

Mokena Fellowship Procedures For Operation During State Social Distancing Restrictions Due To COVID-19

These Restrictions will be carried out to minimize the spreading of germs. It is the Everyone's responsibility to see that these measures are strictly followed.

Anyone not following these Guidelines will be asked to leave.

These restrictions are in effect for everyone's safety.

- **All Members must wear a mask upon entering property. (This includes parking lot and building).**
- **Meetings upstairs will be limited to groups of 28 people or less. Meetings downstairs will be limited to groups of 20 people or less. This is to assure maintaining of 6 feet of Social Distancing.**
- **The chairs that are set up by the Fellowship will be the only chairs allowed for meetings and are not to be moved around. All seating is preset to accommodate Covid – 19 guidelines.**
- **There will be no hard copies of literature or books available for pass out. (Use phone apps or personal books for daily readings). It is the chairperson's responsibility to coordinate this.**

- Tables will not be available for use till all Covid - 19 Restrictions are lifted.

Every Person Attending the Meeting Must Wipe Down/Sanitize The Chair That They Used After The Meeting Ends.

During 7th Tradition, Chairperson will carry the basket around the room to collect donations.

- The Coffee Maker will not be available for use during the restriction period. All members will need to bring their own beverages.
- Restrooms and pop machine will be available but it is each meetings responsibility to sanitize all touch surfaces after meeting ends.
- Laminated check off sheets for sanitizing will be posted for ALL MEETINGS to sign off on.

It Is Everyone's Responsibility To Make Sure Cleaning And Sanitizing Is Completed After Each Meeting.

(Supplies and gloves will be available for sanitizing).