

## Minutes for ACBC Board Meeting August 17th, 2023

Call to Order – 5:36 PM by Mike G.

Serenity Prayer

Roll Call; Present: Mike G., Dale S., Jeannie G., Fernando R., Ron. F, and Brandi C.- 6/8 Quorum Present.

Absent: David G. and Daniel J.

Public Comment: No public comment was presented to the Board.

Secretary's Report – Minutes from July 2023- provided prior to the Board Meeting by Daniel J., ACBC Board Secretary; Ron F. moved to approve, Dale S., seconded; Report Approved unanimously.

Treasurer's Report –

- Attached are the final Financial Reports for FY 2022-2023 as well as the most recent Statement of Financial Position and Statement of Activity Reports for the Boards Review.
- Mike Grider took necessary steps to have Fernando Rosa removed from the Kellogg Community Credit Union account. Brandi Clanton has now been added to the account. Debit cards have been ordered and we are awaiting their arrival.
- Mike Grider and Brandi Clanton counted (Tuesday, August 15) and deposited (Thursday, August 17) all meeting rental and coffee income (totaling \$3,312.02).
- Brandi Clanton is in the process of requesting reimbursement for all legal and accounting expenses from the Battle Creek Community Foundation.
  - Stonehenge- Email Brenda Hunt Itemized Invoice/Request for Reimbursement- Total Amount Requested \$5,700. (8/17/23)
  - Varnum Law- awaiting itemized invoice for submission.

### **Old Business:**

- 501(c)(3) Application Update: In progress. Please see attached email for specific updates. We are VERY close to having all documentation together to complete our application submission. All documentation available (waiting for the completion of the Bylaws) have been submitted to Dale Rietberg at Varnum Law for review. Mike Grider and Brandi Clanton are hopeful to have all documentation submitted to the State before the September Board Meeting.
- Tax Status Update: Provided all required documentation to Stonehenge Consultants to complete tax returns for FY22-23. Grace stated that she has updated all the financial information and we are in the que to have our tax returns completed and submitted.
- Accounting Systems Status: Brandi Clanton met with Bryan Smith to transition access and responsibilities for the Alano Club Quickbooks account. Brandi has updated all Quickbooks entries.
- Raymond James Account: Mike Grider and Brandi Clanton worked with Sanda at Raymond James to have Brandi added to the Alano Clubs investment account. As of Thursday, August 17, 2023, Brandi was officially added to the account.
- KCCU Account: The Board discussed and voted to have Bryan Smith removed from the Alano Club's Kellogg Community Credit Union Account. This motion was presented by Mike Grider, President, and Seconded by Brandi Clanton, Treasurer. The motion was passed by unanimous approval.

- ByLaw Revision and Update: Jeanne G. presented the Bylaw edits and updates that were discussed at the July 20<sup>th</sup> Board Meeting. After review, the updated Bylaws were presented for official acceptance and approval from the Board. Ron F motioned to accept the revised version of the Bylaws, seconded by Fernando R. and unanimously accepted by the Board.

**New Business:**

- Due to the Clubs loss of Non-Profit Status, Jennifer Vanvalkenburg from the Battle Creek Community Foundation has restricted access to the Alano Club Endowment until the 501(c)(3) status has been reinstated.
- The Board discussed officially changing the Monthly Board Meeting to the third Thursday of each month (from Wednesday evenings). This motion was presented by Jeanne G., seconded by Brandi C. This motion was passed by unanimous approval.
- Golf Outing Fundraising Event:

**Committee Reports:**

**ACE Committee** – Report provided by Logan A., ACE Committee Chair:

- Recovery Night Event held on July 29<sup>th</sup>- 53 individuals in attendance, with a total of \$156 in donations, after expenses (\$85) a surplus of \$71 was collected.
- Recovery Breakfast Event held on August 3<sup>rd</sup>- 25 individuals in attendance, with a total of \$133 in donations, after expenses (\$108) a surplus of \$25 was collected.
- Submission of written financial report, receipts, and a total of \$71 (total minus the \$400 petty cash funds the Board has agreed for the ACE Committee to independently manage) to the Alano Club Board at the conclusion of Logans A.'s report at this meeting.
- Logan reported that a Club Member purchased 23 Detroit Tigers baseball tickets for the game scheduled on October 1<sup>st</sup>. The ACE Committee is planning an event for Members to attend the game. Arrangements have been made.

**Finance Committee** – No Report

**Building Committee**- Dale S. reported that there are no building or house related topics to address. He shared that he has posted signs throughout the building for member to contact him directly if attention to the building is needed or if anyone has any concerns.

Meeting adjourned at 5:34 PM.

**Next Board meeting is scheduled for Thursday, September 21<sup>st</sup>, at 5:30 PM.**