accelerator cc>>>

Inspection Reports

How to:

Access your inspections list

Filter by date, inspector, location, etc.

Export your data to excel or PDF

Create a Notification list for sending reports internally to managers or externally to clients



You will see a list of all Completed Inspections

Inspection History

, ,										
This is a list of inspection history.		Click or	n Inspection E	Date to start a fi	ilter					
Quick Find P Report -								View:	Inspection History *	
Service Location	Account Name	Date Filters	•	Envelo	Site	e Manager	Supervisor	Inspection Date	Score %↓	
Kohl Offices Corp HQ	Kohl Enterprise	Dato Filtoro		Equais	gh n/a		n/a	9/25/2019	100.00	
FSG Main	TSG Software	Filter		Does Not Equal	Bol	b Brown	Deiry Rubio	12/30/2019	100.00	
FSG Main	TSG Software	7/14/2020			Bot	b Brown	Deiry Rubio	1/30/2020	100.00	
Call Center	Pope Enterprises	1/14/2020		Before	Mic	chael E Pope	Bob Brown	2/13/2020	100.00	
TSG Main	TSG Software	7/16/2020		After	Bot	b Brown	Deiry Rubio	5/20/2020	100.00	
FSG Main Compliance	TSG Software	7/47/2020			Bot	h Brown	Deiny Rubio	6/12/2020	100.00	
ISG Main Compliance	liance TSG Software			Between	Inspection Date between				100.00	
ehigh Finance Center Staff Compliance	Lehigh School Univ	7/20/2020		Tomorrow					100.00	
ACC North Building	ACC Properties	0.1510.000		Tomorrow					100.00	
Ben & Jerry's Ice Cream Research Center Compliance	Ben & Jerry's Ice Cr	8/5/2020		Today					100.00	
Ben & Jerry's Ice Cream Research Center Compliance	Ben & Jerry's Ice Cr	8/10/2020		Mastandau	and				100.00	
FSG Main	TSG Software	0/10/2020		resterday					100.00	
ehigh Finance Center Staff Compliance	Lehigh School Univ	8/11/2020		Next Week					100.00	
FSG Main	TSG Software	8/25/2020		Heat Week	9				100.00	
ACC North Building	ACC Properties	0/23/2020		This Week			014	-	100.00	
FSG Main	TSG Software	8/31/2020		Last Wook			OK	Canc	el 99.72	
ISG Main	TSG Software	0/4/2020		Last Week					99.58	
ISG Main	TSG Software	9/1/2020		Next Month	Bot	b Brown	Deiry Rubio	5/15/2020	99.58	
ISG Main	ISG Software	9/2/2020			Bot	b Brown	Deiry Rubio	5/20/2020	99.58	
ACC North Building	ACC Properties	0.00.0000		This Month	📱 Betwe	en allo	ows you to	020	99.54	
ACC North Building	ACC Properties	9/3/2020		Last Month						
		9/8/2020		Lust monar	choose a specific date range					
				Next Quarter						
		9/9/2020		This Quarter						
		9/10/2020	▲	This Quarter						
		0, 10, 2020								

Select Date Filter to choose from a list of date options

To Create a Filtered Report

Inspection History

This is a list of inspection history.						_			
Quick Find	Report -	←	-After filtering,	click on re	port and sele	ect your rep	oort type	View: Ins	spection History 🔹
Service Location		PDF Document	Account Campaign	Branch	Inspection Type	Site Manager	Supervisor	Inspection Date	Score %↓
Kohl Offices Corp HQ		View items as Adobe PDF document. Requires a compatible reader.	Telemarking	CTC	Client Walk Through	n/a	n/a	9/25/2019	100.00
TSG Main			BOMA	Lehigh Valley	Daily	Bob Brown	Deiry Rubio	12/30/2019	100.00
TSG Main		Multipage Image View items as a multipage TIFF image.	BOMA	Lehigh Valley	Daily	Bob Brown	Deiry Rubio	1/30/2020	100.00
Call Center			LEED	n/a	Nightly Report	Michael E Pope	Bob Brown	2/13/2020	100.00
TSG Main			BOMA	King of Prussia	Daily	Bob Brown	Deiry Rubio	5/20/2020	100.00
TSG Main Compliance		Spreadsheet	BOMA	King of Prussia	Compliance	Bob Brown	Deiry Rubio	6/12/2020	100.00
TSG Main Compliance		View items in a formatted Microsoft Excel spreadsheet.	BOMA	King of Prussia	Compliance	Bob Brown	Deiry Rubio	6/19/2020	100.00
Lehigh Finance Center Staff Compliance			Email Marketing	Lehigh Valley	Compliance	n/a	Bob Brown	6/19/2020	100.00
ACC North Building			JLL	n/a	Daily	Michael E Pope	Bob Brown	7/2/2020	100.00
Ben & Jerry's Ice Cream Research Center Co		Microsoft Word	BOMA	Atlanta - South	Compliance	Bob Brown	Jen Gallagher	7/6/2020	100.00
Ben & Jerry's Ice Cream Research Center Co		View items in a formatted Microsoft Word document.	BOMA	Atlanta - South	Compliance	Bob Brown	Jen Gallagher	7/6/2020	100.00
TSG Main			BOMA	King of Prussia	Daily	Bob Brown	Deiry Rubio	7/7/2020	100.00
Lehigh Finance Center Staff Compliance	1	Lehigh School University	Email Marketing	Lehigh Valley	Compliance	n/a	Bob Brown	7/15/2020	100.00
TSG Main		TSG Software	BOMA	King of Prussia	Client Walk Through	Bob Brown	Deiry Rubio	7/16/2020	100.00
ACC North Building		ACC Properties	JLL	n/a	Daily	Michael E Pope	Bob Brown	8/13/2020	100.00
TSG Main		TSG Software	BOMA	Lehigh Valley	Daily	Bob Brown	Deiry Rubio	1/15/2020	99.72
TSG Main		TSG Software	BOMA	Lehigh Valley	Daily	Bob Brown	Deiry Rubio	10/1/2019	99.58
TSG Main		TSG Software	BOMA	King of Prussia	Daily	Bob Brown	Deiry Rubio	5/15/2020	99.58
TSG Main		TSG Software	BOMA	King of Prussia	Daily	Bob Brown	Deiry Rubio	5/20/2020	99.58
ACC North Building		ACC Properties	JLL	n/a	Client Walk Through	Michael E Pope	Bob Brown	1/21/2020	99.54
ACC North Building		ACC Properties	JLL	n/a	Client Walk Through	Michael E Pope	Bob Brown	11/19/2019	99.44

Tip:

- A PDF report is non-editable
- Spreadsheet will allow you to edit and save the file after making any changes

Creating Notifications

Log Book Jobs Work Orders Inspections Supply Shipments Equipment List Floor List Contacts Notifications

Please fill this form and click OK button to create a new service location notifications record. Click Cancel to return to the previous screen.

Record -

* - indicates a required field

New Service Location Notifications

Complete the form. Make sure to enter all required fields.

Email Address

Nightly Report
Facility QC Report
Inspection QC Detailed Report
Inspection QC Summary Report
Inspection QC Non Grade Report
Compliance Report w/ Signature

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Simply input the email address and select which reports that contact should receive In each Service Location, Notifications can be used to auto-send reports to unlimited contacts.

Go to Quality Control/Inspection Sites Open the Inspection Site and edit.