

ACBC Minutes from Board Meeting November 25th, 2025

Call to Order – 6:02 PM

Serenity Prayer

Roll Call – Present: Brandi C., Roy T., Fernando R., Kyra M., Scott M., Mike M.
Absent : Brett S., Fred E.- left early

Committee Chairs Present: Dan S. (House)

Committee Chairs Absent: Lance C. (Fundraising), Randy O. (ACE), Adam F.
(Membership)

Board Activity:

Secretary's Report – Minutes from September 2025 were reviewed. Motion: Fernando R. moved to approve; Scott M. seconded; motion approved.

Treasurer's Report –Treasurers Report from October and November were reviewed. Motion: Scott M., moved to approve; Fred E. seconded; motion approved.

Funding Opportunities:

Funds Awarded-

- **Kellogg Community Credit Union-** Brandi submitted a grant request on September 9th on behalf of the Kids Christmas Party- \$500. We were awarded this grant on September 23, 2025.
- **Meijer-** Brandi submitted a grant request on August 26th on behalf of the Kids Christmas Party- \$500. We were awarded this grant on September 29, 2025.
- **Sunrise Rotary-** Brandi applied on October 1, 2025, to support the Kids Christmas Party- \$500. We were awarded this grant on October 4, 2025.
- **Rotary of Battle Creek-** Brandi submitted a grant request on August 26th on behalf of the Kids Christmas Party- \$500. We were awarded this grant on October 4, 2025.
- **Battle Creek Community Foundation-** Alicia wrote this grant on behalf of the Pathway to Progress Project: Workforce and Financial Readiness Program and submitted it on October 7th. We were awarded \$8,500 on November 13th. Brandi signed and returned the grant contract on November 17th.

In Process Funding Requests:

- **PNC Bank Foundation-** Brandi and Alicia worked together to complete this application. Alicia submitted the grant application on August 13, 2025, for the Recovery Grounds Café- \$10,000
- **FireKeepers Casino-** Brandi submitted a grant application on August 14, 2025, for the Kids Christmas Event- no amount was specified.
- **Zanetti Foundation-** Brandi and Alicia worked together to complete this application. Alicia submitted the grant application on August 25, 2025, for the Recovery Grounds Café- \$20,000
- **Family Fare-** Brandi submitted a grant request on August 26th on behalf of the Kids Christmas Party- \$500

- **Allegra-** Footprints Fund- Brandi submitted the grant application requesting \$1,000 for printing and marketing materials in 2026 on August 5, 2025. We will hear back from this grant application in the beginning of January 2026.
- **Mutual of America Foundation-** Dan submitted the grant application requesting \$75000 on July 1st, 2025, for the Recovery Grounds Café Project. We have yet to receive a response for this grant request.
- **Foundation for Opioid Response Efforts-** Dan submitted the grant application requesting \$150,000 (over a 24-month funding period) on July 1st, 2025, for the Recovery Grounds Café Project. We have yet to receive a response for this grant request.
- **Scaife Family Foundation-** Brandi submitted a grant application requesting \$50,000 on July 3rd, 2025, for the Recovery Grounds Café Project. We have yet to receive a response for this grant request.
- **Donorbox-** List of Corporate Grant Opportunities. Will be looking more into this; I just have not yet had a chance.

Old Business

- **Opioid Settlement Funding/ Outreach Grant Award Update:**
 - ❖ Brandi completed and submitted the September FSR report on November 6th, 2025, reporting \$7,342.97 attributed to the grant funding. This included architectural drawings, reupholstery of donated furniture and payroll expenses. This full amount was approved and deposited into our checking account on Nov. 18th.
- **Daniel Schell, Leadership Initiative-**
 - Executive Director Academy Courses through the Non-Profit Network. Dan received his Certificate of Completion on July 24th, 2025!!! Good job Dan!
 - Certified Nonprofit Professional program through the Nonprofit Leadership Alliance. He has completed his certification program and has been awarded certification as a Certified Nonprofit Professional!!! Yay!
- **Recovery Grounds Cafe-**
 - Dan collaborated with Randy Case at Architecture & Design to complete the necessary CAD Drafting drawings.
 - Don Schmidke has submitted a proposal to complete the renovation project for the Recovery Grounds Café.
 - The Board approved the plan to move forward with the Recovery Grounds Café renovations. Motion: Fernando R. moved to approve; Scott M. seconded- In support were Fernando R., Scott M., Mike M., Kyra M., Roy T. and Brandi C.-motion approved. Absent for vote were Fred E., and Brett S.

New Business

- Brandi worked with Lisa at Stonehenge Accounting to complete our annual tax return. The Alano Club annual tax return (990 form) was completed, signed and filed electronically on October 30, 2025 (Copy attached for Board Review).
- Hope Subscription and Recovery Grounds Café- Fundraising & Marketing initiative. Please see attached packet for your review and disbursement.

Upcoming Events

- ❖ **Night of Gratitude- Wednesday, November 26th at 6pm**
- ❖ **Community Thanksgiving Dinner- Thursday, November 27th from 1pm-6pm**
- ❖ **ACE Recovery Breakfast- Saturday, December 6th at 10am**
- ❖ **Kids Christmas Party- Saturday, December 13th from 1pm-4pm**
- ❖ **New Years Celebration- Wednesday, December 31st from 6pm- All night!**

Committee Updates

- **Executive Committee-** Roy Tooke, Board Co-Chair Presenting
- **Finance Committee-** Fernando Rosa, Board Chairperson Presenting
- **House Committee-** Dan Schell, Committee Chairperson Presenting
 - Dan requested the Board support his motion to remove Ralph from the property and enforce the no-trespassing order for a full year. Motion: Roy T. moved to approve; Brandi C. seconded- Motion unanimously approved.
- **Membership Committee-** Adam Fox, Committee Chairperson Absent, however board report was submitted for review.
- **ACE Committee-** Randy Owens, Committee Chairperson Absent
- **Fundraising Committee-** Lance Crull, Committee Chairperson Absent
- **TGAA Steering Committee-** Randy Owens, Committee Chairperson Absent

Next Scheduled Meeting- Tuesday, January 20th, 2025, at 6pm

Board meeting adjourned at 7:31 PM

Submitted by Brandi Clanton, Board President