## **Terms and Conditions**

- All places must be paid for in advance.
- Fees are taken monthly on the 27<sup>th</sup> of the previous month and so all new starters will start at the beginning of the month for which their first payment has been taken.
- No place is confirmed until the gymnasts's direct debit has been set up and their C
   C Gymnastics membership has been purchased through our website, this is completed by booking your child onto their first class.
- If you would like to leave, we require your gymnasts notice in writing via email, before the 22<sup>nd</sup> of the month in which you would like to finish. This is ensure that we have time to fill their place from our waiting list and to cancel your direct debit. We hold no responsibility for payments taken if the correct notice period is not given to the correct email address; info@ccgym.co.uk.
- When giving your notice period the direct debit will be cancelled by ourselves however families must checked with your own bank to ensure this has been actioned. Any payments not cancelled at the fault of the family, will be deemed a donation.
- If payment is not received, fails due to insufficient funds or the direct debit is cancelled we will assume you no longer require your place and therefore the gymnast will loose their place.
- A late fee of £5 for every 5 minutes will be added to your direct debit in the event of you being late to collect your child at the end of their session. The fee will start after a 5 minute grace period.
- Any bookings made in error or sessions/services booked and then no longer required will not be refunded. Families are asked to double check their 'basket' before checking out and paying on our website.
- Any sessions which are booked and wish to be changed can be swapped like for like where there is availability within the same service.

- If we are unfortunate enough to go into lockdown we will move all our gymnasts to our virtual portal to reflect your monthly DD payment.
- Any information given to C C GYMNASTICS for example child's ability or medical
  details will be assumed to be true and accurate. This information will also be
  disposed of appropriately when no longer needed to comply with GDPR. C C
  GYMNASTICS will not pass on any personal information we have to any third parties.
- It is the parents/carers responsibility to notify us of any illness, injuries or medical
  conditions likely to impede a child's safety or ability to participate, this includes any
  changes during their membership with us. Our Head Coach reserves the right to
  send home any child they deem too unwell to participate in their class for any
  reason.
- Families are requested not to use any form of picture or video capturing device whilst on our premises unless a specific request is made via our Head Coach. This is to protect privacy and comply with safeguarding/child protection regulations.
- In the event of a child needing to take time off due to holidays or an unforeseen circumstance such as injury or illness their monthly payments must continue to be paid if they want to retain their place in the club. Membership cannot be paused.
- C C Gymnastics membership which is purchased at the time of joining is a gymnast membership within our club. It is the responsibility of the family to ensure their gymnast has British Gymnastics membership and insurance by their gymnasts 3<sup>rd</sup> session. Gymnasts will not be allowed to participate in their class without the correct BG membership.