

Certified Staff Job Application Form

Food Service Director

Doland School District #56-2

PO Box 219; Doland, SD 57436

Phone: 605-635-6302

Email: jeremy.wieseler@k12.sd.us

Personal Information

Name: _____

Date: _____

Address: _____

City: _____

State: _____

Zip: _____

Phone: _____

Email Address: _____

Are you 18 or older? (Yes/No)

Employment Information

Position Applying For: ***Food Service Director***

Are you currently employed? _____

May we contact you at work? (Yes/No) Work Phone: _____

May we contact your current employer? (Yes/No)

Employer Phone: _____

Education and Training

High School - Years Completed: _____ **High School Diploma/Degree:** _____

Post-Secondary - Years Completed: _____ **Diploma/Degree Received:** _____

Subjects Studied: _____

Trade/Vocational - Years Completed: _____ **Diploma/Degree Received:** _____

Subjects Studied: _____

College or University

	<u>Institution</u>	<u>Major</u>	<u>Minor</u>	<u>Degree</u>
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____

Special Certifications/Licenses or Qualifications:

List any additional skills, training, experience, or qualifications you believe apply to this position: _____

Are you bilingual? (Yes/No) If yes, list languages spoken (other than English):

Personal Statement

Please describe how you will promote excellence, equity, and relevance within Doland Public Schools. Explain how your education and professional background have prepared you for this role. Include any unique qualifications for the Food Service Director position:

Employment History

List your three most recent employers.

Employer Name:

Address:

Phone:

Supervisor Name:

Supervisor Email:

**Dates of
Employment:**

Position:

Duties:

Reason for Leaving:

Employer Name:

Address:

Phone:

Supervisor Name:

Supervisor Email:

**Dates of
Employment:**

Position:

Duties:

Reason for Leaving:

Employer Name:

Address:

Phone:

Supervisor Name:

Supervisor Email:

**Dates of
Employment:**

Position:

Duties:

Reason for Leaving:

Veteran Status

Are you a veteran? (Yes/No)

Are you a disabled veteran? (Yes/No) *(If yes, please attach Form DD214)*

References

<u>Name</u>	<u>Address</u>	<u>City/State/Zip</u>	<u>Phone</u>	<u>Email</u>	<u>Years Known</u>
1					
2					
3					

Criminal Background Information

Have you ever been charged with a misdemeanor or felony? (Yes/No)

If yes, explain the nature of the charge and the circumstances:

Were you convicted and/or did you plead guilty? (Yes/No)

If yes, provide the date, city, state, and county where the conviction occurred:

Note: A criminal background check will be conducted upon a contingent job offer. No employment offer is final until the background check is completed and approved by the School Board.

Certification, Acknowledgment, and Release

I certify that all answers provided in this application are accurate and complete to the best of my knowledge. I understand that any false, misleading, or omitted information may disqualify me from employment consideration or lead to dismissal if already employed.

I acknowledge that no employment offer is final without formal approval from the Doland School District #56-2 School Board. Until such approval, the District is not liable for any verbal or written employment offers made to me.

I authorize all listed references and former employers to provide the District with information regarding my past employment, qualifications, and performance. I release the District, former employers, and all agents from any liability related to the release or use of such information. This authorization is valid for one year from the date of my signature below.

I AGREE: (Yes/No)

Signature: _____

Date: _____

Please attach a resume, cover letter, and relevant credentials to complete your application.

Return to:

Doland School District #56-2

Attn: Jeremy Wieseler

Email: jeremy.wieseler@k12.sd.us

Phone: 605-635-6302

Doland School District 56-2 is an Equal Opportunity Employer.