

The Admission Process

Parent Visit and Observation

Parents are expected to tour the school, observe a classroom in session, and meet with the Head of School. This allows prospective parents and the School Head to become acquainted with each other and to share pertinent information ensuring a good match between the family and the school.

Application and supporting documents

Parents should submit a completed **application** form and a \$75 non-refundable application fee after the classroom observation. Parents of children currently enrolled in another school must request that **copies of records** and **Teacher Letters of Recommendation** be submitted from that school (forms are available on the MCC website.)

Admission visit

Admission visit appointments will be arranged once all the application materials have been received. Children will explore the Montessori classroom materials with the guidance of a Montessori teacher. All children will be informally assessed by a Montessori teacher to determine readiness and/or “right fit” for the program.

Admission Decision

All decisions will be mailed by the school. For “current” school year decisions, letters will be mailed within the week. For “upcoming” school year decisions, letters will be mailed in late February or thereafter on a rolling basis. All agreements, contracts, and deposits must be received within two weeks from the date of issuance. Students are considered to be enrolled once all contracts, deposits, and required records are received.

Enrollment contract

Once enrolled, annual tuition payments should be made in 10 monthly installments as stated in the enrollment contract. Guidelines of all school policies are outlined in the The Montessori Children’s Community Parent/Student Handbook, which will be provided to families before the beginning of each new school year.



**Application for Admission
to
Montessori Children's
Community
or
Sewickley Montessori Middle
School**

| | |
|----------------------|-----------------------|
| Child's Name: | Date of Birth: |
|----------------------|-----------------------|

Terri Modic, School Head
 474 Chadwick Street, Sewickley, PA 15143
 Office: 412-741-8982
www.montessorichildrenscommunity.org
montessorichildrenscommunity@comcast.net

Home address: _____

School District: _____

| | |
|---|--------|
| APPLICATION FOR: | |
| CHILDREN'S HOUSE AM (8:30 to 11:30 a.m.) | |
| CHILDREN'S HOUSE AM EXTENDED DAY (Tues/Wed/Thurs until 3:30 p.m.) | |
| CHILDREN'S HOUSE ALL DAY EXTENDED DAY | |
| CHILDREN'S HOUSE ALL DAY | |
| LOWER ELEMENTARY | GRADE: |
| UPPER ELEMENTARY | GRADE: |
| MIDDLE SCHOOL | GRADE: |

Office Use:

Please place a current photo of your child here.

| | |
|--|----------------------------|
| | Date application received: |
| | Application fee Check #: |
| | Admission visit: |
| | Teacher recommendation: |
| | Copies of records: |
| | Decision: |
| | Official records received: |
| | Age of child as of 9/1: |
| | Deposit: |

Family Information

Parent Name: _____ Email address _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

Employer: _____

Business Address: _____

Work Phone: _____

Parent Name: _____ Email address _____

Mailing Address: _____

Home Phone: _____ Cell Phone: _____

Employer: _____

Business Address: _____

Work Phone: _____

Parents/Guardians are: _____ married _____ divorced _____ other

Applicant lives with: _____ parents _____ custodial parents _____ mother _____ father _____ other

Admission correspondence should be addressed to: _____

School decision responsibility will be assumed by: _____

Financial responsibility will be assumed by: _____

Other Children in the family:

| NAME | SEX | BIRTH DATE | CURRENT AGE | SCHOOLS ATTENDED |
|------|-----|------------|-------------|------------------|
| | | | | |
| | | | | |
| | | | | |

APPLICANT INFORMATION

What are the most important qualities you are looking for in a school?:

What aspects of the Montessori philosophy and methodology are most appealing to you and why? Why are you specifically interested in Montessori Children's Community?

Please list 5 adjectives that describe your child:

- 1.
- 2.
- 3.
- 4.
- 5.

Give a brief description of qualities you would like to see in your child at age 22.

Describe what you see as success for your child. What expectations or goals do you have for your child in sending him/her to Montessori Children's Community?

Please list activities that you and your child/family enjoy (walks, books, sports, etc.):

What is your child's Primary spoken language?:

Please list any additional languages spoken in your home or by your child:

Do you have any concerns about your child (i.e., developmental, hearing, vision, behavioral, separation, social, academic)?

How did your family learn about Montessori Children's Community?

Does your family or child know anyone who attends MCC? If so, who?

Has the applicant applied to MCC previously? If so, when?

Is the applicant applying to other schools? If so, where?

Parent Education is a very important piece of your child's Montessori experience. Are you willing to participate on a continuing basis?

Please add any additional information about your child or family that will be relevant to us to help us get to know the applicant.

I hereby apply for admission of my child, _____, to Montessori Children's Community for the 20__ - 20__ academic school year. Enclosed is my application fee for \$75.00, check #_____.

Parent/Guardian Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

Thank you for taking the time to fill out this application completely. The information contained within the application will be kept confidential. Montessori Children's Community seeks to maintain a student body consisting of children who will flourish in a peaceful environment and add to the positive spirit of the community. Once a child is accepted and enrolled at Montessori Children's Community, we are committed to his/her emotional, physical, social, and cognitive growth through 8th grade. Our curriculum is continuous from the Children's House through 8th grade and builds on the skills and knowledge acquired in each previous

level. We believe that a child maximizes his/her potential by completing our programs through the 8th grade.

Montessori Children's Community admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, or ethnic origin, in administration of its policies, admissions policies, and other school-administered programs or otherwise discriminate in violation of federal, state, or local law.

Please mail or drop off your application and \$75.00 application fee to:

Montessori Children's Community

474 Chadwick Street

Sewickley, PA 15143

412-741-8982

www.montessorichildrenscommunity.org