

Pottery Lovers 2019

Room request/contract for The Holiday Inn Express in Zanesville, Ohio

Room sales: Tuesday, July 9 (**after Grill Fest**) through Saturday, July 13, 2019 (**5PM tear down**)

Please fill out this form and send it along with a \$75 advertising fee check (made out to Pottery Lovers)

to:	Barbara Gerr	check one: Room Dealer	_____ fee required
	504 Bergen Court	Show Dealer	_____ no fee
	Galloway, NJ 08205	Non-Dealer	_____ no fee

FORMS MUST BE RECEIVED BY *April 1, 2019* TO GUARANTEE THE SAME ROOM THAT YOU HAD LAST YEAR. ROOMS ARE FIRST COME, FIRST SERVED AFTER 4/1/19.

Ad rate increases to \$100 if your check and form are not received by May 1, 2019. Rooms in our block not reserved by June 9th are filled by the hotel with the general public. Cancellations made by 6/1/19 can have their ad fee refunded.

NAME: _____

ADDRESS: _____

PHONE: _____

E-MAIL: _____

DEALER SIGNATURE : _____

!ALL ROOM DEALERS ARE REQUIRED TO REMAIN SET-UP THROUGH 5PM on 7/13/19!

- Dealers will be charged by the hotel for Saturday night whether they check-out after the 5PM tear down or stay until Sunday morning.
- Dealers may arrive and set-up as late as Wednesday evening.
- Rooms may not be ready till 3PM.
- If you would like a room change, contact Barbara Gerr with your room preference. Best efforts will be made to accommodate your request but it all depends upon availability.
- **!! Tell your collectors where you'll be and when. PL spends more than what's collected on advertising each year but ultimately sales are your responsibility!!**

ARRIVAL DATE: _____ **DEPARTURE DATE:** Sunday July 14, 2019

NUMBER OF TABLES NEEDED: 6' _____ 8' _____ (around \$18 per table for the week)

Once this form and check are received, your name will be placed on the Pottery Lovers room block list at The Holiday Inn Express. You will then be contacted via e-mail and be asked to call the hotel with your credit card number to reserve your room. Questions: **e-mail: potteryloversinfo@gmail.com**
Holiday Inn Express: 740-297-4751 !!The Holiday Inn Express does not allow pets of any kind!!