



# Language Preference

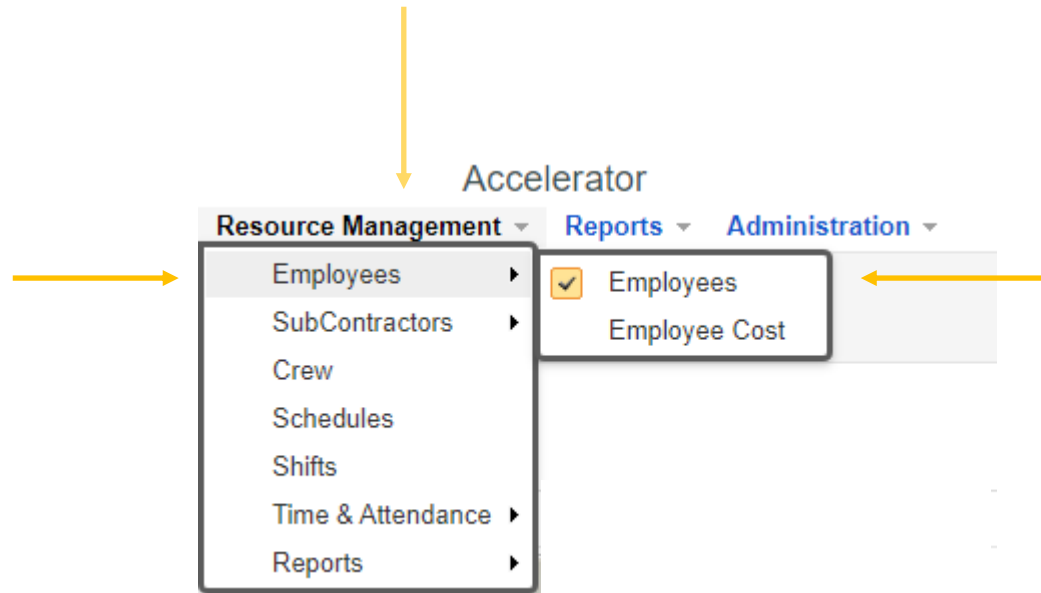
How to set up translation service  
for Work Orders in Accord

# Navigate to Employee Table

1. Hover over Resource Management

2. Hover over Employees

3. Click on Employees to access the table



*accelerator cc* >>

# You will see a list of Employees






Quickly view their language preference



## Employee

This is a list of employees.

[New Employees](#)[Report](#)

Employee	Employee Name	Employee Number	First Name	Last Name	Email	Language Preference	Photo	Address1	Address2	City	State / Province	Branch	Role Name
5	Pope, Michael E	67467	Michael E	Pope	michael@acceleratorcc.com	Spanish		116 Research Dr.	n/a	Bethlehem	PA	n/a	Accountant
6	Theilsen, Liz	64780	Liz	Theilsen	acceleratorcc@gmail.com	Portuguese		116 Research Dr.	n/a	Bethlehem	PA	n/a	Office Manager
7	Brown, Bob	67342	Bob	Brown	bob@acceleratorcc.com	Spanish		1661 Weedon Rd	n/a	Wayne	Pa	ISSA	Account Manager
8	Little, John	35434	John	Little	support@acceleratorcc.com	English		2030 W. Desert Cove	n/a	Phoenix	AZ	n/a	Quality Control Inspector
9	Clarity, Seeith	2342	Seeith	Clarity	accounting@acceleratorcc.com	English		116 Research Dr	Suite 2100	Bethlehem	PA	n/a	Account Manager




To edit, click on the employee

# To change the language preference

Employee Number

First Name

Last Name \*

Photo 

[Click here to upload or clear employee photo](#)

Address1

Address2

City

State / Province

Postal Code

Phone

Cell Phone

Email

Date of Birth

SSN#

Language Preference \*

Demographic \*

Maiden Name

Role Name

This is a list of language preference. ✕

🔍 📄 View: Language Preference ▾

Language Preference	Language Code
<a href="#">Spanish</a>	Spanish
<a href="#">English</a>	English
<a href="#">French</a>	French
<a href="#">Portuguese</a>	Portuguese

Showing 1-4 of 4 items | 🔄

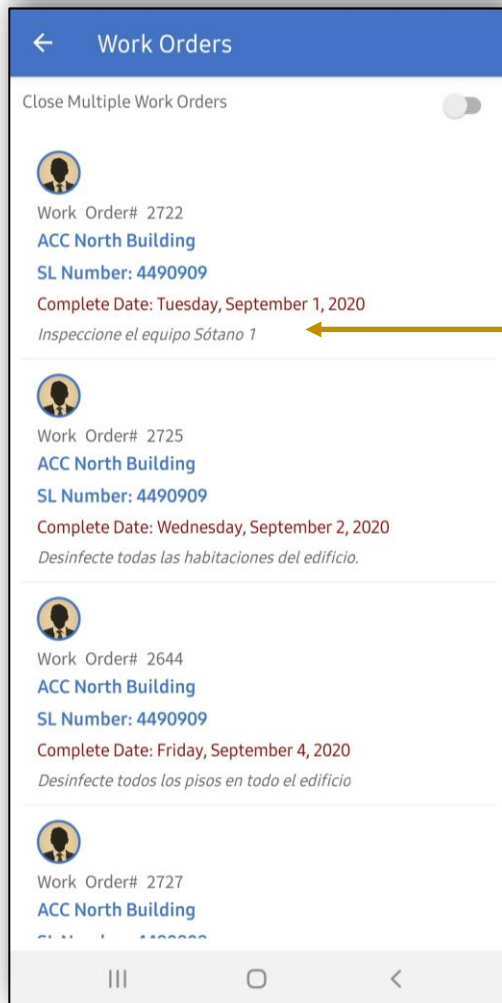
1

2

Click on Language Preference, then select your language from the list in the pop-up box

Translation is currently available for Spanish, Portuguese and French. If you require other languages, please contact [support@acceleratorcc.com](mailto:support@acceleratorcc.com)

# See it in Accord



Comments,  
Descriptions and  
Service Types all get  
translated in the  
preferred language

