

Minutes for ACBC Board Meeting June 21, 2023

Call to Order – 5:32 PM by Mike G.

Serenity Prayer

Roll Call; Present: Mike G., Dale S., Jeannie G., David G., Ron. F, and Brandi C.- 6/8 Quorum Present.

Absent: Fernando R. and Daniel J.

Public Comment: No public comment was presented to the Board.

Secretary's Report – Minutes from April 2023- provided prior to the Board Meeting by Daniel J., ACBC Board Secretary; David G. moved to approve, Dale S., seconded; Report Approved unanimously.

Treasurer's Report – No report provided, Fernando R. ACBC Treasurer was not present at this meeting.

Mike G, ACBC Board President shared:

- Since Fernando has not completed the necessary paperwork to add his name to the Raymond James accounts through the Kellogg Credit Union, the Alano Clubs access has been restricted.
- The Clubs 501(c)3 status continues to be on hold until issues resolved. Legal fees and accounting fees to return 501(c)3 status to be reimbursed through BC Community Foundation; Lawyers working to recapture 501(c)3 status.

Old Business:

Harassment Policy / Censure activity / Complaints / Statements /

Tax Status Update (Raymond James, accountant status). See treasurer's report above. Additionally, Grace from Stonehedge has completed all tax documents, however documentation has Bryan's name on it. She is currently in the process of editing the documentation to replace Bryan's name with Mike's name prior to submitting the forms.

Accounting Systems Status: Grace from Stonehedge will be hired as the Alano Clubs Bookkeeper starting in July 2023. The cost will be \$80 per hour, estimated to be no more than 1 hour per month. These services will include:

- Categorizing Transactions
- Bank reconciliations
- Sending monthly reports to Board/Management
- Preparing any year end adjustments (depreciations, taxes, etc.)
- 1099's Preparations, mailing to vendors, and filing with IRS (\$250 for up to 5 contractors)

Rubix Technology / Website: Brandi C was able to edit the website and update the meeting schedule. Moving forward, any edits to the website should be completed without having to pay Rubix Technology to complete the updates on behalf of the Alano Club.

Bylaws Revision: Bylaws have been tabled until all Board Members can be present to participate and contribute to the revision process. Jeannie G., will be emailing out an electronic version of the most recent Bylaws (with highlighted areas of focus) for each Board Member to review prior to our next scheduled meeting. The Board discussed a change in our meeting next month to ensure that all members would be present. We will meet to focus on completing the Bylaw revisions on Thursday, July 20th at 5:30pm.

New Business:

Golf Outing Fundraising Event:

Mike G., Alano Club President has requested approval from the Board for an unrestricted budget of \$2,000 to spend on the upcoming Golf Outing Fundraising Event that is scheduled for Saturday, September 16th. This request was motioned by David G., Ron F., moved to approve, Dale S., seconded; Request Approved unanimously.

Liability Waiver for Offsite ACE Committee Sanctioned Activities:

The Board discussed the need for a waiver of liability that individuals participating in offsite ACE Committee activities would sign that would protect the Alano Club in the case of accident, injury, or death. The overall consensus of the Board Members seems to be “Better Safe than Sorry”. Although tabled for this meeting, the Board has agreed to revisit the necessity of instituting a waiver of liability in the future.

Committee Reports:

ACE Committee – Report provided by Lisa D., ACE Committee Treasurer:

- Recovery Night Event held on May 27th, there were 70 individuals in attendance, with a total of \$127 in donations, after expenses a surplus of \$66 was collected.
- Recovery Breakfast Event held on June 3rd, there were 35 individuals in attendance, with a total of \$149 in donations, after expenses a surplus of \$88 was collected.
- Submission of written financial report, receipts, and a total of \$136 (total minus the \$400 petty cash funds the Board has agreed for the ACE Committee to independently manage) to the Alano Club Board at the conclusion of Lisa’s statement at this meeting.

Building Committee– Report provided by Dale S., ACBC Board Member and Building Committee Representative:

- Both HVAC Air Conditioners and Furnaces were inspected on Saturday, June 10th, 2023. Both were found to be in good shape. Dale is recommending that the Board approve to reduce these inspections from annually to bi-annually but will continue to replace the filters on an annual basis.
- Recommending that the outside water spicket be replaced as it is leaking water on the inside of the building and will potentially cause damage if left unaddressed.

Finance Committee – No Report

House Committee- No Report

Meeting adjourned at 5:57 PM.

Next Board meeting is scheduled for Thursday, July 20th, at 5:30 PM.