

# **ACBC Minutes from Board Meeting October 17, 2024**

**Call to Order – 5:49 PM**

## **Serenity Prayer**

**Roll Call –** Present: Brandi C., Kira J., Fernando R., Scott M., Fred E, Dave G., & Roy T.

Absent: Suzzanna W. & Ron F.

Committee Chairs present: Dan S. (House), Steve (TGAA), and Shannon V. (ACE)

## **Board Activity:**

Secretary's Report – Minutes from September 2024 were reviewed; Scott M. moved to approve; Roy T. seconded; Motion approved.

Treasurer's Report – The written treasurer's report from September 2024 was reviewed. Fred E. moved to approve; Kira J. seconded; the Motion was approved.

## **Grant Funding/ Opportunity Updates:**

- Senior Millage Grant
  - Brandi C. shared that the club was approved for \$5,000 grant toward remodel/beautification project.
- Zanetti Foundation Grant
  - Brandi C. shared that the club has applied for a \$5,000 grant toward remodel/beautification project. The application is pending approval.
- Battle Creek Community Foundation-Donor Advised Fund
  - Brandi C. shared that the club has applied for a \$8,500 grant toward refinishing the parking lot. The application is pending approval.
- Miller Foundation Grant Process and Assistance Request
  - Brandi C. shared that the next Miller Foundation Grant will not be available until February 5<sup>th</sup>. She shared that the club would need to send in a letter of inquiry to be approved to apply. She shared their requirements for the application period, including a 2-hour training course that 60% of the board must attend. Kira J., Brandi C., Fred E., Scott M., & Fernando R. committed to attending the training on October 29<sup>th</sup>.

## **Old Business:**

- New Hire Update
  - Brandi C. shared that Dan S. and Alicia B. have successfully been integrated into QuickBooks Payroll.
- Investment Options for Savings
  - Fernando R. spoke with Raymond James for insight and they recommended that the club utilize Battle Creek Community Foundation Organizational Support Fund.
    - Brandi C. proposed that the club move \$25,000 for KCFCU Savings into Organizational Support Fund at BCCF.
      - Fred E. moved to approve; Roy T. seconded; the Motion was approved.
- Opioid Settlement Funding/Outreach Grant Award
  - Brandi C. shared that the grant funding agreement with Calhoun County was completed on September 21<sup>st</sup> and the club received the first payment October 14<sup>th</sup> in the amount of \$16,250.

- Brandi C. shared that her and Alicia B. have begun collaborating and organizing to meet grant requirements.

#### **New Business:**

- Events Room Rental Policy
  - Brandi C. shared that there has been concern proposed by a group member about the rental and use of the events room for gatherings other than recovery-oriented events.
    - The board engaged in a discussion about the consideration of who to allow the rental and use of the events room, as well as about what and when the room should be available. After in-depth discussion, the board agreed to table the topic until a later time.
    - Brandi C. shared that there is a birthday party booked in one week for the one-year-old child of an NA group member and that the decision will need to be made about this specific event. Scott M. motioned to approve the use of the room for this party. Fred E. seconded; the motion was approved.
- Alano Club Branding/Logo
  - Brandi C. shared the proposed options for re-branding to have uniformity between all media.
- Wear One-Memorandum of Understanding
  - Brandi C. shared information about the “Wear One” program through the Calhoun County Health Department that the club will participate in by placing the supplied free condoms in both the men’s and woman’s bathroom.
- State of Michigan- LARA: Annual Nonprofit Corporate Report
  - Brandi C. shared that the club’s report was officially submitted on September 24<sup>th</sup>.
    - The board reviewed the submitted report.

#### **Committee Reports:**

- Executive Committee
  - Welcomed new member Roy T.
- Finance Committee
  - No report
- TGAA Steering Committee
  - Steve reported that there will be a new Spanish Speaking AA Meeting on Mondays at 9 am. The start date is TBD.
  - Steve shared that AA has paid rent for October and November.
- House Committee
  - Dan S. shared that he has all security camera’s installed and functioning.
  - Fred E. shared that he has a meeting arranged with Schweitzer and an interior designer to explore options for the beautification project.
- ACE Committee
  - Reported record for events, expenses, and receipts; reported \$415.00 cash balance.
  - Shannon V. shared details of the upcoming planned ACE events at the club.
- Membership Committee
  - The committee has updated the membership lists and are working on exploring marketing materials and membership benefits to encourage membership pledges.
- Fundraising Committee
  - The final number for the total funds raised at the Golf Outing was \$13,904.

**Board meeting adjourned at 7:58 PM.**