

Minutes of Doland School District #56-2
School Board Proceedings
Board of Education Annual Meeting July 14, 2023

The annual meeting of the Doland School District #56-2, Spink County, South Dakota was held on July 14, 2023, with the following members present: Craig Hansen, Chad Felderman, Jeremy Moes, Sarah Lambert and Julie Schneider via phone. Others in attendance: Superintendent Garrett Schmidt, Principal Jeremy Wieseler, Katy Lyren and Shelly Wipf.

Consideration of Disclosure of conflict-of-interest Authorization: None presented
Board Communication and Introduction of Visitors-Open Forum: None

At 8:31 a.m., Superintendent Schmidt called to order the first meeting of the school year 2023-2024 and administrated the Oath of Office to Craig Hansen.

Superintendent Schmidt took nominations for the 2023-2024 Chairperson.

Action 24-001: Motion by Felderman 2nd by Lambert to nominate Hansen, to cease nominations and cast a unanimous ballot for Hansen as Chairperson. All ayes.

Hansen was declared Chairperson for the Board of Education for 2023-2024 year. Chairperson Hansen asked for nomination for the 2023-2024 Vice Chairperson.

Action 24-002: Motion by Moes, 2nd by Felderman, to nominate Schneider, to cease nominations, and cast a unanimous ballot for Schneider as Vice Chairperson. All ayes.

Action 24-003: Motion by Felderman, 2nd by Moes to approve the following appointments of board members to the following committees for 2023-2024:

- Lunch appealer-Lambert
- Wellness Policy committee- Hansen and Schneider
- Legislative person (LAN ASBSD)-Felderman
- Professional Practice Committee- Hansen and Moes
- Negotiating Committee- Moes and Schneider
- Pupil Transportation- Lambert
- Building Maintenance-Moes
- Merlin Hahn Scholarship-Felderman
- Colony Representative-Hansen and Moes
- Cooperative for athletics-Moes and Felderman
- Doland Community Foundation-Wieseler
- Technology Committee-Hansen and Lambert
- Building and Capital Outlay-Schneider and Moes
- North Central Special Education Cooperative- Lambert
- StartWell-Schneider and Lambert

Action 24-004: Motion by Felderman, 2nd by Moes to approve the consent agenda. All Aye

- A. Set date and time for regular school board meetings for the second Monday of the month, in the Superintendent's office at 8:00 p.m. with November through March at 7:00 p.m., with consideration to reschedule the meeting dates, times, and places when deemed necessary or appropriate.
- B. Designate official newspaper for FY 2024 (Redfield Press)
- C. Designate Depositories for 2023-2024 Farmers State Bank in Turton, SD for the general fund, special education fund, capital outlay fund, preschool fund, the trust and agency accounts and child and adult nutrition account, Heartland State Bank-Certificates of Deposit and SD FIT savings investment.
- D. Designate Business Manager, Superintendent, and Chairperson of the School Board to sign checks on account, to borrow money or obtain credit and to release account information to the business manager or Chairperson of the Board; to designate the

business manager to have access to online banking services; and to send letter of instruction to the designated banks that the business manager can only transfer funds from account to account and funds cannot be withdrawn.

- E. Designate a vice chairperson, in absence of Chairperson of the Board, to be able to sign checks on account.
- F. Designate the legal counsel/school attorney as KSB School Law
- G. Designate Business manager as custodian of all district accounts which includes general, special education, capital outlay, and trust and agency for the 2023-2024.
- H. Authorized business manager to continue to existing funds and establish new accounts and to invest and reinvest fund in local institution which serve the greatest advantage to the District.
- I. Appoint business manager to handle the finances for the Trust and Agency Accounts, Title I, REAP, and federal funds for the fiscal year 2024.
- J. Authorize Superintendent to administer or direct federal programs with Consolidated Application (Title programs) and related ESSA compliance issues assigned to principals.
- K. Designate that interest accrued in funds go into the general fund.
- L. Authorized Superintendent to close school in emergency situations and in case of inclement weather and set chain of command in event the Superintendent is absent.
- M. Authorized and adapt the state rate for reimbursement of mileage and adult meals.
- N. Authorized the following for student meals who are participating in a state or national event; (rates: breakfast \$8.00, lunch \$10.00, and supper \$15.00.)
- O. Authorize to maintain \$1, 500 in the imprest fund to cover official's fee, mileage, registration, meals, and making cash boxes for school activities and concession stands, and \$125.00 in a postage fund. (SDCL 13-18-16/17)
- P. Authorize administration to pay vouchers requiring immediate payment subject to \$1,000.00 limitation and pay vouchers that have an early payment discount that the Board previously approved as a bid.
- Q. Designate Audrey Remily and Jean Albrecht as surrogate parent for students on IEP's, when no parent can be identified, the whereabouts of parents cannot be discovered or the child is a ward of the state.
- R. Approve the fiscal year 2024 internet safety policy for the District.
- S. Appoint superintendent to retain asbestos management plans indefinitely and provide annual written notification to parents, teachers, and employees of the availability of the plan.
- T. Authorize superintendent to institute NSLP and School Breakfast Agreement.
- U. Adopt the food safety plan, HACCP-Based standard operating procedures.
- V. Approve membership into ASBSD for the 2023-2024 school year.
- W. Authorize superintendent to institute ASBSD school bus mutual assistance pact.
- X. Designated superintendent as the truancy and HIPPA officer.
- Y. Designate Jeremy Wieseler, principal, as district's homeless liaison.
- Z. Designate Jeremy Wieseler, principal, as Title IX officer.
- AA. Designate Jeremy Wieseler, principal, as 504 liaison.
- BB. Approve peripheral sports and other volunteer school workers such as chain gang, line judges, PTO ticket takers, assistant coaches, volunteer coaches, volunteer drivers, school board members, etc. to be included in the school's worker's compensation insurance coverage.
- CC. Appointment of Pro Rate Services of Stratford, SD for bus driver drug and alcohol screening.
- DD. Appoint Shelly Wipf, business manager for the 2023-2024 school year with bond with Associated School Protective Trust for business manager and superintendent.
- EE. Adopt the special education comprehensive plan for the 2023-2024 school year.

Action 24-005: Motion by Lambert, 2nd by Felderman, to set the following rates for 2023-2024. All Aye.

- A. Board member per diem (currently \$75/mtg)
- B. Substitute teachers (currently \$130/day Certified, \$120/day non-Certified)
- C. Substitute Para (currently \$100/day)

- D. Substitute Drivers: (currently 2022-2023)
 - *CDL Route \$100/round trip (am & pm) (Bus 1,4,or7)
 - *Extra-curricular bus driver minimum wage currently \$10.80/hour
 - *Extra-curricular bus driver overnight at event \$100/day
 - *Suburban Route \$65/ round trip (am & pm)
 - *Nexi or Mid Bus Route \$75/ round trip (am & pm)
 - *Anyone who drives suburban/car to practice or game \$65 round trip to & from event
 - *Anyone who drives a CDL bus to practice or game \$75 round trip to & from event
 - *Coach driving any vehicle to practice \$25/ round trip to & from
 - *Coach driving any vehicle to game/event \$35/ round trip to & from
- E. Election Workers (currently \$150/day/person)
- F. Substitute Kitchen \$15.00/hour

Action 24-006: Motion by Moes, 2nd by Lambert, to approve the following legal statements as the positions held by the District: (1) Parental Involvement in Title I and other federal programs, (2) Non-Discrimination, (3) Right under the Family Education Rights and Privacy act (FERPA), (4) due process under SDCL 13-32-4, (5) Individual Education Program in compliance with Public Law 94-142 for mentally or physically impaired, (6) Compliance with GEPA 472, and (7) Verification of compliance with Title I Part I, Section 1119, that all staff in this school have met these requirements that all Title I paraprofessional have an associate degree, 48 college credits, or have passed the state test (Para Pro). All Title I teachers are highly qualified. All teachers teaching core subject areas are highly qualified. A full rendering of these statements is available in the school business office. All ayes.

Action 24-007: Establish the 2023-2024 lunch prices – Tabled.

Action 24-008: Admission Prices: No change.

Action 24-009: Ticket Seller pay: No change.

Action 24-010: Motion by Moes and 2nd by Felderman to approve Resolution 24-010, All Aye.

RESOLUTION IMPLEMENTING POLICIES:

WHEREAS, the Board of Education has updated its policies by approving new policies from KSB School Law: and

WHEREAS, the Board elected to review and approve the updated policies over several meetings but not make them the effective policies of the school district until they completed the review: and

WHEREAS, the Board has completed its review and is ready to implement all of the updated policies by this Resolution.

NOW, THEREFORE, BE IT RESOLVED that any updated policies the Board has not already implemented and hereby implemented and become the official policies of the school district, superseding any prior policies.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Board authorizes the Superintendent or Superintendent's designees to make all necessary changes and take any necessary action to implement the updated policies.

Approved by the Board on July 14, 2023

Craig Hansen, Board President

Action 24-011: Motion by Felderman and 2nd by Lambert to approve and sign the agreement with Northeast Special Education Cooperative. All Aye.

Action 23-012: Motion by Moes, 2nd by Lambert to enter executive session for personnel (1) & student (2) per SDCL 1-25-2. All Aye 8:49 am EXIT: Katy Lyren and Jeremy Wieseler. Chairperson Hansen declared the executive session over and reconvened into regular session at 9:07 am

The next regular board meeting will be August 14, 2023, at 5:00 p.m.

Action 24-013: Motion by Felderman, 2nd by Moes, to adjourn the meeting at 9:10 a.m. All aye

Craig Hansen
Board Chairperson

Date

Shelly Wipf
Business Manager

Published once at the total cost of \$

The addition of signatures to this page verifies these minutes are official.