

Minutes of the Doland School District # 56-2
School Board Proceedings
Board of Education Meeting
April 13, 2020, Monday, at 5:00 p.m.

The regular meeting of the Doland School District # 56-2, Spink County, South Dakota was held on April 13, 2020, with the following members present by Zoom; Craig Hansen, Natasha Noethlich, Jeremy Moes, Julie Schneider, and Jan Houghtaling. Others in attendance: Superintendent Jim Hulscher, Principal Jeremy Wieseler, Shelly Wipf, Kimberly Olson, Chad Felderman, Angela Remily, Bailey Coats, Megan Ulrich, LeAnn Bawek, Christina Shottenkirk, Ann DesLauriers, Melissa Knox, Katy Lyren and Business Official Elisabeth Lewis. Absent: None.

Chairperson Noethlich called the meeting to order at 5:00 p.m.

Action 20-100: Motion by Schneider, 2nd by Houghtaling, to approve the agenda as amended with no executive session. Hansen-ayes, Houghtaling-ayes, Noethlich-ayes, Moes-ayes, and Schneider-ayes.

Consideration of Disclosure of conflict of interest Authorization: None presented
Board Communication and Introduction of Visitors-Open Forum- None

	General Fund	Capital Outlay	Special Education	Pension	Food Service	Agency	Pre School
Cash Held							
3/1/2020	709,333.98	1,512,392.31	61,921.59	197.88	7,715.77	71,092.23	2,743.97
<i>Receipts</i>							
Local Sources:							
Taxes	58,298.51	21,827.32	5,894.33	-			
Interest	477.96						
Misc. Receipts	6,915.12					5,504.00	1,330.00
Admission							
Food service					635.21		
State Sources:							
Misc. Receipts			-				
Grants in aid			63.00		-		
State Aid	-				-		
Federal Souces:							
Grants in aid	14,281.72	-			5,058.80		
Total Receipts	79,973.31	21,827.32	5,957.33	-	5,694.01	5,504.00	1,330.00
Total	789,307.29	1,534,219.63	67,878.92	197.88	13,409.78	76,596.23	4,073.97
Total Disbursements	157,753.10	279,313.79	18,736.52	-	8,874.46	4,625.44	1,868.73
Cash & Securities	631,554.19	1,254,905.84	49,142.40	197.88	4,535.32	71,970.79	2,205.24
3/31/2020							

Postage fund \$125.00

General Fund

April Payroll and benefits	Elementary	\$44,500.05
	Junior High	7,937.76
	High School	25,298.05
	Federal programs	12,424.35
	Administration	18,575.57
	Care of buildings	7,390.82
	Transportation	4,589.18
	Extra-curricular	2,362.97
A & B Business Inc.	printer/copier	344.55
City of Doland	water/sewer	225.88
Clausen Sanitation	monthly garbage service	187.00
Cole Paper Inc.	supplies	958.42
Dakota Convenience Store	gas/fuel	696.28
East Area Publishing	minutes	231.01
Expetec of Aberdeen	purch services	2,744.00
Full Circle Ag	oil change	59.44
James Valley Telecommunications	phone/internet	576.56
JW Pepper & Son	music band	87.99
McLeods Printing & Office	election supplies	56.03
Noethlich, N	mileage/library	98.28
Northern Valley Communication	internet	111.90
Northwestern Energy	gas/electric	832.18
NSU	book charges/spring	79.64
Office Peeps	supplies/paper	552.53
Petty Cash	postage	3.95
Redfield Press	discover spink/ad	180.00
Sanford Health Plan	flex spending	11.56
Wipf, S	driving	45.00
<i>Total General Fund</i>		<i>\$131,072.96</i>

Capital Outlay Fund

A & B Business Inc.	printer/copier	\$1,087.89
Gray Construction	draw 10	156,653.00
Riverside Technology	laptop	599.00
<i>Total Capital Outlay Fund</i>		<i>\$158,339.89</i>

Special Education Fund

April Payroll and benefits		\$16,436.98
Community Memorial Hospital	pt	336.37
<i>Total Special Education Fund</i>		<i>\$16,773.35</i>

Enterprise Funds

Child and Adult Nutrition Fund

April Payroll and Benefits		\$4,416.52
Camrose Colony	remib lunch	510.00
Child and Adult Nutrition	food	11.85
Clausen Sanitation Inc.	garbage	125.00
Cole Paper	supplies	181.74
Dean Dairy Holdings	milk	247.67
Doland United Methodist Church	gas/electric/water	410.35
Earthgrains Baking Company	bread	168.72
Hillside Colony	reimb lunch	1,088.60
LaBrie, Cindy	reimb supplies	34.91
US FoodService	supplies/food	1,833.09
Total Child and Adult Nutrition		\$9,028.45

PreSchool Fund

April Payroll and Benefits		\$1,724.23
Hansen, A	refund	140.00
Hulscher, J	refund	140.00
Knox, M	refund	200.00
Larson, H	refund	140.00
Wipf, B	refund	140.00
Total PreSchool		\$2,484.23

Action 20-101: Motion by Houghtaling, 2nd by Schneider to approve the consent agenda with approval of the minutes from March 9, 2020, regular meeting, treasurer’s report from March 2020, unadjusted financial statements, status of expense, status of revenue, revenue and expense reports, adjusted journal entries for March 2020, payroll for March 2020, approval of library report, approval of business office report, and approval of bus report. Hansen-ayes, Houghtaling-ayes, Noethlich-ayes, Moes-ayes, and Schneider-ayes.

Mr. Wieseler gave the board an updated on the distance learning for the school district. Mr. Wieseler is impressed with the students and staff.

Mr. Hulscher gave information on the COVI-19 with the school calendar, days switched March 23 became in service day and March 27 became a school day, the school is participated in the meal service program for students to pick up, curriculum has been talked about with teachers, chromebooks did not go home from grades 3-8, no semester test for students in grades 7-12, collecting and delivering items for students-staff has started to wear masks and gloves when delivering and collecting things, school is trying to collect as little as possible with a goal of teachers sending zero home and zero collected from students, collection will be week of April 20, and one time toward the end like May 14. If May 14 is collection then would like to deliver meals 2 times that week, end of the year is looking like the last w days of school bring in kids and/or families in for “checkout”. This would be time to hand in textbooks, computers, hand back items, and possibly hand out “summer learning packet” especially to the lower grades, be think of “what if’s” in regards to if we are still social distancing September 1st, Staffing(per Governor’s request) Para’s, bus drivers, and assistant cook have been paid their hours agreed to in their work agreements. We have rotated who come in on the days to prepare meals, prepare packet, and delivery. Custodian wer told last week-April 6, to clean the school again, and not come back until April 14 with regular pay. The calendar end date for school year? Graduation information collected from the

seniors and most of senior parents. The senior trip will get money back and give student airline tickets. Staffing-letter of resignation were read from Taya Glanzer and Pam Trautner, educational structure? Angela Remily will be student teaching this fall. Building update-Shop is ready, along with several other classrooms would be ready. Locker, gates, doors, window, white boards, bathrooms are getting tile, and work has started on bathroom fixtures, kitchen door is being changed, walk in cooler/freezer up, hoods will be installed tomorrow. IS Restaurant gave a quote for a credit of \$889.00 for hood installation, with a second quote for stainless steel wall behind dishwasher of \$1,200 for change order? Registration forms for 2020-2021 classes have been emailed to students in grades 8-11. Midterm is April 22. Plan to send 4th quarter midterm with their current semester grade on it as well. No drivers education-did not meet the minimum requirement of 8 students. Track practiced was started on March 10th. Mrs. Knox sent workout to kids for the next three weeks. Golf and track have been cancelled as well as the state wrestling and state basketball tournaments from this winter. State FFA, State FCCLA, and State Student Council are all cancelled. The FFA is planning on doing CDE's online. The pre school ended 3 year olds pre school on March 12. The 4 year old preschool has been sent packet home for learning until May 1st. State testing has been waived. The Preschool has moved out of the building at the end of March. When do you want to move out of the church? Do you want to donate the fridge to the church? May 1st the football field light on all night? In honor of the medical workers and those who have lost during the pandemic. Angela Remily presented information on the playground. She gave drawing of a proposed playground.

The current enrollment for Clark Colony is 15, Camrose Colony is 8, Hillside Colony Elementary is 20, Hillside Colony High School is 10, Doland Attendance Center is 87 for a total of 140 without pre school. Projected enrollment for the 2020-2021 is to be 138.

The school election will not be held on April 14, 2020, Tuesday. The Secretary of State and the Legislature have postponed all elections. The Doland School will schedule new election date of June 9, 2020, with the city if possible.

Action 20-102: Motion by Moes, 2nd by Houghtaling, to move election day to June 9, 2020. Hansen-ayes, Houghtaling-ayes, Noethlich-ayes, Moes-ayes, and Schneider-ayes.

Action 20-103: Motion by Moes, 2nd by Schneider, to accept and sign the contract from Mrs. Melissa Knox as track coach for the 2019-2020 for 50% of contract amount. The contract will be paid in the amount of \$1,980.48. Hansen-ayes, Houghtaling-ayes, Noethlich-ayes, Moes-ayes, and Schneider-ayes.

Action 20-104: Motion by Hansen, 2nd by Moes to surplus the fridge that is located in the Doland United Methodist Church. The fridge has no value. The Board of Education will donate the fridge to the Doland United Methodist Church in Doland. Hansen-ayes, Houghtaling-ayes, Noethlich-ayes, Moes-ayes, and Schneider-ayes.

Action 20-105: Motion by Hansen, 2nd by Schneider, to accept the bid for the 2020-2021 with Avera Pace/Dean Foods with the fluid milk escalator clause. Hansen-ayes, Houghtaling-ayes, Noethlich-ayes, Moes-ayes, and Schneider-ayes.

Action 20-106: Motion by Schneider, 2nd by Houghtaling, to approve the wage for Mrs. Kimberly Olson, as a special education for extended school year at the hourly rate of \$33.36. Hansen-ayes, Houghtaling-ayes, Noethlich-ayes, Moes-ayes, and Schneider-ayes.

Mrs. Lewis gave information on the State of SD Legislative Session. At the time of this meeting, the means of financing for the school district's is 2% increase. However the SD Legislative might need to hold a special session in June 2020 to look at funding and revenue with the impact due to COVID 19. The board was given a budget with a increase of 2% which will be ready for board in June. Mrs. Lewis did speak on the revenue and expenses for the past year.

Action 20-107: Motion by Houghtaling, 2nd by Moes, to approve adjustment on the bid with IS Restaurant Design & Equipment in the amount of \$889.00 credit for hood installation. To accept the bids for the stainless steel wall behind the dishwasher in the amount of \$1,200.00. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Mrs. Lewis spoke on the agency accounts must be a student fund. The School district will not be able to keep funds that is not a student fund. The music stands have been ordered for the music council.

Mr. Hulscher gave an update on building.

Action 20-108: Motion to Schneider, 2nd by Hansen, to approve and keep the current school calendar for the 2019-2020. The last day of school will be May 21, 2020. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Action 20-109: Moes introduced the following resolution and moved for its adoptions: **Resolution No. 4**, *By resolution*, the school board of the Doland School has authorized membership in the South Dakota High School Activities Association for the high school(s) under its jurisdiction as hereinafter listed: Doland High School. This is to be for the period which begins July 1, 2020, and ends on June 30, 2021, with the supervision, control, and regulation of any and all high school interscholastic activities begin delegated to said Association. In addition, the above-mentioned School Board has ratified the Constitution, By-Laws, and rules of the South Dakota High School Activities Association as of July 1, 2020, and agrees to conduct its activities programs within the framework of these instruments. The second of the resolution by Houghtaling. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Natasha Noethlich, Board Chairperson

Date

Jim Hulscher, Superintendent

Action 20-110: Schneider introduced the following resolution and moved for its adoptions: **Resolution No. 5**, *be it hereby moved and resolved* by the DOLAND SCHOOL DISTRICT School Board of the DOLAND SCHOOL DISTRICT, acting pursuant to SDCL ch. 1-24 and SDCL 13-1—3, 13-8-39, and general authority of SDCL title 13, and hereby adopts, approves, and ratifies the ASB Workers' Compensation Trust Fund Participation Agreement as attached hereto as EXHIBIT A, effective as of the time of adoption of this Motion.

Be IT Further Moved and Resolved that the protective Trust Joint Powers Agreement and Bylaws are hereby adopted, and further that actions taken under prior versions of the ASB Protected Trust Joint Powers Agreement and Bylaws and ASB Workers Compensation Trust Fund participation Agreement since the time and date the District initially joined said Trust are hereby ratified and approved to the same extent and effect as if each amendment thereto had been separately submitted and approved at the time of tis adoption.

Be it further moved and resolved that the Superintendent and Business Manager are hereby authorized to execute, on behalf of the District, the present ASB Worker’s Compensation Fund Participation Agreement as it presently exists and may from time to time be amended and approved pursuant to the Bylaws herein adopted. Each succeeding Participation Agreement changing in any manner benefits, contributions, or obligations arising under the Workers’ Compensations Fund shall be submitted to the Board for approval prior to execution by the Superintendent and Business manager.

It is further moved and resolved that coverage provided in the ASB Worker’s compensation Fund Participation Agreement shall extend from 12:01 a.m. CST, July 1, 2020, to 12 midnight CST, June 30, 2021. The projected contribution required for such coverage as provided in the ASB Workers’ Compensation Fund participation Agreement is \$9,341.00

There is hereby delegated to the Superintendent and authority to carry out, or to further delegated subject to his supervision and responsibility, the obligations of the District identified in the Bylaws approved herein, the Participation Agreement, and Master Contracts provided by the Trust Administrator. Finally, the Board hereby agrees to indemnify the Trust and its members, pursuant to the process established in the bylaws approved herein, the full amount of any assessment levied by the Trust Board pursuant to the Bylaws and the full amount of any contributions agreed to in the current or subsequent Participation Agreements approved by the Board as submitted upon proper vouchers.
Done the 13th day of April, 2020, at Doland, South Dakota.

Natasha Noethlich
School Board President

I hereby certify that the foregoing Motion was adopted by the Doland School District in open session at the regularly-called meeting on the 13th day of April, 2020.

Elisabeth J. Lewis, Business Manager
Resolution 2nd by Hansen, Hansen-ayes, Houghtaling-ayes, Noethlich-ayes, Moes-ayes, and Schneider-ayes.

Action 20-111: Hansen introduced the following resolution and moved for its adoptions: **Resolution No. 6**, *Be it hereby moved and resolved* by the Doland School Board of the Doland School District, acting pursuant to SDCL ch. 1-24 and SDCL 13-10-3, 13-8-39, and the general authority of SDCL title 13, and hereby adopts, approves, and ratifies the ASB Property and Liability Trust Participation Agreement, effective as of the time of adoption of this Motion.

Be it further moved and resolved that the Protective Trust Joint Powers Agreement and Bylaws and hereby adopted, and further that actions taken under prior versions of the Fund Participation Agreement since the time and date the District initially joined said Trust are hereby ratified and approved to the same extent and effect as if each amendment thereto had been separately submitted and approved at the time of its adoptions.

Be it further moved and resolved that the Superintendent and Business manager are hereby authorized to execute, on behalf of the District, the present ASB Property and Liability Fund Participation Agreement as it presently exists and may from time to time be amended and approved pursuant to the Bylaws herein adopted. Each succeeding Participation Agreement changing the obligations arising under Property and

Liability Fund shall be submitted to the Board for approval prior to execution by the Superintendent and Business Manager.

It is further moved and resolved that coverage provided in the ASB Property and Liability Fund Participation Agreements shall extend from 12:01 a.m. CST, July 1, 2020, to 12 midnight CST, June 30, 2021. The contribution required for such coverage is outlined in the ASB Property and Liability Fund renewal packet.

TOTAL CONTRIBUTION FOR ALL COVERAGES, INCLUDING LOSS FUND, ADMINISTRATIVE FEE, LOSS CONTROL, AND LOCAL AGENT COMMISSIONS, IF APPLICABLE, UNDER THE PROPERTY AND LIABILITY FUND PARTICIPATION AGREEMENT IS \$35,266.00

There is hereby delegated to the Superintendent to authority to carry out, or it further delegate subject to his supervision and responsibility, and obligations of District identified in the Bylaws approved herein, the Participation Agreement, and Master Contracts provided by the Trust Administrator. Finally, the Board hereby agrees to indemnify the Trust and its members, pursuant to the process established in the Bylaws approved herein, the full amount of any assessment levied by the Trust Board pursuant to the Bylaws and the full amount of any contributions agreed to in the current or subsequent participation Agreements approved by the Board as submitted upon proper vouchers.
Done this 13th day of April, 2020, at Doland, South Dakota.

Natasha Noethlich
School Board President

I hereby certify that the foregoing Motion was adopted by the Doland School Board in open session at a regularly-called meeting on 13th day of April, 2020.

Elisabeth J. Lewis, Business Manager
Resolution was seconded by Moes, Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Action 20-112: Motion by Schneider, 2nd by Houghtaling, to sign and approve the negotiation agreement for the 2020-2021 school year with the Doland Education Association (DEA). Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Action 20-113: Motion by Schneider, 2nd by Moe, to sign contact for Mr. Jim Hulscher, as superintendent, principal, special education director, and athletic director for the 2020-2021 school year. His salary will be determined at a later date. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Action 20-114: Motion by Moe, 2nd by Houghtaling, to sign contact Mr. Jeremy Wieseler, as principal for the 2020-2021 school year. His salary will be determined at a later date. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Action 20-115: Motion by Schneider, 2nd by Houghtaling, to sign contracts for teaching and extra curricular contracts for the 2020-2021 school year for non continuing status: Meagan Bishop, Madison Claymore, Dustin Riedel (JH football and JH boys basketball), Emily Grabow, and Katrina Smith (vocal and band). Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Action 20-116: Motion by Hansen, 2nd by Moes, to offer teaching contracts and extra curricular contract for the 2020-2021 school year for the continuing status: Ann DesLauriers, Christine Hanten, Amanda Johnson, Jaclyn Hulscher, Bailey Coats (FFA advisor), Brianna Geary (yearbook advisor and social media), Melissa Knox (fundraiser/trip advisor, on site technology, and assistant track), Katy Lyren(oral interp and all school play), Kimberly Olson(Infinite Campus), Betty Satter, Christina Shottenkirk, and Megan Ulrich. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Mr. Hulscher read a letter of resignation from Miss Pamela Trautner. Action 20-117: Motion by Schneider, 2nd by Houghtaling, to accept the resignation of Miss Trautner at the end of the 2019-2020 school years. The Board of Education would like to thank Miss Traunter for her seven years service and dedication to the students of the Doland School District. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Mr. Hulscher read a letter of resignation from Mrs. Taya Glanzer. Action 20-118: Motion by Hansen, 2nd by Houghtaling, to accept the resignation of Mrs. Glanzer at the end of the 2019-2020 school years. The Board of Education would like to thank Mrs. Glanzer for her five and half years service and dedication to the students of the Doland School District. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Action 20-119: Motion by Houghtaling, 2nd Moes, to approve the transfer of funds from the general fund to the pre school fund for \$3,000.00. This is not a loan. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Action 20-120: Motion by Hansen, 2nd by Houghtaling, to pay hourly employees during the COVID 19 pandemic. The school will not pay for hour during the week of March 17 to 22, 2020, unless employee punch in on timecard. Starting the week of March 23, 2020, until the end of the school year which is May 21, 2020, hourly employees will be paid by the hours on the work agreement. If hours are not set in work agreement than an aveage will be take from the 2019-2020 school years to get the weekly average of hours for employee. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-abstain, and Schneider-eyes.

The next regular scheduled board meeting will be held on Monday, May 11, 2020, at 5:00 p.m.

Action 20-121: Motion by Schneider, 2nd by Hansen, to adjourn the meeting at 7:00 p.m. Hansen-eyes, Houghtaling-eyes, Noethlich-eyes, Moes-eyes, and Schneider-eyes.

Natasha Noethlich, Board Chairperson

Date

Elisabeth Lewis, Business Manager

Published once at the total cost of \$

The addition of signatures to this page verifies these minutes are official. I hereby certify that these minutes were emailed to the Doland Times Record on Monday, April 27, 2020. Elisabeth J. Lewis, business official.