

Maintenance Operations Analysis and Reporting Support

The Contractor shall provide Subject Matter Expert (SME) operations analysis of all Maintenance Operations functions at the Division Level. The Contractor shall monitor, analyze, and coordinate corrective actions for each subordinate BDE and BN' Maintenance Operations. The focus Maintenance Operations include Shop Stock List (SSL) and Optimized Shop Stock List (OSSL) management, Manpower Utilization compliance, Test, Measurement, and Diagnostic Equipment (TMDE) Calibration management, Equipment Scheduled Services completion, Non-Combat Operation Maintenance Plan (NCOMP) compliance, Overage Repairable Item (OREP) management, and Customer Wait Time (CWT) management.

SSL and OSSL analysis include pulling SSL and OSSL reports from the LIS system of record, currently Commander's Actionable Readiness Dashboard (CARD), and GCSS-A for 10MTN DIV, and each subordinate BDE and BN within the Division, at least twice monthly. The Contractor shall review the SSL/OSSL CARD report and the GCSS-A report for regulation compliance. The Contractor shall analyze the SSL/OSSL CARD report to identify whether inventories are completed on time, if units have excessive Parts Received Not Issued (PRNI) and Excess parts on hand. The Contractor shall analyze the GCSS-A Authorized to Forecast (ZATF) report to identify quantity of Zero Balance Lines, correct utilization of Material Requirements Planning (MRP) codes, Correct application of Safety Stock levels, Re-Order Points (ROP) and replenishment Activity codes, The Contractor shall communicate with each subordinate BDE and BN to correct any non-compliance issues or errors found. The Contractor shall provide the 10th Mountain Division G4 with the SSL/OSSL analysis at least twice monthly.

Manpower Utilization analysis includes pulling Manpower Utilization reports from the LIS system of record, currently Commander's Actionable Readiness Dashboard (CARD), for 10MTN DIV, and each subordinate BDE and BN within the Division, at least twice monthly. The Contractor shall review the Manpower Utilization reports for regulation compliance. The Contractor shall analyze the Manpower Utilization reports to identify whether Direct Labor, Indirect Labor, and Non-Productive Time are reported accurately and on time. The Contractor shall communicate with each subordinate BDE and BN to correct any non-compliance issues or errors found. The Contractor shall provide the 10th Mountain Division G4 with the Manpower Utilization analysis at least twice monthly.

TMDE Calibration analysis includes pulling TMDE Calibration reports from the LIS system of record, currently AESIP/LDAC-SABRE, for 10MTN DIV and each subordinate BDE and BN within the Division, at least twice monthly. The Contractor shall review the TMDE Calibration reports for regulation compliance. The Contractor shall analyze the TMDE Calibration reports to identify whether TMDE has been submitted to the Calibration Lab on time, whether items completed by the Calibration Lab have been picked up within 10 days of completion, and whether all items requiring calibration are registered with the Calibration Lab. The Contractor shall communicate with each subordinate BDE and BN to correct any non-compliance issues or errors found. The Contractor shall provide the 10th Mountain Division G4 with the Manpower Utilization analysis at least twice monthly.

Equipment Scheduled Services completion analysis includes pulling the Maintenance Plan Status reports from the LIS system of record, currently GCSS-A, for 10MTN DIV and each subordinate BDE and BN within the Division, at least twice monthly. The Contractor shall review the Scheduled Services Status report for regulation compliance. The Contractor shall analyze the Scheduled Service reports, by equipment type, to identify whether Services were performed on time or if they are delinquent, whether all equipment that requires a Scheduled Service in fact have service plans built in GCSS-A, and what the Scheduled Service workload is for the next 4 months. The Contractor shall communicate with each subordinate BDE and BN to correct any non-compliance issues or errors found. The Contractor shall provide the 10th Mountain Division G4 with the Equipment Scheduled Services analysis at least twice monthly.

Non-Combat Operation Maintenance Plan (NCOMP) compliance analysis includes pulling the Maintenance Plan Status reports from the LIS system of record, currently GCSS-A, for 10MTN DIV and each subordinate BDE and BN within the Division, at least twice monthly. The Contractor shall review the Maintenance Plan Status report for regulation compliance. The Contractor shall analyze the Maintenance Plan Status reports, by fleet type, to identify whether NCOMP Service Plans were correctly created for the Equipment Fleets identified by HQDA (currently FMTVs, FMTV Trailers, TQG Generators, HEMTTs, HMMWVs, and PLS) identify that the correct interval codes were used in GCSS-A, and to verify that all outdated legacy service codes were removed from the plans. The Contractor shall communicate with each subordinate BDE and BN to correct any non-compliance issues or errors found. The Contractor shall provide the 10th Mountain Division G4 with the NCOMP Compliance analysis at least twice monthly.

Overage Repairable Parts (OREP) compliance analysis includes receiving the OREP Report from 10DSB GSS, for 10MTN DIV and each subordinate BDE and BN within the Division, at least twice monthly. Unserviceable repairable/recoverable items must be turned into the Supply Support Activity (SSA), regardless of credit as quick as possible. Delays in the return of serviceable and unserviceable Depot Level Repairable (DLR) carcasses from units will lead to shortages at depot levels which impacts equipment readiness, increases DLR procurement, and repair costs. Repairable/recoverable parts not turned in to the SSA are Overage Repairable Items. The Contractor shall review the OREP report for regulation compliance. The Contractor shall analyze the OREP reports to identify which units have OREPs, how much funding is tied up by these OREPs, and how the unit can expedite turning them in to the SSA. The Contractor shall communicate with each subordinate BDE and BN to correct any non-compliance issues or errors found. The Contractor shall provide the 10th Mountain Division G4 with the OREP analysis at least twice monthly.

Customer Wait Time (CWT) performance analysis includes receiving the CWT Report from 10DSB GSS, for 10MTN DIV and each subordinate BDE and BN within the Division, at least twice monthly. Excessive CWT slows down the units' efficiency in repairing equipment, and therefore reduces the units' Equipment Readiness (ER). The Contractor shall review the CWT report for regulation compliance. The Contractor shall analyze the CWT reports to identify which contributing factors are adversely impacting the CWT, and determine how the unit can

improve (reduce) their CWT. The Contractor shall communicate with each subordinate BDE and BN to improve the factors that are increasing the CWT and reducing Equipment Readiness. The Contractor shall provide the 10th Mountain Division G4 with the CWT analysis at least twice monthly.

The Contractor shall provide unscheduled SME Maintenance Operations analysis of specific operations, such as Army Oil Analysis Program (AOAP), Safety of Use Message (SOUM) compliance, Modification Work Order (MWO) completion, and other Maintenance Operations upon request. These unscheduled Maintenance Operations analyses will normally be driven by a Request for Information (RFI) from higher headquarters.

Competencies Required: Contractor personnel must demonstrate competence to perform at a high level in a Command Staff level environment, to include the following skillsets:

- Strong communication skills, self-starter, ability to work independently and within a team. Focused on deadlines and achieving goals.
- Analytic, problem solving and quantitative skills.
- Excellent verbal, written, presentation and organizational skills.
- Highly flexible, ability to work and handle uncertainty in rapidly changing environment.
- Be adaptable, enthusiastic, and trustworthy.
- Acute attention to details
- Expertise with databases, statistics applications, and logistics programs.
- Expertise with MS Office including Word, Excel, and Outlook.
- Proactive, highly motivated, and flexible.
- Highly organized.
- Passion for exploring & learning Readiness Solutions.

Analyst Qualifications: Contractor personnel must demonstrate Subject Matter Expertise (SME) proficiency in the discipline they provide support to, to include the following functional areas:

- 6+ years of experience developing and reviewing technical and logistics specifications and procedures.
- Background in developing and updating logistics products to account for support strategy changes.
- Expertise with reviewing and assessing maintenance and support programs for effectiveness and efficiency.
- Expertise with reviewing and assessing logistics deliverables for regulatory compliance.
- Bachelor's Degree preferred.

(LIS) Proficiency: Contractor personnel must possess proficiency in the following Logistics Information Systems (LIS):

- Global Combat Support System – Army (GCSS-A)
- Army Enterprise Systems Integration Program (AESIP)

- The US Army Logistics Data Analysis Center/ Strategic Support Area Business Reporting Environment tool (LDAC/SABRE)
- Commander's Actionable Readiness Dashboard (CARD)
- electronic Financial Liability Investigations of Property Loss (eFLIPL)
- Decision Support Tool (DST)
- Master Divestiture List (MDL)
- Container and Joint Container Module (JCM)
- GSA Drive Thru
- Integrated Personnel and Pay System – Army (IPPS-A)
- Active-Duty Officer Assignment Interactive Module (AIM)
- Army Records Information Management System (ARIMS)