

Doland School District # 56-2

Board of Education Meeting

July 08, 2019, Monday, at 7:00 p.m.; Superintendent's office

Anyone wanting to be on the agenda is to notify the Superintendent and state the purpose.

Agenda: Motion to approve agenda as presented or amended.

1. Call to Order with members present. Approve agenda as proposed or amended.
2. Welcome of visitors Katy Lyren and Bailey Coats

Conflicts Disclosure: "an inquiry for conflicts disclosure prior to considerations of any substantive matters; the person subject to the Act publicly discloses his or her interest in a contract, direct benefit or other conflict with any matter on the agenda; the person is underlying the conflict is fair, reasonable, and not contrary to public interest; and the disclosure is included in the minutes which are publicly available." SDCL Ch 3-23

Public Time-

Motion to approve to consent agenda

Consent Agenda: (A consent agenda item maybe removed from consent agenda at the request of a board member.)

1. Approval of minutes of June 27, 2019, special board meetings as drafted or amended.
2. Approval of July 2018 district bills for payment.
3. Consideration and approval of financial reports.
4. Approval and/or correction of financial reports.

Reports: Administrative

1. Mr. Hulscher, Superintendent

Old Business/Continuing Business:

1. Bids for fuel/gas and bread. **Motion to approve** the quote from Bimbo Bakery/Sara Lee bread bid for the 2019-2020.

Motion to approve the quote for fuel/gas

2. **7:15 p.m. Budget hearing for 2019-2020 Revenue and Expenses**

Motion for nomination petitions filed 3 year terms by Jeremy Moes, and Natasha Noethlich and 1 year term by appointment for Jan Houghtaling

Adjournment with 2018-2019 board members

Motion to adjourn 2018-2019 board

Reconvene 2019-2020 School Board

1. Call to order by the Superintendent Jim Hulscher

Organization of the School Board

1. Administer Oath to Jeremy Moes, and Natasha Noethlich (three year term) and Jan Houghtaling (1 year term)

- Open nominations for election of School Board Chairperson and Vice Chairperson.

Motion by _____ to cast a ballot for _____ as Chairperson (unanimous)

Was declared Chairperson for the 2019-2020

Motion by _____ to cast ballot a for _____ as Vice Chairperson

The Chairperson appointed the following members for 2019-2020

- Appointment of board members to the following committees:

2018-2019

Lunch appealer	Moes
Wellness Policy Committee	Noethlich & Schneider
Legislative person (LAN ASBSD)	Noethlich
Professional Practice Committee	Noethlich and Hansen
Negotiating Committee	Noethlich and Schneider
Pupil Transportation	Hansen
Building Maintenance	Moes
Merlin Hahn Scholarship	Schneider
Colony Representatives	Hansen and Houghtaling
Cooperative for athletics	Schneider and Noethlich
Doland Community Foundation	Hulscher
Technology Committee	Hansen
Building and Capital Outlay	Houghtaling and Moes
North Central Special Education Cooperative	Schneider (wants off)

Motion to approve consent agenda

Consent Agenda: (A consent agenda item maybe removed from consent agenda at the request of a board member.)

- Set date and time for regular school board meetings, second Monday of the month, in the Superintendent's office at 8:00 p.m. with November through March at 7:00 p.m., with consideration to reschedule the meeting dates, times, and places when deemed necessary or appropriate.
- Designated the Doland Times Records as the official newspaper for FY 2020.
- Designate Farmers State Bank in Turton, SD for the general fund, special education fund, capital outlay fund, pension fund, preschool account. Designate Bank of the West in Redfield, SD for the trust and agency accounts and child and adult nutrition account. **Might change mid year after current check supply gone**
- Designate Business Manager, Superintendent, and Chairperson of the School Board to sign checks on account, to borrow money or obtain credit and to release account information to the business manager or Chairperson of the Board; to designated the business manager to have access to on line banking services; and to send letter of instruction to the designated banks that the business manager can only transfer funds from account to account and funds cannot be withdrawn.
- Designate a vice chairperson, in absence of Chairperson of the Board, to be able to sign checks on account.

6. Designate the legal counsel/school attorney as Rodney Freeman of Churchill, Manolis, and Freeman of Huron.
7. Designate Business manager as custodian of all district accounts which includes general, special education, pension, capital outlay, and trust and agency for the 2019-2020.
8. Authorized business manager to continue to existing funds and establish new accounts and to invest and reinvest fund in local institution which serve the greatest advantage to the District.
9. Appoint business manager to handle the finances for the Trust and Agency Accounts, Title I, REAP, and federal funds for the fiscal year 2020.
10. Authorize Superintendent to administer or direct federal programs with Consolidated Application (Title programs) and related ESSA compliance issues assigned to principals.
11. Designate that interest accrued in funds go into the general fund.
12. Authorized Superintendent to close school in emergency situations and in case of inclement weather and set chain of command in event the Superintendent is absent.
13. Authorized and adapt the state rate for reimbursement of mileage and adult meals and lodging best available state rate and published state rates for out-of-state depending upon location.
14. Authorized the following for student meals who are participating in a state or national event; breakfast \$4.00, lunch \$5.00, and supper \$8.00.
15. Authorize to maintain \$1, 500 in the imprest fund to cover official's fee, mileage, registration, meals, and making cash boxes for school activities and concession stands, and \$125.00 in a postage fund. (SDCL 13-18-16/17)
16. Authorize administration to pay vouchers requiring immediate payment subject to \$1,000.00 limitation and pay vouchers that have an early payment discount that the Board previously approved as a bid.
17. Designate Audrey Remily and Jean Albrecht as surrogate parent for students on IEP's, when no parent can be identified, the whereabouts of parents cannot be discovered or the child is a ward of the state.
18. Approve the fiscal year 2020 internet safety policy for the District.
19. Appoint superintendent to retain asbestos management plans indefinitely and provide annual written notification to parents, teachers, and employees of the availability of the plan, Dan Duenwald as asbestos officer
20. Authorize superintendent to institute NSLP and School Breakfast Agreement.
21. Adopt the food safety plan, HACCP-Based standard operating procedures.
22. Approve membership into ASBSD for the 2019-2020 school year.
23. Authorize superintendent to institute ASBSD school bus mutual assistance pact.
24. Authorize purchasing agents of Cindy LaBrie for CANS, Jim Hulscher and Elisabeth Lewis
25. Designated superintendent as the truancy and HIPPA officer.

26. Designated Superintendent as the Title III officer.
27. Designate Jeremy Wieseler, principal as district's homeless liaison.
28. Designate Jeremy Wieseler, principal as Title IX officer.
29. Designate Jeremy Wieseler, principal as 504 liaison.
30. Approve peripheral sports and other volunteer school workers such as chain gang, line judges, PTO ticket takers, assistant coaches, volunteer coaches, volunteer drivers, school board members, etc. to be included in the school's worker's compensation insurance coverage.
31. Appointment of Pro Rate Services of Stratford, SD for bus driver drug and alcohol screening.
32. Appoint Elisabeth Lewis, business manager for the fiscal year 2020 school year with bond with Associated School Protective Trust for business manager and superintendent.
33. Appointment Elisabeth Lewis as representative of the district insurance with Northern Plains Insurance Pool.
34. Appointment Elisabeth Lewis as representative of the South Dakota Retirement System.

New Business:

Handbook changes -Friday Tutoring hours

The Board of Education set the following rates for 2019-2020

1. Set board member per diem (currently \$60.00 per meeting) Maybe up to \$75.00
2. Set rate for substitute teachers for 2019-2020 school year
 - Certified substitute \$100.00 per day (Recommend increasing \$5.00)
 - Non certified substitute \$90.00 per day (Recommend increasing \$5.00)
 - Set rate for substitute bus drivers for 2019-2020 school year
 - Suburban route \$ 45.00 per round trip (a.m. and p.m. route) (increase 18-19)
 - Nexi bus or mid bus \$55.00 per round trip (a.m. and p.m. route)(increase 18-19)
 - Substitute on bus route \$70.00 per round trip (a.m. and p.m. route)
 - Extra-curricular bus driver \$10.00 per hour
 - Extra-curricular bus driver overnight at event \$100.00 per day
 - Anyone who drive suburban/car to practice or game \$35.00 round trip (to and from event)
 - Anyone who drive a bus to practice or game \$45.00 round trip (to and from event)
 - A coach driving a bus, car, or suburban to practice \$15.00 round trip (to and from)
 - A coach driving a bus, car, or suburban to game \$25.00 round trip (to and from)

3. Election workers (currently \$150.00 per person) Recommend \$150.00 per person for day which includes training
4. Ticket seller \$25.00 per game (increase from 18-19 no ticket takers)
5. Kitchen substitute (currently \$9.25 per hour) recommend \$9.50 per hour

Motion to approve the prices for lunch and breakfast

6. Establish lunch prices for the 2019-2020 school year

	2018-2019	Recommend
Breakfast: Student price	\$1.45	\$1.65
Reduced price	0.30	0.30
Adult price	2.20	2.30
Lunch: student price	\$2.20	\$2.30
Reduced price	0.40	0.40
Adult price	3.65	3.75
Milk	0.50	0.50
Second meal	1.20	1.25

7. Establish the admission prices for 2018-2019 school year

Activity passes

Student Pass \$25.00

Adult Pass \$50.00

Golden Pass free for a person 65 years or older living in the Doland School District .

Gate prices

Student admission: \$3.00 double header \$4.00

Adult \$5.00 double header \$6.00

8. Motion by to approve the following legal statements as the positions held by the District: (1) Parental Involvement in Title I and other programs, (2) Non-Discrimination, (3) Rights under the Family Educational Rights and Privacy Act (FERPA), (4) Due Process under SDCL 13-32-4, (5) Individual Education Program in compliance with Public Law 94-142 for mentally or physically impaired, (6) Compliance with GEPA 472, and (7) Verification of compliance with Title I Part 1, Section 1119, that all staff in this school have met these requirement that all Title I paraprofessionals have an associate degree, 48 college credits, or have passed the state test (ParaPro). All Title I teachers are highly qualified. All teachers teaching core subject areas are highly qualified. A full rendering of these statements is available in the school business office

8. Motion to approve the North Central Special Education Comprehensive Plan for the 2019-2020 school year.
9. Motion to approve and sign the contract with Hillside Colony and Camrose Colony for food service agreement.
10. Motion to amend the 2019-2020 school calendar to make September 20, 2019, as a regular day of school and to make September 27, 2019, as a tutoring day.
11. Motion to offer contracts to Bob Ragatz, Jim Wagner (p.m.), Thomas Whitley, Jessica Johnson-Smith (a.m.) as bus route drivers.
12. Motion to offer Kimberly Olson, DDN campus; Melissa Knox, Technology; Brianna Geary, Social media for the 2019-2020.

The next regular schedule board meeting will be on August 12, 2019, at 8:00 p.m.

Motion to adjourn the meeting

Adjourn