

The Childcare Coordinator is responsible for the following:

- Coordinating and providing age-appropriate care for children newborn up to four years of age utilizing the nursery and other rooms in the preschool, primarily for Sunday services and other events and activities as needed.
- Teach about God each week, per curriculum.
- Maintain a safe and clean environment.
- Responsible to recruit, schedule, train and oversee volunteers.
- Serve as a point of contact for new families with nursery-age children.
- Be in the nursery and/or toddler/2 and 3-year-old rooms each Sunday morning.
- Provide orientation and training for new nursery volunteers.
- Develop and maintain a staffing schedule for the nursery.
- Communicate the current staffing schedule to nursery caregivers.
- Attend one worship service each weekend.
- Will report to the Director of Children's Ministry.

This will be a 5 hour per week position, mainly on Sundays from 8:00 – 12:00, with potential additional hours as needed.

Contact Julie DiMartino at Julie.DiMartino@MonteVistaNP.church for more information.