

**Minutes of Doland School District #56-2
School Board Proceedings
Board of Education Annual Meeting July 15, 2021**

The annual meeting of the Doland School District #56-2, Spink County, South Dakota was held on July 15, 2021, in the board room with the following members present: Craig Hansen, Julie Schneider, Jeremy Moes, Sarah Lambert and Chad Felderman via zoom. Others in attendance: Superintendent Jim Hulscher, Principal Jeremy Wieseler, Katy Lyren, and Shelly Wipf.

Consideration of Disclosure of conflict-of-interest Authorization: None presented
Board Communication and Introduction of Visitors-Open Forum: None

At 8:46 a.m., Superintendent Hulscher called to order the first meeting of the school year 2021-2022 and administrated the Oath of Office to Julie Schneider and Sarah Lambert.

Superintendent Hulscher took nominations for the 2021-2022 Chairperson. Action 22-001: Motion by Moes 2nd by Felderman to nominate Hansen. Hearing no further nominations, it was moved by Schneider, 2nd by Lambert, to cease nominations and cast a unanimous ballot for Hansen. All ayes.

Hansen was declared Chairperson for the Board of Education for 2021-2022 year. Chairperson Hansen asked for nomination for the 2021-2022 Vice Chairperson.

Action 22-002: Motion by Felderman, 2nd by Moes, to nominate Schneider. Motion by Lambert, 2nd by Moes, that nominations cease, and a unanimous ballot be cast for Schneider as Vice Chairperson of the Board. All ayes.

The following appointments of board members to the following committees for 2021-2022:

Lunch appealer-Lambert
Wellness Policy committee- Hansen and Schneider
Legislative person (LAN ASBSD)-Felderman
Professional Practice Committee- Hansen and Moes
Negotiating Committee- Moes and Schneider
Pupil Transportation- Lambert
Building Maintenance-Moes
Merlin Hahn Scholarship-Felderman
Colony Representative-Hansen and Moes
Cooperative for athletics-Moes and Felderman
Doland Community Foundation-Wieseler
Technology Committee-Hansen and Lambert
Building and Capital Outlay-Schneider and Moes
North Central Special Education Cooperative- Hansen
StartWell-Schneider and Lambert

Action 22-003: Motion by Schneider, 2nd by Moes to approve the consent agenda. All Aye

1. Motion by Lambert, 2nd by Felderman to Set date and time for regular school board meetings, second Monday of the month, in the board room at 8:00 p.m. with November and March at 7:00 p.m., with consideration to reschedule the meeting dates, times and places when deemed necessary or appropriate.

2. Motion by Schneider, 2nd by Moes designated the Redfield Press as the official newspaper for the fiscal year 2022.
3. Motion by Hansen, 2nd by Moes to designate Farmers State Bank in Turton, SD for the general fund, special education fund, capital outlay fund, preschool account, designated Bank of the West in Redfield, SD for the trust and agency accounts and child and adult nutrition accounts, and special education certificates of deposit at Heartland State Bank, Redfield, SD.
4. Motion by Felderman, 2nd by Schneider to designate business manager, Superintendent, and Chairperson of the Board to sign checks on accounts, to borrow money or obtain credit and to release account information to the business manager or Chairperson of the Board; to designate the business manager to have access to on line banking services; and to send letter of instruction to the designated banks that the business manager can only transfer funds from account to account and funds cannot be withdrawn.
5. Motion by Lambert, 2nd by Moes to designate the Vice chairperson, in absence of Chairperson of the Board to be able to sign checks on the accounts
6. Designated the legal counsel/school attorney. Tabled
7. Motion by Schneider, 2nd by Lambert to designate the business manager as custodian of all district accounts.
8. Motion by Felderman, 2nd by Schneider to authorize business manager to have existing fund and establish new accounts and to invest and reinvest fund in local institution which serves the greatest advantage to the District.
9. Motion by Moes, 2nd by Schneider to appoint business manager to handle the finances for the Trust and Agency Accounts, Title I, REAP, and federal funds for the fiscal year 2022.
10. Motion by Lambert, 2nd by Felderman to authorize Superintendent to administer or direct federal programs with Consolidated Application (Title programs) and related ESSA compliance issues assigned to principals.
11. Motion by Schneider, 2nd by Lambert to designate that interest accrued into funds go into the general fund.
12. Motion by Moes, 2nd by Felderman to authorize Superintendent to close school in emergency situations and in case of inclement weather and set the chain of command in event the Superintendent is absent.
13. Motion by Schneider, 2nd by Lambert to authorize and adapt the state rate for reimbursement of mileage and adult meals.
14. Motion by Moes, 2nd by Schneider to authorize the following student meals who are participating in a state or national event: breakfast \$8.00, lunch \$10.00, and supper \$15.00.
15. Motion by Felderman, 2nd by Moes to authorize to maintain \$1,500.00 in the imprest fund to cover official's fee, mileage, registration, meals, and making cash boxes for school activities and concession stands, and \$125.00 in a postage fund (SDCL13-18-16/17).
16. Motion by Schneider, 2nd by Moes to authorize administration to pay vouchers requiring immediate payment subject to \$1,000.00 limitation and pay vouchers that have an early payment discount that the Board previously approved as a bid.
17. Motion by Schneider, 2nd by Lambert to designate Audrey Remily and Jean Albrecht as surrogate parent for students on IEP's, when no parent can be identified, the whereabouts of parents cannot be discovered or the child is a ward of the state.
18. Motion by Lambert, 2nd by Moes to approve the fiscal year 2022 internet safety policy for the District.
19. Motion by Schneider, 2nd by Lambert to appoint the Superintendent to retain asbestos management plan indefinitely and provide annual written notification to parents, teachers, and employees of the availability of the plan, Dan Duenwald as asbestos officer.

20. Motion by Moe, 2nd by Felderman to authorize the Superintendent to institute NSLP and School Breakfast Agreement
21. Motion by Felderman, 2nd by Lambert to adopt the food safety plan, HACCP-Based standard operating procedures.
22. Motion by Moes, 2nd by Schneider to approve membership into the ASBSD for the 2021-2022 school year.
23. Motion by Moes, 2nd by Schneider to authorized Superintendent to institute ASBSD school bus mutual assistance pact.
24. Motion by Lambert, 2nd by Schneider to designated Superintendent as the truancy and HIPPA officer.
25. Motion by Felderman, 2nd by Moes to designate Jeremy Wieseler, principal as the district's homeless liaison
26. Motion by Lambert, 2nd by Felderman to designated Jeremy Wieseler, principal as the Title IX officer and the 504 liaisons.
27. Motion by Moes, 2nd by Schneider to designate the Superintendent as Title III officer
28. Motion by Schneider, 2nd by Felderman to approve peripherals sports and other volunteer school workers such as chain gang, line judges, PTO ticket takers, assistant coaches, volunteer coaches, volunteer drivers, school board members, etc. to be included in the school's worker's compensation insurance coverage.
29. Motion by Moes, 2nd by Schneider to appoint Pro Rate Services of Stratford, SD for the bus driver drug and alcohol screening.
30. Motion by Lambert, 2nd by Felderman to appoint Shelly Wipf, business manager for the 2021-2022 school year with bond with Associated School Protective Trust for the business manager and Superintendent
31. Motion by Schneider, 2nd by Moes to approve and sign the special education comprehensive plan for the 2021-2022 with the North Central Special Education Cooperative. All ayes.

Action 22-004: Motion by Schneider, 2nd by Lambert, to set the following rates for 2021-2022. All Aye.

1. Board member per diem \$75.00 per meeting, with mileage if applicable.
2. Substitute teachers – Certified \$110 per day, Non-Certified \$100 per day
3. Substitute bus drivers: Suburban route of \$45.00 per round trip which includes a.m. and p.m. route; Nexi or Mid bus \$55.00 per round trip which includes a.m. and p.m. route; substitute on bus route of \$70.00 per round trip which includes a.m. and p.m. route; extra-curricular bus driver \$10.00 per hour; extra-curricular bus driver overnight at event is \$100.00 per day; Anyone who drives suburban/car to practice or game \$45.00 round trip to and from event; anyone who drives a bus to practice or game \$55.00 round trip to and from the event; a coach driving a bus, car, or suburban to practice is \$25.00 per round trip to and from practice; and a coach driving a bus, car, or suburban to game \$35.00 round trip to and from game/event. All ayes.

Action 22-005: Motion by Felderman, 2nd by Moes, to approve the following legal statements as the positions held by the District: (1) Parental Involvement in Title I and other federal programs, (2) Non-Discrimination, (3) Right under the Family Education Rights and Privacy act (FERPA), (4) due process under SDCL 13-32-4, (5) Individual Education Program in compliance with Public Law 94-142 for mentally or physically impaired, (6) Compliance with GEPA 472, and (7) Verification of compliance with Title I Part I, Section 1119, that all staff in this school have met these requirements that all Title I paraprofessional have an associate degree, 48 college credits, or have passed the state test (Para Pro). All Title I teachers are highly qualified. All teachers teaching core subject areas are highly qualified. A full rendering of these statements is available in the school business office. All ayes.

Action 22-006: Motion by Schneider, 2nd by Lambert, to pay a substitute in the kitchen \$9.60 per hour. All ayes.

Action 22-007: Motion by Moes, 2nd by Schneider, to set the following prices for the 2021-2022 school year, Breakfast for students \$1.75; reduced student \$.30; adult \$2.40: the following prices were set for lunch, student price \$2.40; reduced price \$.40; adult price \$3.85, milk \$.50 and second meal \$1.30. All ayes.

Action 22-008: Motion by Felderman, 2nd by Moes, set the 2021-2022 Election worker pay, ticket seller pay, and Activity passes the same as the 2020-2021 rates. Election Worker \$150/day, Ticket Seller \$25/event or \$35/ double header, Activity passes: students is \$25.00, Adult is \$50.00, Family passes of \$75.00 Golden Pass is free for a person 65 years or older living in the Doland School District. Golden Pass members must be on file in the business office. Please contact the business office for a golden pass. Gate prices will be as follows student grades 1-12 is \$3.00 and double header is \$5.00; Adult is \$5.00 and double header is \$7.00. Gate prices for district, play offs, regional, and state level events are determined by SDHSAA. All ayes.

Mr. Hulscher gave information on the Startwell Program for the district. The committee will be meeting in August prior to school.

Action 22-009: Motion by Schneider, 2nd by Lambert to approve and sign the contract for Melissa Underberg, Administrative Assistant for the 2021-2022 school year. All ayes.

Action 22-010: Motion by Moes, 2nd by Schneider to enter executive session for personnel per SDCL 1-25-2 (1). All Aye. 9:50 a.m. EXIT: Katy Lyren

Chairperson Hansen declared executive session over and reconvened into regular sessions at 10:29 a.m.

Action 22-011: Motion by Moes, 2nd by Lambert to offer contracts to Judy Mayer (music), Darla Knox (FACS), Amanda Boomsma (counselor), and Josh Claymore (counselor) for the 2021-2022. All aye

Action 22-012: The next regular board meeting will be August 9, 2021, Monday, at 5:30 p.m. in the board room.

Action 22-013: Motion by Schneider, 2nd by Moes, to adjourn the meeting at 10:40 a.m. All ayes.

Craig Hansen
Board Chairperson

Date

Shelly Wipf
Business Manager

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The addition of signatures to this page verifies these minutes are official.