

# Pottery Lovers 2024

Room request for The Holiday Inn Express in Zanesville, Ohio

Room sales: Thursday, July 11 through Saturday, July 13, 2024 (2 PM tear down)

Dealers may set up Wednesday, 7/10/24, and open their door for sales as soon as they are ready.

Please print and fill out this form. Scan and email it to Barbara Gerr ([potteryloversinfo@gmail.com](mailto:potteryloversinfo@gmail.com))

**NEW:** The \$85 ad fee can be paid through PayPal ([potteryloversshow@gmail.com](mailto:potteryloversshow@gmail.com)).

**check one:** Dealer \_\_\_\_ fee required      No Selling(Non-Dealer)\_\_\_\_ no fee

Pottery Lovers would like to have as many dealers set up in rooms as possible.

- **Dates: May 11, 2024 – Dealer room request forms due to be guaranteed the same room as last year.**
- **June 7, 2024 – Dealer room request forms due.**
- **June 11, 2024 – Last day to cancel and receive an Ad fee refund**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**!! ALL ROOM DEALERS ARE REQUIRED TO REMAIN SET-UP THROUGH 2PM 7/13/24!!**

- **Room sales can begin Wednesday afternoon/evening, as soon as you're set-up.**
- **Since it is a shortened week, we will not be entertaining special arrival/departure days for dealers. You may arrive on Thursday, at the latest, and are expected to stay open till 2pm on Saturday**
- **Dealers will be charged, by the hotel, for Saturday night whether they check-out Saturday evening after the 2 PM tear down or stay until Sunday morning.**
- **Rooms may not be ready until 3PM so don't complain to the hotel staff if you have to wait.**
- **If you would like a room change, contact Barbara Gerr with your room preference. Best efforts will be made to accommodate your request but it all depends upon availability.**
- **Tell your collectors where you'll be and when. PL spends more than what's collected on advertising each year but ultimately sales are your responsibility.**

ARRIVAL DATE: \_\_\_\_\_ DEPARTURE DATE: Sunday July 14, 2024

NUMBER OF TABLES NEEDED: 6' \_\_\_\_\_ 8' \_\_\_\_\_ (around \$20 per table for the week)

Once this form and payment are received, Barb will place your name on the Pottery Lovers room block list at The Holiday Inn Express. Once your name is on the list, you may call the hotel with your credit card number to reserve your room. The hotel will not take a reservation without you being on the room block list.

Questions: **email: [potteryloversinfo@gmail.com](mailto:potteryloversinfo@gmail.com)**

**Holiday Inn Express: 740-297-4751**

**!!!The Holiday Inn Express does not allow pets of any kind!!!**