the laminate sheet, centering it on the laminate (do this slowly as the laminate will want to stick very quickly).
4. Smooth out the label to eliminate any "bubbles."
5. Peel the back off the cover label and adhere to the book cover.

***Do I need any special software to create my book pages?***

NO, you can use any program you have available. The most commonly used are Word, PowerPoint, Publisher, and InDesign. Your books can also be hand-written and illustrated. We do offer access to a few templates on our website with the purchase of any LINTOR Start-Up Package, but standard margins and set-up with these programs will work well for designing your books.

***Is there a special way to set up the books if my students will be hand-writing and/or illustrating their books?***

As many children tend to write and/or draw all the way over to the edge of their papers, teachers have told us that they find it helpful to create some sort of border for the children to work within as they write and draw. This will prevent any of their text or pictures from ending up in the binding. A 1" border all around should be sufficient.

***Will my students be able to bind the books themselves?***

Your primary grade students will require some assistance. Many of our schools tell us that parents welcome the opportunity to assist in the binding process, and many have set up publishing centers in their schools. Children in grade 3 and higher should be able to bind the books themselves, but we recommend that, if possible, you not have the entire class do all the binding at the same time unless you have some "helpers."

***Can I make copies of my books?***

You can make as many copies of your book whenever you like because you will have the book covers to do so. Keeping an electronic file or master copy of all your books will make duplication easy and available to you at any time.

***If we have not answered your questions, please call us toll-free at 866-286-3992 or on my cell phone at 239-470-1838 or email us at [lintorpublishing@gmail.com](mailto:lintorpublishing@gmail.com) and we will be happy to assist you!***