

Minutes of Doland School District #56-2
School Board Proceedings
Board of Education Annual Meeting July 10,2024

The annual meeting of the Doland School District #56-2, Spink County, South Dakota was held on July 10, 2024, with the following members present: Craig Hansen, Chad Felderman, Jeremy Moes, Sarah Lambert and Amy Hofer. Others in attendance: Superintendent Garrett Schmidt, Principal Jeremy Wieseler, Brianna Geary and Business Manager Shelly Wipf.

Consideration of Disclosure of conflict-of-interest Authorization: None presented
Board Communication and Introduction of Visitors-Open Forum: None

At 8:17 a.m., Superintendent Schmidt called to order the first meeting of the school year 2024-2025. Chad Felderman and Amy Hofer took the Oath of Office.

Superintendent Schmidt took nominations for the 2024-2025 Chairperson.

Action 25-001: Motion by Felderman 2nd by Lambert to nominate Hansen, to cease nominations and cast a unanimous ballot for Hansen as Chairperson. All ayes.

Hansen was declared Chairperson for the Board of Education for 2024-2025 year. Chairperson Hansen asked for nomination for the 2024-2025 Vice Chairperson.

Action 25-002: Motion by Moes, 2nd by Felderman, to nominate Lambert, to cease nominations, and cast a unanimous ballot for Lambert as Vice Chairperson. All ayes.

Action 25-003: Motion by Felderman, 2nd by Moes to approve the following appointments of board members to the following committees for 2024-2025:

- Lunch appealer-Lambert
- Wellness Policy committee- Hansen and Lambert
- Legislative person (LAN ASBSD)-Felderman
- Professional Practice Committee- Hansen and Moes
- Negotiating Committee- Moes and Felderman
- Pupil Transportation- Hofer
- Building Maintenance-Moes
- Merlin Hahn Scholarship-Felderman
- Colony Representative-Hansen and Moes
- Cooperative for athletics-Moes and Felderman
- Doland Community Foundation-Wieseler
- Technology Committee-Hansen and Lambert
- Building and Capital Outlay- Moes
- North Central Special Education Cooperative- Hofer
- StartWell-Hofer and Lambert
- Library Board - Lambert

Action 25-004: Motion by Felderman, 2nd by Moes to approve the consent agenda. All Aye

- A. Set date and time for regular school board meetings for the second Monday of the month, in the Superintendent's office at 8:00 p.m. with November through March at 7:00 p.m., with consideration to reschedule the meeting dates, times, and places when deemed necessary or appropriate.
- B. Designate official newspaper for FY 2025 (Redfield Press)
- C. Designate Depositories for 2024-2025 Farmers State Bank in Turton, SD for the general fund, special education fund, capital outlay fund, preschool fund, the trust and agency accounts and child and adult nutrition account, Heartland State Bank-Certificates of Deposit and SD FIT savings investment.
- D. Designate Business Manager, Superintendent, and Chairperson of the School Board to sign checks on account, to borrow money or obtain credit and to release account information to the business manager or Chairperson of the Board; to designate the business manager to have access

- to online banking services; and to send letter of instruction to the designated banks that the business manager can only transfer funds from account to account and funds cannot be withdrawn.
- E. Designate a vice chairperson, in absence of Chairperson of the Board, to be able to sign checks on account.
 - F. Designate the legal counsel/school attorney as KSB School Law
 - G. Designate Business manager as custodian of all district accounts which includes general, special education, capital outlay, and trust and agency for the 2024-2025.
 - H. Authorized business manager to continue to existing funds and establish new accounts and to invest and reinvest fund in local institution which serve the greatest advantage to the District.
 - I. Appoint business manager to handle the finances for the Trust and Agency Accounts, Title I, REAP, and federal funds for the fiscal year 2025.
 - J. Authorize Superintendent to administer or direct federal programs with Consolidated Application (Title programs) and related ESSA compliance issues assigned to principals.
 - K. Designate that interest accrued in funds go into the general fund.
 - L. Authorized Superintendent to close school in emergency situations and in case of inclement weather and set chain of command in event the Superintendent is absent.
 - M. Authorized and adapt the state rate for reimbursement of mileage and adult meals.
 - N. Authorized the following for student meals who are participating in a state or national event; (rates: breakfast \$8.00, lunch \$10.00, and supper \$15.00.)
 - O. Authorize to maintain \$1,500 in the imprest fund to cover official's fee, mileage, registration, meals, and making cash boxes for school activities and concession stands, and \$125.00 in a postage fund. (SDCL 13-18-16/17)
 - P. Authorize administration to pay vouchers requiring immediate payment subject to \$1,000.00 limitation and pay vouchers that have an early payment discount that the Board previously approved as a bid.
 - Q. Designate Audrey Remily and Jean Albrecht as surrogate parent for students on IEP's, when no parent can be identified, the whereabouts of parents cannot be discovered or the child is a ward of the state.
 - R. Approve the fiscal year 2025 internet safety policy for the District.
 - S. Appoint superintendent to retain asbestos management plans indefinitely and provide annual written notification to parents, teachers, and employees of the availability of the plan.
 - T. Authorize superintendent to institute NSLP and School Breakfast Agreement.
 - U. Adopt the food safety plan, HACCP-Based standard operating procedures.
 - V. Approve membership into ASBSD for the 2024-2025 school year.
 - W. Authorize superintendent to institute ASBSD school bus mutual assistance pact.
 - X. Designated superintendent as the truancy and HIPPA officer.
 - Y. Designate Jeremy Wieseler, principal, as district's homeless liaison.
 - Z. Designate Jeremy Wieseler, principal, as Title IX officer.
 - AA. Designate Jeremy Wieseler, principal, as 504 liaison.
 - BB. Approve peripheral sports and other volunteer school workers such as chain gang, line judges, PTO ticket takers, assistant coaches, volunteer coaches, volunteer drivers, school board members, etc. to be included in the school's worker's compensation insurance coverage.
 - CC. Appointment of Pro Rate Services of Stratford, SD for bus driver drug and alcohol screening.
 - DD. Appoint Shelly Wipf, business manager for the 2024-2025 school year with bond with Associated School Protective Trust for business manager and superintendent.
 - EE. Adopt the special education comprehensive plan for the 2024-2025 school year.

Action 25-005: Motion by Hofer, 2nd by Lambert, to set the following rates for 2024-2025. All Aye.

- A. Board member per diem (currently \$75/mtg)
- B. Substitute teachers (currently \$130/day Certified, \$120/day non-Certified)
- C. Substitute Para (currently \$100/day)
- D. Substitute Drivers:
 - *CDL Route \$100/round trip (am & pm) (Bus 1,4,or7)
 - *Extra-curricular bus driver minimum wage currently \$11.20/hour
 - *Extra-curricular bus driver overnight at event \$100/day
 - *Suburban Route \$65/ round trip (am & pm)

*Nexi or Mid Bus Route \$75/ round trip (am & pm)

*Anyone driving a 14 passenger or under vehicle to practice or game \$65 round trip to & from event

*Anyone driving a CDL bus Over 14 passengers to practice or game \$75 round trip to & from event

*Coach driving a 14 passenger or under vehicle to practice \$25/ round trip to & from

*Coach driving a 14 passenger or under to game/event \$35/ round trip to & from

*Coach driving a CDL bus Over 14 passengers to practice or game \$50 round trip to & from event

E. Election Workers (currently \$150/day/person)

F. Substitute Kitchen \$15.00/hour

Action 25-006: Motion by Moes, 2nd by Lambert, to approve the following legal statements as the positions held by the District: (1) Parental Involvement in Title I and other federal programs, (2) Non-Discrimination, (3) Right under the Family Education Rights and Privacy act (FERPA), (4) due process under SDCL 13-32-4, (5) Individual Education Program in compliance with Public Law 94-142 for mentally or physically impaired, (6) Compliance with GEPA 472, and (7) Verification of compliance with Title I Part I, Section 1119, that all staff in this school have met these requirements that all Title I paraprofessional have an associate degree, 48 college credits, or have passed the state test (Para Pro). All Title I teachers are highly qualified. All teachers teaching core subject areas are highly qualified. A full rendering of these statements is available in the school business office. All ayes.

Action 25-007: After discussing motion by Moes, 2nd by Lambert, to Establish the 2024-2025 lunch prices as follows: PK-6 (Elementary) \$2.50, 6-12 (Jr. High & High School) \$3.00, Seconds \$1.50, Milk \$0.50, Adult /Non enrolled student \$5.50. 2024-2025 Breakfast prices as follows: PK-6 (Elementary) \$2.00, 6-12 (Jr. High & High School) \$2.50, Adult /Non enrolled student \$3.50. All Aye.

Action 25-008: Admission Prices: No change.

Action 25-009: Ticket Seller pay: No change.

Action 25-010: Motion by Moes and 2nd by Felderman to approve the policy and handbooks updates to the following sections: 2006, 2009, 3003.1, 3004.1, 3017, 3019, 3031, 3038, 3053, 3057, 3058, 4011, 4013, 4037, 4059, 4061, 5003, 5004, 5008, 5026, 5052, and 6025. All Aye. The policy and handbooks are available on the school website. www.dolandschool.com

Action 25-011: Motion by Moes, 2nd by Felderman to enter executive session for personnel (1) & student (2) per SDCL 1-25-2. All Aye 8:43 am EXIT: Brianna Geary, Shelly Wipf and Jeremy Wieseler. Chairperson Hansen declared the executive session over and reconvened into regular session at 9:10 am

Action 25-012: Motion by Felderman, 2nd by Moes, to accept Melissa Underberg's resignation and advertise the position. All Aye.

Action 25-013: Motion by Moes, 2nd by Felderman, to hire Candice Mason as the assistant cook \$19.26/hour and Alan Rowe as the assistant custodian \$15.50/ hour beginning August 11, 2024. All Aye.

Action 25-014: Motion by Moes, 2nd by Felderman, to approve participation in the Teacher Apprenticeship Pathways program. All Aye.

Action 25-015: Motion by Felderman, 2nd by Lambert, to hire Ann DesLauriers for Summer SpEd at \$43.10/hour. All Aye.

The next regular board meeting will be August 13, 2024, at 7:30 a.m.

Action 25-016: Motion by Felderman, 2nd by Moes, to adjourn the meeting at 9:20 a.m. All aye

Craig Hansen

Date

Board Chairperson

Shelly Wipf
Business Manager

Published once at the total cost of \$

The addition of signatures to this page verifies these minutes are official.

2024-2025

Staff	Salary/Wage	Extra Duties
Sherry Board	\$18.34	Bus Route \$100.00
Wayne Board		AM CDL Bus Route \$95.00
Amanda Boomsma		Assistant Cross Country Coach \$3,704.75
Josh Claymore	\$12,500.00	Co-Assistant Golf Coach \$1,911.74
Madison Claymore	\$51,041.77	Co-Assistant Golf Coach \$2,041.67
Bailey Coats	\$52,216.29	FFA Advisor \$2,963.63
Whitney Falk	\$46,305.00	
Brianna Geary	\$53,869.20	Yearbook Advisor \$2,154.77
Katie Hansen	\$24,392.81	
Sydney Hawkins	\$47,793.37	
Amanda Johnson	\$54,283.13	
Melissa Knox	\$61,347.88	Fundraiser Coordinator \$613.48 In House Technology \$2,453.92 Doland Head Track Coach \$6,134.79
Cindy LaBrie	\$33,075.00	
Kari Lemmer	\$46,305.00	
Gila Lubuguin	\$46,800.60	
Kathryn Lyren	\$55,874.40	All School Play \$2,234.98 Oral Interp. \$1,117.49
Candice Mason	\$19.26	
Kara Moes	\$18.34	Social Media \$2,122.31
Natasha Noethlich	\$25,500.00	
Kerri Rasmussen	\$21.00	
Angela Remily	\$49,800.60	
Alan Rowe	\$15.50	Bus Route \$100.00
Victoria Salmonson	\$54,283.13	
Leslie Schlagel	\$51,905.70	Doland Assistant Track Coach \$4,152.46 Assistant Volleyball Coach \$4,152.46
Garrett Schmidt	\$100,785.50	Assistant Football Coach \$4,013.10
Dallas Schultz		Bus Route \$100.00
Jessica Sheridan	\$17.00	
Christina Shottenkirk	\$61,432.25	
Sara Tarbox	\$46,800.60	
Mary Ann Taylor	\$19.66	
Jewel Thomas	\$17.00	
Megan Ulrich	\$51,793.45	
Melissa Underberg	\$18.75	
Jim Wagner	\$23.13	Bus Route \$100.00
Jeremy Wieseler	\$73,233.50	Head Golf Coach \$4,740.75
Lesley Wieseler	\$18.00	Bus Route \$100.00
Shelly Wipf	\$53,000.00	