

## ACBC Minutes from Board Meeting September 16th, 2025

**Call to Order** – 6:04 PM

**Serenity Prayer**

**Roll Call** – Present: Brandi C., Roy T., Fernando R., Brett S., Kyra M., Scott M.  
Absent : Fred E.

Committee Chairs Present: Dan S. (House), Randy O. (ACE), Adam F. (Membership)  
Committee Chairs Absent: Lance C. (Fundraising)

### **Board Activity:**

**Secretary's Report** – Minutes from July 2025 were reviewed. Motion: Fernando R. moved to approve; Scott M. seconded; motion approved.

**Treasurer's Report** –Treasurers Report from August and September were reviewed. Motion: Scott M., moved to approve; Brett S. seconded; motion approved.

### **Funding Opportunities:**

#### **Funds Awarded-**

- **Calhoun County Opioid Settlement Funds-** Brandi and Alicia worked together to complete this application. Brandi submitted the grant application on August 7, 2025, for the Recovery Grounds Café- \$115,000. On August 20<sup>th</sup>, Brandi received notification that we had been approved for a partial award in the amount of \$100,000 which will begin distribution on October 1<sup>st</sup>. Brandi signed award contract on September 8, 2025.
- **BCCF- Mini Grant-** Brandi submitted a grant application on August 5, 2025, to purchase literature for the Recovery Grounds Cafe- \$1,500. We received funding for this project (in full) on August 26<sup>th</sup>. The funds were exhausted in full on September 9, 2025.

#### **New Grant Applications Submitted-**

- **Consumers Energy Foundation-** Brandi submitted a grant application on August 5, 2025, for the Recovery Grounds Café- \$50,000.
- **PNC Bank Foundation-** Brandi and Alicia worked together to complete this application. Alicia submitted the grant application on August 13, 2025, for the Recovery Grounds Café- \$10,000
- **FireKeepers Casino-** Brandi submitted a grant application on August 14, 2025, for the Kids Christmas Event- no amount was specified.
- **Zanetti Foundation-** Brandi and Alicia worked together to complete this application. Alicia submitted the grant application on August 25, 2025, for the Recovery Grounds Café- \$20,000
- **Meijer-** Brandi submitted a grant request on August 26th on behalf of the Kids Christmas Party- \$500
- **Family Fare-** Brandi submitted a grant request on August 26th on behalf of the Kids Christmas Party- \$500
- **Rotary of Battle Creek-** Brandi submitted a grant request on August 26th on behalf of the Kids Christmas Party- \$500

- **Kellogg Community Credit Union-** Brandi submitted a grant request on September 9<sup>th</sup> on behalf of the Kids Christmas Party- \$500

#### **In Process Funding Requests:**

- **Allegra-** Footprints Fund- Brandi submitted the grant application requesting \$1,000 for printing and marketing materials in 2026 on August 5, 2025. We will hear back from this grant application in the beginning of January 2026.
- **BCCF-** Donor Advised Funds- Brandi submitted a grant application on August 5, 2025, for the Recovery Grounds Outdoor Community Patio, Fire Pit & Garden Project- \$7,500.
- **Mutual of America Foundation-** Dan submitted the grant application requesting \$75,000 on July 1<sup>st</sup>, 2025, for the Recovery Grounds Café Project. We have yet to receive a response for this grant request.
- **Foundation for Opioid Response Efforts-** Dan submitted the grant application requesting \$150,000 (over a 24-month funding period) on July 1<sup>st</sup>, 2025, for the Recovery Grounds Café Project. We have yet to receive a response for this grant request.
- **Scaife Family Foundation-** Brandi submitted a grant application requesting \$50,000 on July 3<sup>rd</sup>, 2025, for the Recovery Grounds Café Project. We have yet to receive a response for this grant request.
- **Battle Creek Community Foundation-** Competitive Grant. Alicia is working to complete this grant application and met with the Battle Creek Community Foundation on Wednesday, September 10<sup>th</sup> to further discuss this opportunity. She will submit the completed grant on or before the deadline of October 8<sup>th</sup>.

#### **Old Business**

- **Opioid Settlement Funding/ Outreach Grant Award Update:**
  - Brandi completed and submitted the August FSR report on September 10<sup>th</sup>, 2025, reporting \$5,649.20 attributed to the grant funding. We have utilized all the funds for this grant cycle and will not receive any further payments from this grant.
  - Brandi will plan to submit the Q4 Report in early October as well as the grant cycle final report by the end of October. We are currently on track with all outcome measures and are fully compliant with the grant requirements.
  - Community Workshops
    - We offered our final Opioid Awareness & Narcan Training, facilitated by Nancy King from the COPE Network on Wednesday, August 13<sup>th</sup>.
- **Daniel Schell, Leadership Initiative-**
  - Executive Director Academy Courses through the Non-Profit Network. Dan received his Certificate of Completion on July 24<sup>th</sup>, 2025!!! Good job Dan!
  - Certified Nonprofit Professional program through the Nonprofit Leadership Alliance. He is on track to complete this certification program in October.
- **Recovery Grounds Cafe-** Dan and Brandi met with Don Schmidke from Schmidke Builders on September 9, 2025. He has offered to recommend an architect for us to contract. He will also be providing us with a complete quote for the entire renovation. He believes that we will be in the \$200k-\$250k ballpark, which means that we are just over halfway there!

- The Board discussed the next phase of this project and have agreed that we will contract with an architect to provide drawings of the Recovery Grounds Café project. We plans to complete this contract asap to continue moving forward.

#### **New Business**

- New Board Member Nomination- Michael Mann (nominated by Fernando Rosa). After discussion, the Board Members present voted unanimously to welcome Michael Mann to the Board.
- As the Alano Club fiscal year completed on June 30<sup>th</sup>, Brandi has begun working with Lisa at Stonehenge Accounting to complete our annual tax return. Brandi also reported that the State of Michigan Annual Corporate Report has been completed, submitted and approved by the State.
- The ACE Committee reimbursed the Alano Club \$760 for the Tigers/Braves Baseball game. No funds remain outstanding.
- Brandi is suggesting revisions to the ACE Committee Overview- Roles and Responsibilities. After much deliberation, all recommended changes have been approved. This was decided by vote: Approved by Brett S., Scott M., Kyra M., and Brandi C.; Opposed by Fernando R. and Roy T. Mike M. abstained from voting.

#### **Upcoming Events**

- Horseshoe Tournament- Fall Finale! Saturday, September 20th starting at 1pm
- Recovery Night- Saturday, September 27th (always the last Saturday of the month)
- Financial Literacy Workshop- Wednesday, October 1st
- Recovery Breakfast- Saturday, October 4th (always the first Saturday of the month)
- Kids Christmas Committee Meeting- Thursday, October 9<sup>th</sup>
- Legal Services Workshop- Criminal Record Expungement- Wednesday, October 15<sup>th</sup>
- Financial Literacy Workshop- Wednesday, October 22nd
- Executive Committee Meeting- October 21<sup>st</sup>, 2025
- Legal Services Workshop- Drivers License Reinstatement- Wednesday, October 29<sup>th</sup>
- Recovery Night- Saturday, October 25th (always the last Saturday of the month)
- Kids Halloween Trunk or Treat- Friday, October 31st

#### **Committee Updates**

- **Executive Committee**- Roy Tooke, Board Co-Chair Presenting
- **Finance Committee**- Fernando Rosa, Board Chairperson Presenting
- **House Committee**- Dan Schell, Committee Chairperson Presenting
- **Membership Committee**- Adam Fox, Committee Chairperson Presenting
- **ACE Committee**- Randy Owens, Committee Chairperson Presenting
- **Fundraising Committee**- Lance Crull, Committee Chairperson Presenting
- **TGAA Steering Committee**- Randy Owens, Committee Chairperson Presenting

\*\*\*Next Scheduled Meeting- Tuesday, November 18th, 2025, at 6pm\*\*\*

**Board meeting adjourned at 7:39 PM.**

Submitted by Brandi Clanton, Board President