

Doland School District 56-2 Meal & Unpaid Meal Charge Policy

I Purpose:

The goal of the Doland School District 56-2 is to provide students with healthy meals each day. However, unpaid charges place a financial burden on our Food Services Department. The purpose of this policy is to insure compliance with federal reporting requirements for the USDA Child Nutrition Program, and to provide oversight and accountability for the collection of outstanding student meal balances.

The intent of this policy is to establish uniform meal account procedures throughout Doland School District. The provisions of this policy pertain to regular priced school breakfast and lunch meals only. While the USDA Child Nutrition Program does not require that a student who pays for regular priced meals be served a meal without payment, the Doland School District provides this policy as a courtesy to those students in the event that they forget or lose their lunch money.

II Policy:

Students – Preschool, Elementary, Middle School and High School Students will pay for meals at the district's published standard rate each day. A student will be allowed to charge a maximum of \$20 to their account. Once a student has charged to the maximum of \$20, he/she will not be allowed to charge for any Seconds or Extra or Extra Milks. The student will be allowed to receive a reimbursable meal, the cost of which will be added to their account. The maximum amount a family will be able to charge is \$50.00, no matter the number of students in the family. There will be no charging of milk, second milks, or second meals if the account has had a negative balance for three weeks.

Parents/Guardians are responsible for meal payment to the food service program. Notices of low or deficit balances will be sent to parents/guardians at regular intervals during the school year.

The school cafeteria possess computerized point of sale/cash register systems that maintain records of all monies deposited and spent for each student and said records are available by setting up an account at the school business office. This is done when students enroll at Doland School.

Students/Parents/Guardians pay for meals in advance with cash or a check payable to Doland School/CANS. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student will be carried over to the next school year.

Refunds for withdrawn, and graduating students; a refund will be given to students withdrawing or graduating if no other siblings are attending Doland. The balance of students who are graduating at the end of the year will be kept in the family account.

Balances Owed collection of owed balances will be turned over to a credit collection service if not paid by the end of the school year, or at the discretion of administration

If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. If financial hardship exists, parents and families are encouraged to apply for free or reduced price lunches for their child.