

Chariton Valley Planning and Development Council of Governments

Meeting Minutes of April 29, 2021 @ 8:30 am

Chariton Valley Planning & Development, 308 N. 12th, Centerville, Iowa – VIA ZOOM

Present: Larry Davis, David Dotts, Denny Amoss, Mark McGill, Nichole Moore, Julie Pribyl

Absent: John Hamilton (deceased)

Guest: None

Approval of Agenda:

McGill made motion to approve agenda, Dotts 2nd. All in favor

The agenda was approved unanimously as presented.

Approval of Minutes:

Minutes from January 21, 2021 were presented. Dotts made motion to approve. Davis 2nd. All in favor.

Review of Financial Reporting:

Bills/Payroll for January 2021 was presented with a total of \$ 25,494.50 and a deposit of \$ 27,623.00.

February 2021 Bills/Payroll with a balance of \$ 28,546.12 and Deposit of \$ 8,500.00, March 2021

Bills/Payroll with a balance of \$ 20,597.19 and Deposit of \$ 34,748.51 were presented for review and acceptance. Amoss made a motion a approve and accept all reports as presented. McGill 2nd. All in favor.

Bank statement for January was presented with the balance of \$ 30,907.18, February with a balance of \$ 15,141.88 and March with a balance of \$ 26,717.47. Dotts made a motion to approve and accept balance as presented. McGill 2nd. All in favor. Line of Credit was presented with a balance of \$ 24,460.33.

Bank Reconciliation reports were tabled. Financial reports were presented for Balance Sheets & Profit & Loss reports. Dotts made motion to approve and accept those reports. McGill 2nd. All in favor.

Moore presented a Draft FY22 Budget. Board reviewed and discussed both expenses/payroll and income. Amoss made motion to accept the 3% increase for salaries. McGill 2nd. All in favor. Moore will make those adjustments to the final budget and have ready for the June meeting.

Summary of Meeting:

Moore gave brief summaries of projects that are being worked on. CVTPA, Appanoose County, comp plan nothing currently. Monroe County – projects completed, Lucas County – projects completed, Wayne County – working on Hazard Mitigation plan update with Bill Byrns to get funding identified. City of Albia – zoning update & Codes Update, will be reviewed at the May 3 council meeting. City of Centerville – CDBG application submitted & not awarded. City of Centerville – contract for Davis Bacon

review for sidewalk project. City of Chariton still working on Employee Handbook update, City of Lovilia on CDBG grant application for wastewater improvements – not awarded. Working on Hazard Mitigation Plan updates for Appanoose, Lucas, and Monroe counties with ADLM. The draft will be submitted sometime end of June or July to Homeland Security.

Other business included: CVPD newsletter, Centerville Historic Trolley update, change of Private Sector board member – John Hamilton, who passed away in March. Not sure who will be replacing him at this time, board members gave Moore a list of names to review and contact. CVPD will be hosting a Housing Summit on June 11th for the region.

No closed session was needed.

The next meeting was set for June 24, 2021 @ 8:30 am in person & CVPD office. Date and time could be changed. Moore will contact board if rescheduling is needed.

Adjourn: Amoss made motion to adjourn. McGill 2nd.

Respectfully submitted,

Nichole L. Moore, Executive Director