

# ACBC Minutes from Board Meeting November 21, 2024

**Call to Order** – 5:38 PM

**Serenity Prayer**

**Roll Call** – Present: Brandi C., Kira J., Fernando R., Scott M., & Roy T. Suzanna W.

Absent: Ron F., Fred E, Dave G.

Committee Chairs present: Dan S. (House) and Shannon V. (ACE)

## **Board Activity:**

Secretary's Report – Minutes from October 2024 were reviewed; Fernando moved to approve; Scott M. seconded; Motion approved.

Treasurer's Report – The written treasurer's report from September 2024 was reviewed. Fernando moved to approve; Scott M. seconded; the Motion was approved.

Funding opportunities update:

- Calhoun County Senior services – the Alano Club received the \$5000 grant award on October 23, 2024. This grant is designed toward the kitchen renovation project.
- Forrester's Financial – Brandi wrote and submitted for a \$2000 on October 21. Grant was approved on October 29, 2024. The grant will be put toward the club beautification project.
- The Battle Creek Community Foundation – donor advised newsletter grant – Brandi completed and submitted a grant request on October 8, in the amount of \$8500 for the beautification project. And November 19, 2024, the Alano Club received a check for the full \$8500 from the Thomas and Gloria Olin foundation fund to answer this grant request.

In process funding request:

- Zanotti foundation grant – Alicia and Brandi wrote and submitted for \$5000 on September 30, 2024. This grant request was geared toward the upgrade of the kitchenette area (New cupboards, countertops, deeper double sink, faucet, hardware, etc.) Grant distributors, if approved, will be issued by November 30.
- Battle Creek Area Association of Realtors – Alicia is looking into the application process for this grant. The grant is due by Friday, December 6. We will be working together to complete the application in the amount of \$5000. Grantees will be announced at the end of December or early January.
- Walmart Spark Good Programs. Facility giving, customer giving an associate giving programs. Alicia and Brandy are currently enrolled and attending their webinar series to learn more about their programs and how to best leverage the three different opportunities for the Alano Club's benefit.
- Donor box – list of corporate grant opportunities. They will be looking more into this. There are twenty grants available, we don't qualify for all of them, but we do for some.

- Miller Foundation Grant – Next grant will not be available until February 5, 2025. We will need to send in a letter of inquiry prior to receiving approval to apply. It is a requirement of 60% of the board complete a two- hour training course within six months of application. Although five board members committed to attending the training, only two actually attended. Brandi is disappointed they did not show.

#### Old business –

- Opiate settlement funding/outreach, grant award update
- Brandi and Alicia completed and submitted the October FSR on October 1, 2024, requesting reimbursement in the amount of \$5932.11. We should be reimbursed by the end of November.
- Brandi and Alicia have begun budgeting, purchasing, scheduling and event planning around ensuring that the Alano Club meets all grant requirements on time.

#### Community workshops that are planned.

- Suicide Prevention – Wednesday, December 4 from 6:00 to 7:30 PM
- Opiate awareness in our con training – Wednesday, December 11 from 6:00 to 8:00 PM
- Anonymous people movie screening and discussion – Saturday, January 11, 2025

#### Newsletter

- Alicia is currently working on our first edition. She is shooting to have it completed by Friday, November 22.
- ROSC Meeting – Dawn Smith, Substance Abuse Council
- Kira will be presenting December 3, on behalf of the Alano Club, sharing the website, meeting schedule, upcoming workshops, and recovery events.
- Roy talked about the struggles with ROSC years ago. A hurdle with pillars. Couldn't get the dollars, wanted to hire an executive director and staff for the people – outreach.

#### New business –

- Mike Grider was officially removed from the Alano Club KCCU bank account on October 31. His debit card was destroyed.
- The 20 23–20 23 tax return was completed by Stonehenge Accounting on November 5, and Brandi completed the documentation to e-file our return. The federal and state income tax return was filed on November 11.
- The official contract to set up the Alano Club – Organizational Support Fund through the Battle Creek Community Foundation was executed on Tuesday, November 12. The full \$25,000 was transferred from the KCCU savings account to the checking account on Friday, November 15, and a check was mailed to the Battle Creek Community Foundation to start this fund. The check was cashed by the Battle Creek Community Foundation on November 19, 2024.
- On Wednesday, November 13, Joan Dillman, chair of the Alanon Group, reported that the Huntington bank account was officially closed. She will provide verification that the account has been closed. There are no groups utilizing the clubs EIN number nor are there any open bank accounts under the club being maintained by any group.
- Giving Tuesday Campaign – Table of Hope. This has officially launched on both our website and social media platforms. We are asking for \$25,000 to help contribute to rebuilding our kitchen facilities and event room to become a more inclusive and functional space. Brandi would like everyone to donate.

#### Upcoming – board participation requested

- Gratitude night
- Recovery night
- Recovery breakfast
- Christmas party for the kiddos

Next scheduled board meeting is December 12. We decided to have it catered.

#### Committee Reports

- Executive Committee
  - No Report
- Finance Committee
  - No Report
- TGAA Steering Committee
  - No Report
- House Committee
  - Talked about the floors, trim, doors. If we do it in increments, there is a concern the coloring may not match properly. The question was presented. What was the most important? What does Brandi want? She would like the kitchen done, furniture, and paint.
  - Discussion about people coming in to drink coffee. They're sleeping in their cars. What time the club is opened. Whether or not it's a 'Hotspot for the homeless'. Discussed the need for group membership. Is it a group steering committee issue or an Alano Club Board issue?
- ACE Committee
  - They need more volunteers, attendance is going up, talked about Recovery Night, the need for chair people, they're planning to have a pizza night on November 30, Randy O is doing recovery night, Britney is doing the breakfast and Keith is doing Gratitude night and Recovery night
  - Breakfast is on December 17, the wrap party is going to be on December 8.
- Membership Committee
  - Discussion about a membership increase as of the first of the year. They also talked about the name of the people who will be members. They agreed to call them guardians. Scott moved to approve; Fernando. seconded; Motion approved.
  - They want to have a budget.
  - Talked about gifts for the members, they're switching from a place in Kalamazoo to a local facility. Talked about giving coffee cards and coffee cups. Talked about the outfitters. Roy moved to approve; Fernando. seconded; Motion approved.
- Fundraising Committee
  - No Report

**Board meeting adjourned at 7:58 PM.**

Submitted by Suzanna, ACBC Board Member